



CAMERON PARK COMMUNITY SERVICES DISTRICT
(530) 677-2231

CPCSD Presents

“An Old Fashioned Christmas Craft Faire”
Saturday, November 19, 2016



ARTISTS & CRAFTERS WANTED

Artists and Crafters are needed for the Annual Art & Craft Faire to be held at the Cameron Park Community Center located at 2502 Country Club Drive in Cameron Park. The Faire is scheduled for **Saturday, November 19, 2106** from 10:00 AM to 4:00 PM. Deadline to register is **October 14, 2016 – or when event is full** – specific categories will be limited (i.e. jewelry) **DO NOT DELAY.**

All items must be **non-commercially manufactured items – made by the exhibitor.**

The booth price for the Art & Craft Faire is \$60.00 ** for a 10' X 10' space only.
** (if electricity is needed – please add \$10)

Vendors selling or providing food will need to meet the El Dorado County temporary food facility, food handling, and food booth requirements for special events. Please submit this information with your application so that it can be submitted with the Event Coordinator application – applications can be found on the El Dorado Environmental Management’s website (see second page of application for information)

All booths **MUST** be paid for at the time of registration ** \$15 late fee after deadline



BOOTH REGISTRATION FORM

Mail to: Cameron Park Community Services District, 2502 Country Club Drive, Cameron Park, CA. 95682

NAME: _____ BUSINESS NAME: _____

ADDRESS: _____ CITY/ZIP: _____

PHONE: () _____ RESALE #: _____ Email: _____

SET UP FRIDAY PM Yes No

IS THE MERCHANDISE TO BE SOLD HAND MADE BY YOU? _____ YES _____ NO

DESCRIPTION OF ITEMS FOR SALE (**NO COMMERCIALLY MANUFACTURED ITEMS**):- send pictures too!

Waiver: The enrolled named individual(s), or his or her legal guardian, has read the event description and understands the nature and content of the event, and in consideration of being permitted to participate in the event, agrees as follows: In consideration of his/her permitted to participate in a class/activity sponsored by the Cameron Park Community Services District (CSD), for myself, my spouse, and my child, do release and forever discharge the CSD, its directors, employees and instructors from any and every claim, demand, action or right of action arising from or by reason of any bodily injury or personal injuries, death or property damage which may occur as a result of his/her participation in the current enrolled event or any activities in connection with the current enrolled event, whether or not caused by any act or omission of the CSD, its directors, employees, or instructors. Cameron Park Community Services District does not have or provide medical or accident insurance for persons involved in programs sponsored by the Cameron Park Community Services District.

PHOTOGRAPHY RELEASE: By signing this waiver, I understand that the CSD staff or agents may photograph me and/or my minor children and that the CSD may use such photographs to promote recreational programs now and in the future. I expressly allow, and hereby waive any objection to the CSD or its agents photographing me and/or my minor children when I and /or my minor children are participating in CSD programs and activities. I understand that the photos shall remain the property of the Cameron Park Community Services District

How did you hear about the event ? _____

NUMBER OF 10' X 10' SPACES NEEDED: _____ (\$60 A SPACE)/\$75 after deadline _____ electricity \$10

AMOUNT ENCLOSED: _____

Please read the back portion of this application for Booth policies. I have read the terms and conditions of this contract (Front and Back) and the refund policy. I understand and agree to the conditions on both sides of this contract,

SIGNATURE: _____

DATE: _____

For Office Use Only

Receipt #: _____

Date : _____

Staff Initials: _____

Acct #: 560808.04

BOOTH POLICIES

The 10' X 10' Booths will be located in the Auditorium, Gym, Social and/or Dance room at the Cameron Park Community Center. Each space will have a number/letter. A map will be posted for set up and on the day of the event – please check the map to see what number/letter and location of your space is. Additional space may be outside once indoor space is filled and weather permits.

EXHIBITORS will be allowed to set up the day before – Friday – November 18 from 3:00 – 7:00 PM. **** IF YOU PLAN TO DO THIS PLEASE INDICATE ON REGISTRATION FORM**, or the morning of the event beginning at 8:00 am. The EXHIBITOR – agrees to have booth set up by 9:45 am. The EXHIBITOR also agrees to keep his/her display set up until the end of the scheduled event day – 4 pm. No vehicles will be allowed past the barriers prior to this time.

RENTAL CHARGE – The EXHIBITOR agrees to pay the PRODUCER the prescribed amount indicated in the registration form of this agreement. Those charges will be applied upon the execution of this agreement. In the event the EXHIBITOR must cancel his/her appearance for any reason less than 30 days prior to the scheduled days of the event all monies pursuant to the contract may be retained by the PRODUCER. **** \$15 LATE FEE WILL BE CHARGED AFTER DEADLINE.**

FOOD HANDLERS PERMIT: – **All vendors selling or providing food must have a valid special event food facility permit** issued from the **County of El Dorado**. Name, address and phone numbers of all accepted food vendors and the types of food proposed to be sold will be sent to the Cameron Park CSD with the correct paperwork downloaded from the EDCEMD website – **fees paid to EDCEMD will need to be included with documents with this application. If this information is not submitted with the application then you will not be allowed into the event.** The Health Department will answer any questions regarding the Special Event Food Handlers Permit and requirements necessary to participate as a food vendor in the Christmas Craft Faire Event. El Dorado County Environmental Management Department at (530) 621-5300.

ETHICS – The PRODUCER seeks to operate an ethical event that will inspire confidence of all involved, customer and exhibitor alike. The PRODUCER reserves the right to approve all installations, exhibits, and merchandise, and further reserves the right to require removal from the event any and all items deemed to be in poor taste, unsuitable or inferior quality.

LIABILITY – The EXHIBITOR does hereby release the CAMERON PARK COMMUNITY SERVICES DISTRICT, of liability in connection with any damage to EXHIBITORS person and /or anyone operating EXHIBITORS space, merchandise and/or personal property due to fire, theft, breakage, acts of God, or any kind of public disorder or disturbance during the day of the event.

RESTRICTION OF SUBLETTING – The permits to exhibit at the event are a personal privilege and right granted to the EXHIBITOR based on their application. This contract and the rental space agreed to be rented shall not be assigned, transferred, or sublet without the permission and approval of the PRODUCER. Any such unapproved transfer, substitution, assignment or subletting is VOID.

SPACE MAINTENANCE – At all times the EXHIBITOR will confine his/her display of items – be it merchandise, food, pamphlets, etc. within the area of his/her space marked. At all times the EXHIBITOR is responsible for proper disposal of trash or waste. At the end of the event hours all trash, cartons, paper, etc. will be placed in designated dumpsters. **NO DOGS ARE ALLOWED IN THE EXHIBITORS SPACE.**

SELLER'S PERMIT – All Vendors must have a valid California Seller's Permit or resale number. This needs to be posted at booth. The Seller's Permit is easy to get, and it's free. Temporary one-day or regular permit is accepted. Please direct seller's permit questions to your nearest Board of Equalization (800-432-2829). **All applications not listing a seller's permit number will be returned. All licenses are the responsibility of the vendors.**

SALES TAX – Crafter's resale card must be on file with the PRODUCER for each EXHIBITOR. This resale number is issued by your local State Board of Equalization office. Crafters – you **must** have this number to participate.

State Board of Equalization
Phone # (916) 227-6700/ or (800) 432-2829, fax # (916) 227-1883
3321 Power Inn Road, Suite 210
Sacramento, Ca. 95826

This contract with **full payment** and a **self-addressed, stamped envelope** must be signed and returned to the PRODUCER by or prior to the Apply by date of the scheduled event, to secure a space. Producer will limit number of vendors in specific categories – ie: jewelry. Any applications after this day will be first come, first serve basis only if space allows.

Send check or money order payable to:

Cameron Park Community Services District (CPCSD)
2502 Country Club Drive
Cameron Park, CA. 95682

Visa/MasterCard/American Express are accepted at (530) 677-2231
Again, thank you for your participation.

For Office Use Only

Receipt #: _____ Date : _____ Staff Initials: _____ Acct #: 560808.04