CAMERON PARK COMMUNITY SERVICES DISTRICT
2502 Country Club Drive, Cameron Park, CA 95682
Telephone (530) 677-2231 Fax (530) 677-2201

FACILITIES RESERVATION APPLICATION FOR CAMERON PARK LAKE

Name of Organization: _____

Person Responsible for Reservation: _____ Telephone: _____

Address: _____ E-mail: _____

Date Requested: _____ Time Requested: _____ No. of Persons Expected: _____

Type of Activity: _____

How did you hear about us? _____

Check Appropriate:

☐ **Flagpole:** **Minimum 25 /Max Occupancy 50 (extra people after 25 are $1.50 each up to a max of 50)**
25 people = $125 50 people = $162.50

☐ **Gazebo:** **Minimum 50 /Max Occupancy 100(extra people after 50 are $1.50 each up to a max of 100)**
50 people = $225 100 people = $300
Electricity ($25): YES NO

Event Area: Additional charge based on group size:

A: ☐ (**Groups of 100-150 People)**
Gazebo ($300) + Event Area ($150) = $450.00 + Electricity if applicable ($25)

B: ☐ (**Groups of 150-250 People**)
Gazebo ($300) + Flagpole ($162.50) + Event Area ($300) = $762.50 + Electricity if applicable ($25)

****$100 Security Deposit (*required on all rentals)* fee is refundable****

Will there be alcohol? YES NO Additional Requirements: _____

Additional Lifeguards: #_____ from _____to _____

I agree to abide by all rules and regulations as stated below and in the Cameron Park Lake Regulations.

A. To indemnify and to hold the Cameron Park Community Services District, its Directors and individual members thereof, and all of the Cameron Park Community Services District agents and employees free and harmless from such loss, damage, liability, cost of expense as may arise during or be caused by applicant's use of Cameron Park property.

B. To pay the full cost of any loss or damage to the Cameron Park Community Services District's property which occurred during applicant's use, and to clean premises of debris after facility use. Permission is needed to allow vehicles in park areas for loading and unloading purposes, and location of any special apparatus. **Bounce houses need to be approved**. **An additional fee of $50 and a certificate of liability from the reserving group are required.**

C. The Cameron Park Community Services District reserves the right to cancel, postpone, or modify facility rentals.

D. **It is the responsibility of the applicant to distribute day-use passes to their guests.**

E. **CANCELLATIONS:** Groups must provide a written cancellation notice at least 30 days prior to the reservation date for a refund. After this time limited refund if any processed. A $30 processing fee will be charged for cancellations.

F. Groups who exceed the maximum occupancy of the Gazebo area are required to reserve the Event area as well at an additional rate. Groups planning on hosting an event between (150-250) people are *required* to rent the Flagpole/Gazebo/Event areas

Applicant's Signature: _____ Date: _____

FOR DISTRICT USE ONLY:
Special Event Insurance (SDRMA) _____

Insurance Coverage: 36-100 persons $300,000 _____ **Host Liquor $500,000** _____ **Liquor for Sale $1,000,000** _____

Security Deposit: Check # _____ **Date rcd :**_____ **Use Fee:** _____ **Extra Passes:** _____ **Lifeguard Fee:** ____

Other (electricity &/or bounce house) Fee: _____ **Total Due:** _____ **Date Paid:**_____ **Staff Initials:** _____

Receipt #: _____ ***REFUND:*** **Extra Passes Returned:** _____ **Security Deposit:** _____

Credit Card # _____

Security deposit refund processed : _____ **Total Refund Amount:** _____**Date:** _____ **Staff Initials:** _____

CAMERON PARK LAKE GROUP RESERVATION POLICY

All groups reserving areas of the Cameron Park Lake recreational facility must follow all Cameron Park Lake Regulations and any other posted rules including those shown below. All reservations must be made, fees paid, and requirements met at least ten business days in advance of the requested date.

FEE SCHEDULE

FLAGPOLE PICNIC AREA: $125 – includes 25 day passes * Additional passes $1.50/person (max 25) The flagpole picnic area has one large barbecue and five picnic tables. Maximum 50 people.

GAZEBO AREA: $225 – includes 50 day passes * Additional passes $1.50/person (max 50)
The gazebo has one large barbecue, six picnic tables inside the gazebo, and five picnic tables on the grass area. Maximum 100 people. Reservations over 100 people require booking of both the gazebo and event area at an additional cost (additional cost depends on the size of the group *see event area*).
IF ELECTRICITY IS REQUIRED THIS NEEDS TO BE INDICATED ON THE RESERVATION FORM.

EVENT AREA: add $150 – (*required)* groups renting the Gazebo who exceed occupancy (100-150)
add $300 – (*required*) groups from (150-250) people, groups this size must rent the flagpole and gazebo area as well
The event area is the open space between the Flagpole and Gazebo areas. This area includes the dock and is separated by the path running from the parking lot area to the lake. This area includes BBQ pits and tables and an array of open space.

SECURITY DEPOSIT – REQUIRED FOR EITHER AREA: $100 refundable
Security deposit refunds will be authorized after your reserved area has been inspected and authorized by park staff. Allow 2-3 weeks for your deposit to be returned- the deposit will be sent back to you.

*** PURCHASE OF DAY PASSES:** Reserving groups may purchase a day pass for anyone attending their event at $1.50 per person beyond the minimum requirement unless a guest is a season pass holder or is child six-years old or younger. These passes may be returned for a refund if within five days after the event.
IT IS THE RESPONSIBILITY OF THE RESERVING GROUP TO DISTRIBUTE PASSES TO THEIR GUESTS.

CANCELLATIONS: Groups must provide a written cancellation notice at least 30 days prior to the reservation date for a refund. A $30 processing fee will be charged for cancellations.

SPECIAL CONDITIONS: Permission to allow vehicles in park areas for loading and unloading purposes, and location of all special apparatus. Bounce houses need to be approved. An additional fee of $50 and a certificate of liability from the reserving group are required.

LIFEGUARDS: Swimming is **NOT** allowed without a lifeguard on duty. Lifeguards are on duty **daily** thereafter through August 9th. Regular lifeguard hours are 11:00 a.m. – 7: 00 p.m. Groups are responsible for requesting appropriate lifeguard coverage prior to 11:00 a.m., or for a large number of children.
Lifeguard rate = $14.00 per hour, per lifeguard.

Minimum lifeguard requirements:
1 – 50 children = 2 lifeguards 51 – 75 children = 3 lifeguards 76 – 100 children = 4 lifeguards

INSURANCE REQUIREMENT: A certificate of liability may be required for group reservations as follows: 0-35 people, none; 36-100 people, $300,000; Host Liquor $500,000; Liquor for sale $1,000,000.

TENNIS: The tennis court is based on a first-come, first-served basis; no reservations.