

# Minutes

Special Meeting of the Board of Directors  
Cameron Park Community Services District  
2502 Country Club Drive, Cameron Park, California

Friday, April 8, 2011 at 6:00 PM



## Board of Directors

SCOTT MCNEIL, President

SHIVA FRENTZEN, Vice President

Directors ALAN CLARKE, RICHARD GREEN, and GREG STANTON

CALL TO ORDER: Time: **6:00PM**

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

*ALL MEMBERS WERE PRESENT*

3. APPROVAL OF AGENDA

*THE AGENDA WAS APPROVED REMOVING ITEMS #1 AND #2 FROM THE AGENDA. THE VOTE WAS UNANIMOUS.*

CLOSED SESSION: The Board will call to order and recess to Closed Session to discuss the following items:

1. PURSUANT TO CALIFORNIA GOVERNMENT CODE §54957: Discussion of confidential personnel matter: position of an Interim General Manager

RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION: Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon

*THE BOARD MET IN CLOSED SESSION REGARDING THE POSITION OF INTERIM GENERAL MANAGER. THE BOARD REPORTED OUT THAT RUSTY DUPRAY WAS APPOINTED TO THE POSITION ON A UNANIMOUS VOTE.*

OPEN FORUM: In accordance to Cameron Park CSD Policy #5030: At this time, members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to five minutes per person. Public testimony will be received on each agenda item as it is called. Individual comments are limited to five minutes. There is a maximum of twenty minutes to each subject

matter. The Board reserves the right to waive said rules by a majority vote. For the public's information, we are now taking email requests for future notification of CSD meetings.

1. **RESPONSIBILITY FOR THE DAILY OPERATIONS OF THE DISTRICT IN THE ABSENCE OF AN INTERIM GM:** The board will discuss who will be responsible for the daily operations of the District in the absence of an interim GM.  
**Recommended Action:** Discussion and Action **REMOVED FROM AGENDA ON APPROVAL**
2. **PROPER COMMUNICATION CHANNEL WITH CSD DIRECTORS:** The board will discuss the proper communication channel with the directors on what's going on at the CSD and our community.  
**Recommended Action:** Discussion and Action **REMOVED FROM AGENDA ON APPROVAL**
3. **SKATE PARK SUB-COMMITTEE:** The board to discuss the need to re-appoint the skate park sub-committee.  
**Recommended Action:** Discussion and Action

**A MOTION WAS MADE BY DIRECTOR CLARKE, SECOND BY DIRECTOR STANTON TO FORM A "STANDING" SKATE PARK COMMITTEE CONSISTING OF DIRECTORS GREEN AND FRENTZEN. THE VOTE WAS UNANIMOUS**

4. **UPDATE ON THE HIRING OF A PERMANENT GM:** The board will discuss the hiring process necessary in the hiring of a permanent GM.  
**Recommended Action:** Discussion and Action

**A MOTION WAS MADE BY DIRECTOR FRENTZEN AND SECOND BY DIRECTOR STANTON TO FORM AN AD HOC COMMITTEE CONSISTING OF DIRECTORS GREEN AND CLARKE. THE VOTE WAS UNANIMOUS.**

5. **CSDA/SDRMA "GOVERNANCE FOUNDATION" WORKSHOP HIGHLIGHTS:** Directors Frentzen and McNeil attended a CSDA workshop on Thursday, March 31, 2011 and will provide information obtained to share with the board.  
**Recommended Action:** Discussion **DISCUSSION ONLY, NO ACTION TAKEN**

**MATTERS TO AND FROM DIRECTORS:** At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

**ADJOURNMENT:** Time: **8:30PM**

**Attest:**

**April 27, 2011**

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**President, Board of Directors**

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**Secretary to the Board**

*i. An AGENDA in FINAL FORM is located in the Reception area in the District Office as well as each of the Cameron Park Fire Stations. Additionally, a copy of the FINAL AGENDA is available on the District's website at [www.cameronpark.org](http://www.cameronpark.org). Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.*

*ii Closed Sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange or lease of real property. Members of the public may address the board prior to closing the meeting.*