

## MINUTES

Special Meeting of the Board of Directors  
Cameron Park Community Services District  
Community Center  
2502 Country Club Drive, Cameron Park, California

Thursday, October 15, 2009 at 7:30 PM



### Board of Directors

VALERIE SALTZEN COZE, President  
RICHARD GREEN, Vice President  
Directors, DAVID JOHNSON, ALAN CLARKE, and DALE GERGER

**CALL TO ORDER:** The meeting was called to order by President Saltzen Coze at 7:40 p.m.

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**      **Present:** Directors: Saltzen Coze, Johnson, Clarke, and Gerger. **Absent:** Green
3. **APPROVAL OF AGENDA** President Saltzen Coze requested to move Closed Session Item 1 out of Closed Session and into Open Session as Item #5. **Approved:** Ayes—VC, DG, DJ, AC Absent—RG

### **DEPARTMENT MATTERS:**

1. **NEW AUDITOR:** In accordance with Policy #3035, the District, at the discretion of the board, will go out to bid for a new auditor every three years. The District recently solicited an RFP for a new auditor. The process was overseen by District CPA, Teresa Downey. Directors Saltzen Coze and Gerger interviewed two of the four candidates as representatives of the Budget and Finance Committee. Ms. Downey presented that the District received four submissions and she narrowed them down to two that will be in the best interest of the District. Those two are R.J. Ricciardi out of San Rafael and Reznik Group out of Sacramento. R.J. Ricciardi submitted a fee structure that was significantly lower than Reznik Group with an estimated amount of \$15,000. Any additional fees incurred are negotiable and presented immediately. The auditor that will work with the District has over nineteen years experience with government agencies. The references stated satisfaction. Reznik Group submitted fees that were higher. There are several overseers for the audit, which can be positive and negative. They currently have many government clients, but they do not have as much experience as R.J. Ricciardi. Their references were also satisfied.

Director Gerger commented that both firms were able to answer all the questions. His only current concern is cost because both firms are extremely qualified. Ms. Downey provided that one other proposal was lower in cost, but there were issues. One did not have positive references and the other seemed too busy and could not provide the name of the person who would be working with the District. President Saltzen Coze stated that Reznik Group seemed a little more dynamic, younger, and potentially has more enthusiasm; although those qualities are not definable enough as an asset to overcome the cost difference, a younger attitude may lead to a better personal relationship versus the first group that appeared more hands-off. Director Clarke asked if staff was comfortable with R.J. Ricciardi. Ms. Downey answered that Account Clerk Livia Amidon decided not to be involved with the selection process and has only briefly reviewed the proposals. Ms. Amidon offered that her feeling is to choose experience over price.

**Action:** Approve committee recommendation of R.J. Ricciardi, Inc. to provide audit services to the District for the Fiscal Years Ending June 30, 2009 through June 30, 2011.

Ms. Downey asked how the board would like to notify the firm. President Saltzen Coze stated that a phone call and a follow up letter would be appropriate. The other firms should also be notified via letter. President Saltzen Coze requested that the letter that is sent to Reznick Group note that they were very impressed and felt confident with their work and that it just came down to dollars so that their supervisors know that they presented very well.

Prior to moving on to the next item, President Saltzen Coze requested discussion. Account Clerk and Co-acting General Manager Livia Amidon had indicated that the board may desire to table the items until all directors are present. President Saltzen Coze noted that item 5 (added prior to agenda approval) may or may not be necessary until negotiations begin—salary based on experience. Director Johnson answered that due to the absence of one director it may be better to wait so that no one is left out. President Saltzen Coze added that the next board meeting is only days away. Director Gerger agreed because Director Green was heavily involved in the job description and job announcement. Director Gerger seconded the motion.

**Action:** Table items 2 - 5 to the regular board meeting, October 21, 2009. Ayes—VC, DG, DJ, AC Absent—RG

2. DISCUSS AND REVIEW JOB POSTING OPTIONS FOR THE HIRING OF A NEW GENERAL MANAGER: Tabled.  
**Action:** None.
3. HIRE A RETIRED OR INTERIM PERSONNEL ANALYST/HUMAN RESOURCE SPECIALIST: Tabled.  
**Action:** None.
4. BOARD TO APPOINT AN ADHOC COMMITTEE: Tabled.  
**Action:** None.
5. This Item Was Added at the Adoption of the Agenda. DISCUSSION OF SALARY AND BENEFITS FOR THE POSITION OF GENERAL MANAGER.

**CLOSED SESSION:** At the adoption of the agenda, Closed Session item 1 was moved into Open Session as Item 5.

1. PURSUANT TO GOVERNMENT CODE §54957: Closed session under California Government Code §54957, Discussion of salary and benefits for the position of General Manager.

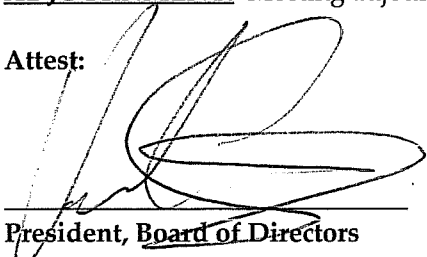
**No Closed Session Was Held**


**MATTERS TO AND FROM DIRECTORS:** Account Clerk Livia Amidon stated that she submitted the District into the running for the Prop 1A Suspension Loan. The application was submitted and information has already been received. The item will be on the Board agenda for October 21, 2009. Anyone that participates will not be assessed fees except for any individual counsel fees that are being worked out right now. Monies will be given in two installments and the District will not have any claims with the State of California nor will we receive any repayments but the interest is not significant enough (2%) to make a difference. The District will earn as much in the County pool as it would waiting for repayments from the State. Director Clarke added that the State has three years to pay back the borrowed money with interest. Most of the special districts are joining in with the county in this effort. He thanked Ms. Amidon for her hard work. Director Gerger announced that with much persistence of residents along Cambridge Road, new speed limits have been imposed in certain sections of Cambridge Road; around several curves the speed limit is now 25 miles per hour. Director Clarke added that they are also looking into a stop sign at Osbourne Road and Cambridge Road.

**ADJOURNMENT:** Meeting adjourned at 8:04 pm – **Approved.** Ayes—DG, DJ, VC, AC Absent—RG

Attest:

October 21, 2009

  
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President, Board of Directors

  
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Secretary to the Board