

MINUTES

Meeting of the Board of Directors
Cameron Park Community Services District
3200 Country Club Drive, Cameron Park, California

Wednesday, April 15, 2009 at 7:00 PM



Board of Directors

VALERIE SALTZEN COZE, President
RICHARD GREEN, Vice President
Directors, DAVID JOHNSON, ALAN CLARKE, and DALE GERGER

CALL TO ORDER: The meeting was called to order by President Saltzen Coze at 7:05 p.m.

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL Present:** Directors: Saltzen Coze, Green, Clarke, and Johnson.
Director Gerger arrived at 7:42 pm
3. **APPROVAL OF AGENDA** *Approved* Ayes- AC, RG, VC, DJ Absent—DG

Bob Davis with Thrive Events requested that item 10 be moved to the beginning of the agenda. Prior to approving the agenda, President Saltzen Coze requested to move item 10 to above item 6.

OPEN FORUM: None.

MOMENT OF RECOGNITION: Director Clarke commended Parks Superintendent for the board's approval on passing the fountains that will be at Cameron Park Lake. In addition, he recognized the Recreation Department for the Easter Egg Hunt activity that took place on April 11, 2009. The Fire Department was present and there were over 200 children. Finally, he recognized everyone for their involvement in the smooth opening of the Community Center on March 21, 2009. The Grand Opening event was enjoyable and he looks forward to many more Grand Openings at the Center with the rest of the amenities. President Saltzen Coze concurred with the recognition thanking staff for the extra hours and thanked the community volunteers that assisted as well. Vice President Green echoed that the organization was exceptional.

CONSENT CALENDAR: Prior to approval of the Consent Calendar, Vice President Green stated that Item 3 has a typo—the Operating Statement should read February 28, 2009 instead of 2008. Director Johnson mentioned that the minutes for March 3, 2009 were previously corrected by staff at his request. He provided a copy of the correction. Director Clarke commented on the Recreation report: April 4th—Community Clean Up Day and the Parks Department for getting things moving with the Cameron Park Dog Park.

Approve staff recommendation on items 1- 4, 12A, 12B, 12C, & 12E. Ayes— AC, VC, RG, No— DJ Absent—DG

1. **BOARD MINUTES:**
 - A. March 18, 2009, Regular Board Meeting
 - B. April 7, 2009, Special Board Meeting

Action: Approved

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2. **STAFF REPORTS:**

- A. Fire Department Report
- B. Recreation Department Report
- C. Parks Department Report
- D. El Dorado County Regional Pre hospital Emergency Services Operations Authority – A Joint Powers Authority

Action: Approved

3. **FINANCIAL REPORTS:**

Financial Statements through March 31, 2009

Action: Approved

4. **CC&R REQUEST FOR REFERRAL TO LEGAL COUNSEL**

Violation #5702: 3741 Millbrae Road
APN: 082-163-011
Unit: Cameron Park North #2 Lot 866
Improper Parking—Commercial Truck

Violation #5714: 2960 Woodleigh Lane
APN: 116-720-021
Unit: Black Oak Estates #2 Lot 26
Improper Parking—Motor Home

Action: Forwarded to Legal Counsel for resolution.

DEPARTMENT MATTERS:

5. **ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION:** None.

Item 10 was discussed prior to Item 6

6. **WASTE CONNECTIONS:** Sue Farris, El Dorado Disposal Waste Connections, was present to give a brief presentation providing information on the recent Cameron Park rate service study. A statistics packet was presented to the board to show the performance of El Dorado Disposal. The first page showed that 97% of the customer base has recycle carts. Sixty percent have a green waste cart, up 20% from May 2008. Thirty-four percent of the commercial customers recycle. Promoting commercial recycling will be a major focus in 2009. The second page showed diversion rates. There are commercial businesses that recycle, but their recycling is not captured in the diversion rates. Raising the diversion rate will be the second focus in 2009. The third page covers customer service: how long does it take to get to a live person on the phone (30 sec), the average wait time, missed pick ups (avg 15/ month = .003% / year). The last page shows the complaints and compliments of customers. In summary, the potential goals will be to downsize the trash carts and increase the size of the recycle carts and capturing the commercial recycling data.

Vice President Green commented that the customer service is outstanding whenever he has called them. He has called in twice and each time was pleasant and the situation was taken care of. A member of the audience asked who mitigated the damage to the roads. The answer was that if the road is county maintained, the county will fix any problems. The member of the audience continued to pursue the mitigation of the issue by El Dorado Disposal. Ms. Farris answered that the drivers can alert Department of Transportation when a portion of the road is deteriorating, but mitigating each problem would be extremely difficult because of the large customer base. Another member of the audience asked why there couldn't be a general can to use for whatever is needed for that week. Ms. Farris said that each truck picks up specific items and the drivers look for one can. If they mix cans, then the entire load is contaminated. Director Clarke complimented El Dorado Disposal for their diligence and hard work. He asked about the fuel surcharge. Ms. Farris answered that it has come down.

Action: Forward to the Solid Waste Negotiation Committee for further discussions in accordance with the franchise agreement. Ayes—**AC, VC, RG, DJ** Absent—**DG**

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7. **CAMERON PARK COMMUNITY CENTER:** Kirk McKillop with ProWest Constructors provided a verbal update on the progress of construction: the pool is still under construction—the drains and flashing is completed and the rebar and lights will go in next week. The walls of the gym are up and the classrooms are in process. The pool support building is underway with the stucco to be completed by the end of the month. For the record, the pool will not be completed by Memorial Day.
Action: None.
8. **BOND OVERSIGHT COMMITTEE:** Kathe Hughes, Committee Chairman, provided that the last meeting was held on April 1, 2009. The items reviewed were agreed to fall within Measure C—no issues are looming. The Committee felt that the Grand Opening was outstanding. The next meeting will be held at the Center on May 4th at 7:00 pm.
Action: None.
9. **REVENUE ENHANCEMENT ADVISORY GROUP:** Shiva Frentzen, Group Chairman, provided that the money donated from the Cameron Park Soroptomist has gone to good use to furnish the Social Center. The Social Center will have a Grand Opening on May 1st. There will be cake and refreshments. Members of the Group will be there to assist staff. Two community members, Matt and Gracie Silva, have joined the Group to assist in generating fundraising ideas such as a Monte Carlo Night.

During the last board meeting's REAG update, Ms. Frentzen provided that the Group was struggling with their goals because of the lack of a Community Center business plan. Without the plan, the Group doesn't know what the expenses are or how much money is needed. The Group requested an update on the progress of the Business Plan and if the Group can be involved. The next REAG meeting will be on May 12, 2009 at the Social Center. They are willing to meet prior to that if the consultant can meet with them.

Livia Amidon, Account Clerk and Co-Acting General Manager, responded to the Group's concern regarding the goals. At the last meeting, staff presented a scope of work with goals. The contract was prepared for a consultant, but that contract was never signed so the Group could take those duties over. Staff understood that the Group received the information because two members have already called to get information from staff. Staff has met with the consultant to give him information that was prepared for the Center in 2004. There will be another meeting in 2 weeks to continue preparations. Ms. Frentzen asked if the Group will work with the consultant. Ms. Amidon answered that a Group member signed up at the last meeting to gather the information for the consultant. Yvette Ashlock, Group member, responded that there is some confusion within the Group because they are trying to accomplish many tasks at once through subcommittees. One issue they have attempted to address is programming. Ms. Ashlock didn't know if they should be bringing ideas to staff or attempting to implement the ideas. Bill Hughes, also a Group member, stated that using preexisting groups' in determining prices is the most wise-way to go. Most of the information is available and the goal is to consolidate it. Ms. Ashlock listed ideas that the Group has to sort through to raise funds. Ms. Frentzen agreed that the ideas are being looked into, but the Group still needs to know where the funds are standing to build relationships with the community. Bill Randall, Group member, stated that the elephant in the room is the programming of the Center. Now that the consultant is on board, the Group is available to assist, but they haven't heard from him at all to provide input. Staff stated that the Group should provide their ideas to staff and staff will pass any new information on to the consultant. A lot of information has already been given to the consultant—past and present programming.

Director Gerger put in that he sees the Group's confusion when it comes to the recreation programs. He stated that it looks like the Group wants to generate a class idea and provide what the charge should be. That's not the goal. The Group should present the idea of the class, not an agenda of what the recreation department should be offering. The recreation department will sort through the presented ideas and choose those that are most cost affective and popular for to implement. The Group should not promote a class and its cost to the community; that is an operational task that staff should do. The Group can promote the existing rentals because the information has already been implemented and is ready to be rented out. Analyzing the profitability is for staff. Ms. Frentzen stated that it sounds like the Group is wanted for their ideas and connections and not for implementing. Director Gerger stated that staff will weed out the ideas that do not work and respond to the Group with the request to further research the ideas that are feasible. Ms. Frentzen stated that she wouldn't feel comfortable submitting an idea if she didn't know if it would be profitable or not. Director Gerger stated that staff will decide if it is profitable or not.

Ms. Frentzen asked if the Group should be doing fundraising events such as a Monte Carlo night or dance or a Family Fun Day. Director Gerger stated that outside volunteers hosting fundraising events for the CSD is acceptable. Analysis and profitability projections are too involved in the daily operations. Mr. Randall stated that those things need to be done and haven't been for quite some time. Director Gerger began to interrupt Mr. Randall when President Saltzen Coze told Director Gerger to let Mr. Randall finish. Mr. Randall continued that volunteers assisting staff or the consultant would speed up the process. If their input is unneeded, then that's fine, but the goal is to prevent the reinvention of the wheel and to work together. Director Gerger responded that the CSD has had a recreation program for years and the CSD has a business plan for the Community Center and it is called the budget. Each director and resident can look at the budget and know how much money was spent on each program and how much revenue it generated. The current Recreation Supervisor is working on programs for the Center. If the REAG could generate ideas for classes or programs that may be of interest to the community, they should be submitted. She doesn't need to have her department reanalyzed by the Group because that's her job. Fundraising events and so on are the Group's job—with the connections and donations that are out there and available. Staff will continue with their budgets for next year. President Saltzen Coze defended that the Group needs the budget constraints to present viable ideas versus a list of possibilities; the Group would like to assist with the footwork. Another group member gave an example of a revenue generation idea: advertising out at the pool. The Group would need to know how long the advertising would be available, at how much per unit of time, and the acceptable standards for the ad. Ms. Ashlock stated that the Group should make the recommendations with any information they have, and present it to staff. The consultant should be left alone to do his work and the Group can provide information when appropriate. Vice President Green stated that it would be useful for the consultant to meet with the Group. Ms. Amidon stated that Ms. Ashlock is the liaison for the Group. In addition, the consultant asked to have a Public Workshop as well. Until then, the consultant will review the information that staff has provided and will meet with staff again in two weeks for follow up.

Action: None.

10. **SUMMER SPECTACULAR TENTH ANNIVERSARY PRESENTATION:** This item was moved to above item 6 for discussion. Bob Davis, Event Promoter, with Thrive Events was present to provide an update regarding this event. Michelle Klaff, the Event Manager, was present and introduced. The first item for update was that sponsorship is down \$2500 this year due to the bank's Public Relations, but Mr. Davis is confident that it can be made up through smaller business sponsorships. The second item is the ticket sales; tickets will be available May 1st at the Nugget Market and Food4Less. The VIP sponsor reception is on track (the night before the event). The El Dorado Food Bank will be the charitable beneficiary again this year. They will provide over 70 volunteers again. Mr. Davis will meet with the Airport District on Monday to discuss taking over the parking. This year will be a hybrid of the Airport and the Cameron Park/Cal Fire Department taking care of the cars. The Board has been provided a draft schedule and outline of the day' event. There are now new events this year and there will be three bands. Midway Games will be present for the kids as well. The final item addressed the gates to the Lake. The gates will be locked on Friday, June 26th and will be reopened at 3:00 pm on June 27th for the beginning of the Event. The residents who live on the Lake will be on the honor system. They will be asked to purchase passes and maintain that everyone who uses their gate also purchase a pass. If it isn't abused, then we will continue to operate in this way. It worked great last year so we will proceed again that way this year. Director Johnson asked about the concessions. Mr. Davis answered that the concessions will be dispersed throughout the Park and there may be more than one beer vendor depending on who submits for it. Staff has also discussed starting a 501(3)(c) that will be held by the CSD for District-specific events. There are some options that will be presented next month—either to the board or to the subcommittee. There need to be discussions regarding the booth because the District needs to cover costs that have not been covered in the past.

Action: None.

11. **BUDGET & FINANCE COMMITTEE:** Assignment changes. This item was requested by Vice President Green. Shortly after his election he went back to work for Cal Fire and it has become a full time position. He wrote a letter to the FPCC asking what his conflicts would be as a director and employee. They responded that he has no conflict. However, there is another government 1091B section 13 that states there may be conflict because he receives a salary from an agency that contracts with a government agency. Ethically, he feels that he should be separated from the Budget & Finance Committee temporarily during his employment with Cal Fire. Any votes regarding Cal Fire he will recuse himself. President Saltzen Coze suggested to temporarily switch with him for Solid Waste Negotiations Committee.

Action: Approve the change of committee from Director Coze and Director Green will replace each other on Waste Connection and Budget & Finance. Ayes—VC, DG, DJ, AC Abstain—RG

12. COMMITTEE REPORTS: Items A – E

A. CC&R – Standing Committee:

Alan Clarke and Rich Green, representatives; Dale Gerger, alternate

The meeting scheduled for March 8, 2009 was cancelled due to a lack of quorum. This item was added to the Consent Calendar at the request of Director Clarke.

B. PARKS AND RECREATION – Standing Committee:

David Johnson and Valerie Saltzen Coze, representatives; Rich Green, alternate

No meeting held.

C. BUDGET AND FINANCE – Standing Committee:

Dale Gerger and Rich Green, representatives; Alan Clarke, alternate

There was a meeting held on March 24, 2009. This item was added to the Consent Calendar at the request of Director Green.

D. FIRE AND EMERGENCY SERVICES – Standing Committee:

David Johnson and Alan Clarke, representatives; Valerie Saltzen Coze, alternate

Director Johnson updated that the April 14th meeting went on for about 4 hours. The update was provided by Battalion Chief Joe Tyler. The first item was the budget proposals; each was discussed in detail and the definitive budget figures for next year will be added into the budget soon. The El Dorado County Aid to Fire was item 2. The Cameron Park Fire Department may be indirectly affected by the budgetary items concerning the Aid to Fire as the County cuts back. Cameron Park will have more responses if the smaller County Fire Departments lose their funding. The third item was the LAFCo review prompted by a request to annex. Item 4 concerned turnout donations for the Explorer Post 89. Item 5 was an update that the Office Technician has been hired, but it will be 2-3 weeks before she will begin. Another engineer has been hired as well. Item 6 was an update that two furlough days are mandated for the Fire Department staff. Item 7 noted that the Master Plan needs updating. Item 8 provided the grant opportunities available. Item 9 updated the interpretation of the Fire Code. Item 12 was the final item of importance; the Fire Safe Council with the new hire of Richard Krek, will make more of a presence with more public meetings. Director Gerger asked if the smaller Fire Departments have been recommended to merge with other agencies to cut back. Battalion Chief Joe Tyler answered that item was mentioned on several meetings, but due to the amount of time and energy that topic presented, the meetings were postponed. On March 30, 2009, a meeting was held just to talk about the smaller departments with the supervisors; annexations and consolidations were encouraged to look into. It has not been significantly discussed, though. The Grand Jury report of 2008 suggested consolidations between fire departments. It was stated that the supervisors cannot force annexations but LAFCo can under extreme conditions.

E. SOLID WASTE NEGOTIATION COMMITTEE – Non-CSD Committee:

Dale Gerger and Valerie Coze, representatives; David Johnson, alternate

No meeting held.

MATTERS TO AND FROM DIRECTORS: Director Johnson stated that the board needs to pick a new date for the Board meeting in May due to the Town Hall Meeting requested by Assemblyman Ted Gaines. May 13th was picked as the Regular Board meeting for May. The meeting will be at the new Community Center. President Saltzen Coze asked about the classes that are being held in the dance studio. Parks Superintendent Paul Ryan answered that the classes are still being held in the dance studio and when the floor is replaced, the classes will move into the Assembly Hall. President Saltzen Coze required about the Park Impact Oversight Committee. Staff answered that four community members volunteered and more are needed. More information will be available after the next Bond Oversight Committee. A quorum is very important because the Committee is official and bound by bylaws. A minimum of seven members is optimal due to frequent absences. It isn't time to kickoff the Committee yet because the bond monies have not been completely spent.

CLOSED SESSION: The Board adjourned to Closed Session at 8:49 pm to discuss the following items:

1. **PURSUANT TO GOVERNMENT CODE §54956.9:** Closed session under California Government Code §54956.9, conference with legal counsel regarding potential litigation in one case.

2. **PURSUANT TO GOVERNMENT CODE §54957:** Discussion of confidential personnel matter.

BOARD RECONVENED TO OPEN SESSION AT 9:59 PM AND REPORTED OUT OF CLOSED SESSION:

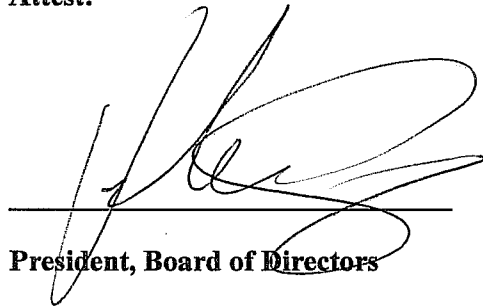
In closed session a motion was made by Director Saltzen Coze to hire an interim G.M. The motion failed for a lack of second. A motion was then made to enter into an '09/'10 contract with the current G.M. by Director Green. That was seconded by Director Gerger and that motion was withdrawn and the second was withdrawn as well.

Another motion was made by Director Green to enter into '09/10 negotiations for a GM contract with the current GM. That motion was seconded by Director Gerger. The motion was voted on and resulted in 0-yays, 3-nays, and 2-abstentions. The nays were Director Johnson, Director Clarke, and Director Gerger. The abstentions were Director Saltzen Coze and Director Green.

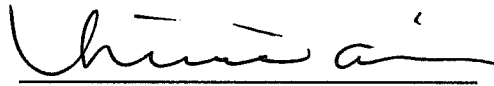
ADJOURNMENT: Meeting adjourned at 10:00 pm – **Approved.** Ayes – **DJ, VC, RG, AC, DG**

Attest:

May 13, 2009



President, Board of Directors



Secretary to the Board

i. An *AGENDA in FINAL FORM* is located in the Reception area in the District Office as well as each of the Cameron Park Fire Stations. Additionally, a copy of the *FINAL AGENDA* is available on the District's website at www.cameronpark.org. Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

ii **Closed Sessions** may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange or lease of real property. Members of the public may address the board prior to closing the meeting.