

MINUTES

Regularly Scheduled Meeting of the Board of Directors
Cameron Park Community Services District
3200 Country Club Drive, Cameron Park, California
7:00 p.m., Wednesday, January 21, 2009
VALERIE SALTZEN COZE, President
RICHARD GREEN, Vice President
Directors DAVE JOHNSON, ALAN CLARKE, and DALE GERGER

CALL TO ORDER: The meeting was called to order by President Saltzen Coze at 7:00 p.m.

1. **PLEDGE OF ALLEGIANCE**

2. **ROLL CALL** Present: Directors: Saltzen Coze, Green, Johnson, and Clarke.
Absent: Director Gerger

3. **APPROVAL OF AGENDA:**

Director Johnson requested to move Matters to and From Directors before Open Forum. Vice President Green requested that items 11 and 13 be removed. Director Johnson asked why item 11 should be pulled. Vice President Green answered that the Workshop noted under item 15 should happen prior to any further discussion regarding the community center operational chart.

Approved Ayes- DJ, AC, VC, RG Absent—DG

MATTERS TO AND FROM DIRECTORS: Director Johnson requested this item be moved before Open Forum. He referred to two articles that appeared in the Mountain Democrat. The first article appeared on Thursday, January 15, 2009 regarding the CSD's lighting, landscaping assessment districts. The article was stemming from a Park and Recreation Committee meeting on June 12, 2008. The LLADs were a topic of discussion on said Committee agenda. Director Johnson stated at that meeting, that a community-wide survey regarding a reassessment would not be appropriate due to Community Center issues and the declining economy. It was also stated that the neighborhoods who were running at a deficit (one neighborhood in which Director Johnson lives) should not be put off and that the Committee should review them again in two months. He met with the Mountain Democrat prior to the article and provided the information as it occurred at the Park and Rec meeting. However, the Mountain Democrat produced an incomplete article and did not capture the full truth. Director Johnson stated that the Committee meeting recording was available at the back of the room for anyone to listen to if desired. The inference of the article was that Director Johnson should have recused himself from the Park and Rec meeting agenda item because he lived in one of the mentioned neighborhoods. Director Johnson said that he did not see any reason for recusing himself then and he does not see any reason for it now. The recording was available but no one in the audience requested it be played. One resident stated that he was at the Committee meeting and concurred with Director Johnson.

The second article presented on Friday, January 16, 2009 by the Mountain Democrat addressed the Community Center and the Grand Jury. Director Johnson simply wanted to mention that he felt that that article did a fair report but would not provide any further comments. Director Clarke requested to address the same article. He began by acknowledging those in the audience that were a part of the Measure C Campaign for the community center. He then asked if the person that initiated the article, Cameron Park resident Jim Riordan, was in attendance. He was not. Director Clarke stated that his lack of attendance is typical and reflects his desire to obtain correct information. Director Clarke continued by stating that he is amazed at the community of Cameron Park because there are many who are willing to step forward and participate in something positive. Bond Measure C was passed because of those who dedicated themselves to get it done. The Grand Jury accusation in the article is false on many statements: David Johnson was not on the Campaign Committee, nor was he a part of the Board created public study committee (the two directors on the committee were Alan Clarke and Dale Gerger). Secondly, the article stated that the board approved a board measure without an adequate plan for paying for a center. That is also incorrect; the plan to pay for the construction of the community center was discussed publically and attached to each bond measure ballot as required by the election code. The maintenance budget was also presented to the board and public—the presentation of it delayed the ballot. Thirdly, the article accuses

Director Clarke of hiding the Mello Roos tax proposal. This is incorrect as well. The publicly created study committee presented two concepts to pay for the center and the board chose the bond measure and rejected the Mello Roos tax idea. The center has been a public idea and will continue forward. Ten years from now, the public will have everything they voted for. The only purpose of the article and Cameron Park resident Jim Riordan's accusations is to see the District fail. Riordan wants to see District funds spent—taxpayers' money—on defending the CSD against false accusations. Mr. Riordan has requested information and has been answered. He has been asked to meet with a director and declined. The District is moving forward with the project and, hopefully, with the gym too. Director Clarke apologized for the lengthy response, but felt that it was important enough to present the facts.

Public comment reflected that the community center was indeed a public item and all sorts of things were done to get the word out and receive community feedback. An additional resident of Cameron Park added that the occasion is not appropriate to address Mr. Riordan's concerns because he is not present. The Grand Jury is the only other option for residents if they are unhappy with the District. There are always two sides and to only have one shared in public is not right. A third resident responded by adding that the Grand Jury should be the last resort and Mr. Riordan should have taken Mr. Clarke up on his offer to meet prior to going to the Grand Jury.

President Saltzen Coze brought the discussion back to the Board and added another item for discussion. Vice President Green removed some items from the agenda because there is discord between staff, legal counsel, and the board over what should be discussed publically. The miscommunications have to be worked through prior to public discussion. There must be some educating in Closed Session, but the intent is to move forward as quickly as possible on the removed items. President Saltzen Coze wanted to make sure that was understood by the public. Public comment strongly encouraged the board to move forward with staffing of the community center and to do it soon.

OPEN FORUM: Kathe Hughes, Cameron Park resident, stated that she was asked to make an announcement regarding the Cameron Park library. The library has chosen to close on Saturdays due to budgeting issues. Although there are a lot of residents who use the library on Saturday, school children use it everyday after school during the week. If the library were to close during the week, they would not have anywhere else to go. When the community center opens, that situation may change, but for now, the library will be closed on Saturdays.

On a second item, Cameron Park resident Bill Hughes began by mentioning the revenue aspect of the community center. The District is facing the challenge to generate revenue and to market to those who will soon use the facility. Kim Zercie and Erin Stone, Alternative Marketing, have been contracted with to produce a business plan for the center and market the programs. Erin Stone presented the plan they have in place for Cameron Park. The community is very giving and willing to donate and sponsor activities they have previously hosted: the groundbreaking for the community center and the movie nights at Christa McAuliffe Park last August. For the Grand Opening, they are preparing the ceremony with VIPs, tents, and food. They will also make sure that the center is showcased to entities that may be interested in using it. There are about 40 venues of competition that will be compared in order to provide the interested entities information regarding pricing, availability, and what is offered. Should anyone be interested in using the facility, there is an inquiry form. It will be available on the website within two weeks.

Cameron Park resident Irene Arnold thanked the Directors for their volunteerism to the District.

MOMENT OF RECOGNITION: Director Clarke thanked the Fire Department for their efforts with the Santa Parade. It is a special event and even though it was cold, they persevered. It generates a lot of good will with the community and he appreciated the Fire Department letting him and his wife join their parade.

CONSENT CALENDAR: All items listed in the Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless members of the Board, staff, or persons in the audience request specific items to be discussed or commented on prior to the time the Board votes on the motion to approve or adopt items on the Consent Calendar. If any item is removed from the Consent Calendar, the item(s) will be considered at the beginning of the Department Matters Calendar.

Approve staff recommendation on items 1, 2A-D, 3, 17B & 17E. Ayes— AC, RG, DJ, VC Absent—DG

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1. **BOARD MINUTES:**
 - A. December 17, 2008, Regular Board Meeting
Action: Approved

2. **STAFF REPORTS:**
 - A. Fire Department Report
 - B. Recreation Department Report
 - C. Parks Department Report
 - D. El Dorado County Regional Pre hospital Emergency Services Operations Authority – A Joint Powers Authority
Action: Approved

3. **FINANCIAL REPORTS:**
Financial Statements through December 31, 2008
Action: Approved

4. **CC&R REQUEST FOR REFERRAL TO LEGAL COUNSEL**

Violation #5637: 3115 Boeing Road APN: 083-162-061 Unit: Airpark Estates Lot 147 Side lot Setback Violation
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Action: This item was removed from the Consent Calendar

DEPARTMENT MATTERS:

5. **ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION:** 4 CC&R Request

 Director Clarke stated that he was contacted by legal counsel representing 3115 Boeing Road resident Joe Fuller. It was requested that this item be tabled until the February agenda when his legal counsel will be present.
Action: Tabled until February Board Meeting. Ayes—AC, VC, DJ, RG Absent—DG

6. **CAMERON PARK COMMUNITY CENTER:** ProWest’s Kirk McKillop was present to provide an update. Before the update, McKillop reported that one of their fellow ProWest family members died in an automobile wreck last Sunday. Mike Quinn was fifty years old and had worked with ProWest for many years. He leaves behind children ranging in age from thirteen to twenty-four. He was very instrumental in the Cameron Park community center spending personal time on the documents to ensure that the bidding would go smoothly. He will be missed. The community expressed grief over the loss as well. He truly made an impact on Cameron Park.

 The bidding for the gym will be delayed to later in February due to the reassembling ProWest will need to prepare for it. The dance floor is being lacquered. The lectern accessibility is underway—conduits are being run to allow for portability of presentations. Building B footings are poured and the framing will be next. Everyone is excited to turn the keys of Building A over to the District in March.
Action: None.

7. **BOND OVERSIGHT COMMITTEE:** The Bond Oversight Committee chairman Kathe Hughes reported from the last committee meeting. Thirty invoices were reviewed and agreed that they fell within Measure C’s guidelines. A tour of the site was held on Saturday and the committee was very pleased with the progress. Secondly, an article was submitted to the board for review regarding the community center. This article is to be submitted to the Mountain Democrat. President Coze suggested eliminating the capacities of the rooms due to the variations of setup options; Ms. Hughes agreed to submit a more broad explanation of the rooms. The second request was to eliminate the stated amount of bond money spent so far; an exact amount has not been confirmed. That change was also agreed to. The final article will be reviewed by President Saltzen Coze, prior to publication, for approval.
Action: None.

8. **RESOLUTION 2009-01 EMPLOYER PICK UP:** Resolution mandated by CalPERS regarding contributions.
Action: Adopted Resolution 2009-01. Board polled ayes—VC, RG, DJ, AC Absent: DG
9. **RESOLUTION 2009-02 EMPLOYER PAID MEMBER CONTRIBUTIONS:** Resolution regarding Employer Paid Member Contributions for General Employees.
Action: Adopted Resolution 2009-02. Board polled ayes—VC, RG, DJ, AC Absent: DG
10. **RESOLUTION 2009-03 EMPLOYER PAID MEMBER CONTRIBUTIONS:** Resolution regarding Employer Paid Member Contributions for Management/Supervisory Employees.
Action: Adopted Resolution 2009-03. Board polled ayes—VC, RG, DJ, AC Absent: DG
11. **CAMERON PARK COMMUNITY CENTER ORGANIZATIONAL PLAN UPDATE:** This item was removed from the agenda by Vice President Green prior to approval of the agenda. It is felt that prior to any further discussion regarding the operations and organization of the District, the board must have a workshop with staff.
Action: None.
12. **REVENUE ENHANCEMENT COMMITTEE:** Director Clarke began by reporting that a Revenue Enhancement Committee was created at the inception of the Community Center. He provided a list of people he thought would be interested to craft a business plan and create a liaison between the District and the RedHawk Casino. President Saltzen-Coze stated that she would like more time to review the list and consider the limitation presented by staff of five people. Staff added that the committee would best suit its purpose if it was limited to Cameron Park residents only and to use the District's consultants as consultants, not as committee members.
Action: Recreate the Revenue Enhancement Committee appointing five members at the next board meeting. Ayes—AC, RG, VC, DJ Absent—DG
13. **CO-ACTING GENERAL MANAGERS:** This item was removed from the agenda by Vice President Green prior to the approval of the agenda. President Saltzen Coze added that it was removed because there is a disagreement over what should be discussed publicly and she wanted to make sure that was understood by the public.
Action: None.
14. **SCI CONSULTING PROPOSAL:** The proposal reevaluates the feasibility of current lighting & landscaping assessment districts (LLADs) and presents information regarding possible future districts. It has been presented to the Budget and Finance committee. John and Arcelia from SCI Consulting presented that the goal of the proposal was to provide to the District two options for a survey (May or Sept) addressing the LLADs that are not currently funding themselves. Another survey will be for interest level of those who are not within an LLAD.

Director Johnson asked if the survey would address the ramifications that would take place should a current LLAD desire not to be reassessed. SCI is familiar with that type of survey response and the residents would be notified that services may have to be cut without a reassessment. Cameron Park is certainly not alone in dealing with LLADs without CPIs. Other cities are facing the same issue throughout the state. Cameron Park is actually the one place that is acting correctly—other cities are burying their heads in the sand and ignoring the problem. Frankly, those being surveyed right now are in favor of quality of life amenities—parks, rec, and fire—despite the economic downturn.

Public comment reflected the appreciation of SCI in conducting a survey to communicate with the residents. One resident asked if this item was on the agenda because of the recent filing with the Grand Jury. President Saltzen Coze answered that this proposal was presented to the Park & Rec Committee last year and to the Budget and Finance Committee prior to the accusations made through the newspaper. It would not be prudent of the board to delay the survey in reaction to the newspaper. The District must move forward.

Action: Accept and proceed with the proposal from SCI. Ayes—RG, VC, DJ, AC Absent—DG

15. **WORKSHOP DATES:** Directors Saltzen Coze and Green requested the board bring three dates of availability for a workshop to discuss Community Center operations as well as a Cameron Park Master Plan. Staff requested a meeting after 3:00 pm and provided that Mondays are impossible for Director Gerger. Director Johnson said Thursdays work for him. Director Clarke stated that Thursday mornings are okay, but Fridays are best. President

Saltzen Coze stated that Fridays are not good for her. President Saltzen Coze proposed Thursday, February 5, from 8:30 to 11:30 am. If this works for Director Gerger, it will be confirmed.

Action: Public workshop to be scheduled on February 5 from 8:30 to 11:30 am pending confirmation from Director Gerger within the next 5 days. In the absence of Director Gerger's availability, the board will reconsider another date if it is within 5 days of the February 5 date. If Director Gerger cannot accommodate the board, they will pursue the workshop in his absence. Ayes—VC, DJ, RG, AC Absent—DG

16. **MARKETING CONTRACT POSITION:** Vice President Green requested this item to provide the public a brief update as to what he presented in closed session. The District has retained the services of Alternative Marketing, as presented earlier, but Vice President Green feels strongly that a permanent position be created called the Director of Recreation and Marketing. This item was discussed at a Budget & Finance Committee and he and a resident created a duty statement. Since that time, he has prepared a job analysis of said position. The details are confidential, due to the potential competitive hiring process, but at least the public is aware. Vice President Green made a motion to establish a new position called the Director of Recreation and Marketing; furthermore, if approved, this item be moved into closed session for discussion regarding benefits, wages, and working conditions.

President Coze opened discussion up to the board. Director Johnson commented that this item should be discussed in more detail at the workshop and, secondly, the timing of creation may not be feasible until other situations are resolved. President Coze stated that it is not hidden that the District is having a General Manager issue right now, but that shouldn't preclude discussions of any position. Director Clarke complimented the duty statement prepared. He agreed that it should be reviewed at the workshop because there is also a proposal from staff that has been submitted that deserves attention too. Vice President Green's proposal is extremely thorough and appreciated. President Coze stated that she is hesitant without a budget statement attached to the proposal. Absent those figures, she couldn't support it yet.

Cameron Park resident Kathe Hughes stated that the Revenue Enhancement Committee will generate MOUs right away that will help offset operational costs. The County is planning their budget for '09-'10 and if we don't present the MOUs right away, we may miss out on working with them. Staff added that the MOUs can move forward and should do so right away.

Cameron Park resident Barbara Rogers stated that she agreed with Vice President Green. The District should move forward with hiring someone that knows what they are doing. The General Manager issue should be set aside and the board should move forward, hire staff, and let them do their job. Everyone needs to know his or her role and do what each is supposed to do. This matter is so important that it should not be left to a community group or staff because they have enough to do. She also stated that she will be at every meeting to be the Board's conscience—the public has a right to be heard and should not be brushed off by the directors just because what they say is not popular.

Cameron Park business owner Yvette Ashlock stated that she agrees with hiring additional staff to run the community center, but the workshop should come first for discussion regarding budgeting.

President Coze thanked the public for their input and stated that scrutiny is always welcome and encouraged. Vice President Green requested to agendaize this item for the workshop. Director Clarke requested to agendaize the proposal from staff as well.

Action: Agendaize the Marketing contract position for the February 5th Workshop. Ayes—VC, DJ, RG, AC Absent—DG

17. **COMMITTEE REPORTS:** Items A – E

A. **CC&R** – Standing Committee:

Alan Clarke and Rich Green, representatives; Dale Gerger, alternate

Director Clarke provided at the January 14 meeting, he was chosen as the Chair and Bill Randall as the Co-chair. The committee reviewed the monthly notices, one such item was on tonight's agenda. Committee member Bill Hughes added that Compliance Officer Lyle Eickert is doing a fantastic job.

B. PARKS AND RECREATION – Standing Committee:

David Johnson and Valerie Saltzen Coze, representatives; Rich Green, alternate
No meeting held.

C. BUDGET AND FINANCE – Standing Committee:

Dale Gerger and Rich Green, representatives; Alan Clarke, alternate
Director Green provided an update for the meeting held January 12, 2009. The current year budgets and the SCI proposal were reviewed. The audit report is underway. To date, 50% of bond monies have been spent.

D. FIRE AND EMERGENCY SERVICES – Standing Committee:

David Johnson and Alan Clarke, representatives; Valerie Saltzen Coze, alternate
Director Johnson updated that at the January 19, 2009 meeting the committee was given a synopsis regarding the Amador Plan. The Amador Plan is the utilization of personnel assigned specifically to the CAL FIRE mission to assist or augment staffing levels within our Fire Department during extended times of training, illness, or injury. The utilization of these personnel could decrease overall costs by preventing unforeseen overtime. The item was simply a reminder of said plan.

The other item of importance was the Mobile Data Terminals for each fire engine. This is an MOU agreement with El Dorado Hills. The computers are essential for dispatching the closest resources.

Finally, Battalion Chief Tyler provided the board with the unfortunate event that took place last week. Fire hydrants in specific neighborhoods were prematurely flushed causing water disruption to several residents. The last time the hydrants were maintained was in 1998 and there was sediment in each one. EID was contacted, made aware of the issue, and will work with Cameron Park to maintain the hydrants (including painting them) in the future.

E. SOLID WASTE NEGOTIATION COMMITTEE – Non-CSD Committee:

Dale Gerger and Valerie Coze, representatives; David Johnson, alternate
No meeting held.

CLOSED SESSION: The Board adjourned to Closed Session at 9:05 pm to discuss the following items:

1. **PURSUANT TO GOVERNMENT CODE §54956.9:** Closed session under California Government Code §54956.9, conference with legal counsel regarding on going litigation in one case.
2. **PURSUANT TO GOVERNMENT CODE §54957:** Discussion of confidential personnel matter.
3. **PURSUANT TO GOVERNMENT CODE §54957.5 GENERAL MANAGER’S EVALUATION:** Discussion of confidential personnel matter.

BOARD RECONVENED TO OPEN SESSION AT 10:55 PM AND REPORTED OUT OF CLOSED SESSION:

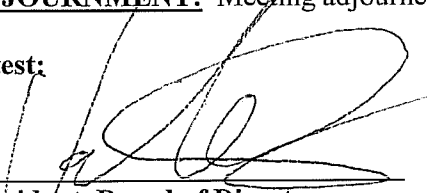
Motion was made and approved 4-0 to appoint co-managers Livia Amidon and Paul Ryan to appoint as acting co-managers, Livia Amidon and Paul Ryan, Paul Ryan temporarily, and conditional upon agreement of terms upon agreement of terms by relevant parties and of motion approve 4-0.

Further, Director Clarke has recused himself from knowledge of participation in an ongoing litigation with Doug Veerkamp versus Cameron Park CSD.”


ADJOURNMENT: Meeting adjourned at 10:53 pm – **Approved.** Ayes – **DJ, KC, DG, AC, VC**

Attest:

February 18, 2009



President, Board of Directors



Secretary to the Board