

## MINUTES

Regularly Scheduled Meeting of the Board of Directors  
Cameron Park Community Services District  
3200 Country Club Drive, Cameron Park, California  
**7:00 p.m., Wednesday, December 17, 2008**

DAVE JOHNSON, President

Directors, DALE GERGER, ALAN CLARKE, VALERIE COZE and RICHARD GREEN

**CALL TO ORDER:** The meeting was called to order by President Johnson at 7:00 p.m.

**1. PLEDGE OF ALLEGIANCE**

**2. CERTIFICATES OF ELECTION AND OATH OF OFFICE**

Director Clarke, incumbent for the November 4, 2008 election was sworn in by President Johnson.  
Richard Green was elected to the second open seat in the same election and was sworn in by President Johnson.

**3. ROLL CALL Present: Directors: Johnson, Clarke, Coze and Green **Gerger arrived at 7:20 pm.****

**4. APPROVAL OF AGENDA: *Approved* Ayes- **AC, VC, DJ, RG** Absent—**DG****

**OPEN FORUM:** The newly elected County Supervisor John Knight was present to thank the community of Cameron Park and mentioned that he will be present at the Cameron Park meetings from time-to-time to get a pulse on the District. He also thanked the Fire Department for their response to a County employee in a recent tragic fire. The employee is doing great despite the loss of her home and is very thankful to the Fire Department for their response.

**MOMENT OF RECOGNITION:** Director Clarke requested a moment of silence for Deputy Melissa Meekma due to her recent passing. She was highly regarded in the El Dorado Sheriff's Department and served the Cameron Park area during an emergency last year involving gunfire and two fatalities. She will be missed.

Joe Tyler recognized the Explorer Post 89 for their hard work during the Pancake Breakfast. They were able to raise \$1,465 that will help to offset the costs of the education for the program otherwise incurred by the CSD.

**CONSENT CALENDAR:** This item was moved to after the Department Matters Calendar and discussed at 9:25 pm.  
***Approve staff recommendation on items 1, 2, 3, 4, 15A, 15B, & 15E.*** Ayes— **VC, DG, DJ, AC, RG**

**1. BOARD MINUTES:**

**A.** November 19, 2008, Regular Board Meeting

**Action: Approved**

**2. STAFF REPORTS:**

**A.** Fire Department Report

**B.** Recreation Department Report

**C.** Parks Department Report

**D.** El Dorado County Regional Pre hospital Emergency Services Operations Authority – A Joint Powers Authority

**Action: Approved**

**3. FINANCIAL REPORTS:**

Financial Statements through November 30, 2008

**Action: Approved**

**4. STAFF REQUEST: EARLY CLOSE CHRISTMAS EVE: Staff is requesting that the CSD Office close at 12 noon on December 24, 2008 due to the Christmas Eve Holiday.**

**Action: Approved**

**DEPARTMENT MATTERS:**

5. **ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION:** None.
6. **CAMERON PARK COMMUNITY CENTER:** ProWest provided a verbal update as to the progress of the construction of the main building. The landscaping is moving without delay. Visitors enjoy the site. The flooring is complete throughout the building and the partitions have been installed. The bathrooms and kitchen are complete. Building B's forms are set and the footings are being established. The ramp and stairs to the Camerado property are complete as well. The pool will not impact the opening of the main building or the parking. ProWest was thanked for their investments above and beyond the contract limits. The quality of work has been upheld thanks to them.  
**Action: None.**
7. **BOND OVERSIGHT COMMITTEE:** The Bond Oversight Committee chairman Kathe Hughes provided that at the last Committee meeting on December 3, 2008, thirty invoices were reviewed. They have requested a timeline, which is in progress, and the next meeting will be on January 7, 2009.  
**Action: None.**
8. **SUMMER SPECTACULAR 2009 EVENT:** Bob Davis with THRIVE Events provided a presentation to the Board regarding the benefits of converting the event to a 501 (c) (3). The Board will review the suggestion and proceed through the Park and Recreation Committee.  
**Action: None.**
9. **CAMERON PARK CSD POLICY #5060 MINUTES OF BOARD MEETINGS:** Director Coze requested this policy be visited for discussion. The motions, resolutions, and ordinances voted on during Closed Session have to be reported when the board reconvenes out of Closed Session. This item was only to serve as a reminder.  
**Action: None.**
10. **CAMERON PARK COMMUNITY CENTER GYMNASIUM:** Director Gerger began by stating the short history of this item. On December 3, 2008 the Budget and Finance Committee was presented with the possibility of building the gym component of the Community Center. There are places of savings within the current community center budget that can supplement the construction as well as the use of Park Impact Fees. Putting the gym out to bid is the only way to review true numbers that will allow the Board of Directors to take further action.

The benefits of building the gym were provided by Parks Superintendent Paul Ryan: the sound wall expense will be eliminated, the project as presented to the public will be completed, and it will assist the negative shortfall generated by the pool each year. However, the decision to put the gym out to bid must be made tonight due to the effect the gym has on the timeline for Building B (the pool support facility) construction.

The recommendation from the Budget and Finance Committee as well as staff would be to put the gymnasium out to bid with the classrooms as an alternate with construction beginning as soon as the bids are received if the bids are within budget of \$1.4 million.

Director Green was concerned about using the Park Impact Fees in case they should be needed for projects in an emergency. Both Director Saltzen Coze and Director Gerger responded that Park Impact Fees can only be used for new construction and not for repair and/or replacement. Even in an emergency situation the funds cannot be used. However, there are new projects that are coming into Cameron Park that will replace some of the funds.

Director Johnson's concerns were due to the automatic accepting of a bid without first having Board discussion. Director Gerger confirmed that the Board has never approved a bid ahead of time, but the time sensitivities are great. Having a special board meeting the day the bids are opened would be acceptable, but there is always the chance that something could come up. Director Gerger stated that he personally does not see the difference between accepting the bid if it is affordable tonight versus at a Special Board meeting days later. Contractors cannot get together ahead of time and fix the bids out of fear that each of them will not be the lowest bidder.

/

/

Public comment reflected that there is suspicion as to why the board is suddenly in favor of depleting the Park & Rec Impact Fee account to build the gymnasium; two months ago there was animosity with the project. Director Gerger assured the Cameron Park resident that there are not any secrets. Budget & Finance was presented with this item only two weeks ago. The gym will solve two problems: offsetting the negative pool revenue and completing the community center. The Impact Fees cannot be used for anything other than brand new projects.

Discussion took place between directors as to when the Special Meeting should be scheduled in relation to the gymnasium bid openings.

**Action: Send the gymnasium out as a base bid with the classrooms as an alternate with the condition that there be an immediate special board meeting scheduled within 72 hours of the bid opening. Ayes—DJ, DG, AC, VC, RG**

11. **CAMERON PARK COMMUNITY CENTER POOL SALINE SYSTEM—COST AND BENEFITS:** Director Coze requested this item be presented to the Board for discussion.

Parks Superintendent Paul Ryan requested to provide information regarding this type of system to the Board. President Johnson deferred to him for a two-minute discussion. Mr. Ryan provided a simple explanation of a saline system: in its simplest explanation, it is simply salt water instead of chlorine. The advantage of a saline system is the chlorine cost savings; rock salt is cheaper than chlorine. However, public entities do not utilize this type of system because there are more disadvantages than advantages. Power costs increase, plumbing systems erode, and concrete disintegrates. Los Rios and Elk Grove have both researched it at great length and both have concluded that although eco-friendly, a saline system is not appropriate for a public entity. Our current pool design may not even support a saline system—that is the only piece of information that cannot be provided as a fact. It was also added that if the CSD does choose to switch to a saline system, the pool bid would have to be rebid, or the CSD would be forced into a change order with the current contractor.

President Johnson asked Director Coze if these discussions satisfied her desire for the Board to review a saline system. She answered yes.

**Action: None.**

12. **ONE DAY WORKSHOP:** Director Green requested this item be presented for discussion and action. He proposed that each department manager present to the board a briefing at a five-hour workshop. This would take place sometime after the first of the year. It would provide a refresher to the board and lead into the strategic plan of the district as well as a plan for each department. A representative from ProWest and the Bond Oversight Committee would also be invited to present information on the Community Center. At the conclusion, the board would propose a plan/schedule to begin creating a strategic plan.

The board was in favor of such a workshop and decided that each director would bring three dates they are available for a workshop (to be held in February) to the January board meeting.

**Action: None.**

13. **CSDA BOARD VACANCY—REGION 2:** California Special Districts Association is accepting nominations for the open seat of their board of directors. The seat is open CSDA regular member agency staff or elected officials in Region 2. This seat will be appointed by the CSDA board of directors on January 16, 2009 and serve through 2009. Director Clarke stated that he was interested in being nominated. Director Gerger stated that Director Clarke would be a good candidate due to his previous experience with CSDA.

**Action: Nominate Alan Clarke. Ayes—DJ, DG, AC, VC, RG**

14. **BOARD REORGANIZATION:**

A. **Board Structure.** Director Coze was nominated as President and Director Johnson was nominated as Vice President by Director Clarke. Director Gerger requested that each seat be nominated separately.

**Action: Director Coze to be President. Ayes—AC, DJ, DG, VC, RG**

Director Johnson offered his Vice President nomination. Director Green submitted his interest in the seat to better prepare him for the election in two years and allow him the opportunity to gain experience. Director Johnson agreed and nominated Director Green as Vice President. Director Clarke seconded the nomination.  
**Action: Director Green to be Vice President. Ayes—DJ, AC, DG, VC, RG**

The meeting was turned over to Director Coze as president.

**B. Committee Assignments.** The current list of committee assignments follows:

**Standing Committees:**

- 1.) CC&R: Kenneth Cater and Valerie Coze, representatives; Dale Gerger, alternate
- 2.) Parks & Recreation: David Johnson and Alan Clarke, representatives; Valerie Coze, alternate
- 3.) Budget & Finance: Dale Gerger and Valerie Coze, representatives; Alan Clarke, alternate
- 4.) Fire & Emergency Services: Kenneth Cater and David Johnson, representatives; Dale Gerger, alternate
- 5.) Solid Waste Negotiation: Dale Gerger and Alan Clarke, representatives

**C. Committee Re-Assignments.**

**Action: The 2009 Committees were assigned as follows:**

**Standing Committees:**

- 1.) CC&R: Alan Clarke and Rich Green, representatives; Dale Gerger, alternate
- 2.) Parks & Recreation: David Johnson and Valerie Coze, representatives; Rich Green, alternate
- 3.) Budget & Finance: Dale Gerger and Rich Green, representatives; Alan Clarke, alternate
- 4.) Fire & Emergency Services: David Johnson and Alan Clarke, representatives; Valerie Coze, alternate
- 5.) Solid Waste Negotiation: Dale Gerger and Valerie Coze, representatives; Dave Johnson, alternate

Ayes—DJ, DG, VC, RG, AC

**15. COMMITTEE REPORTS: Items A – E**

**A. CC&R – Standing Committee:**

Kenneth Cater and Alan Clarke, representatives; Dale Gerger, alternate  
The agenda for meeting held December 10, 2008 was placed on the Consent Calendar.

**B. PARKS AND RECREATION – Standing Committee:**

David Johnson and Alan Clarke, representatives; Valerie Coze, alternate  
No meeting held.

**C. BUDGET AND FINANCE – Standing Committee:**

Dale Gerger and Valerie Coze, representatives  
Directors Gerger and Coze provided an update from the meeting held December 3, 2008 during item 10.  
An additional item that was discussed, was the contract for the Cinema Nights to be held in August of 2009.

**D. FIRE AND EMERGENCY SERVICES – Standing Committee:**

Kenneth Cater and David Johnson, representatives  
Director Johnson provided an update on Fire discussion items. Fuel cards have been distributed to the chief. Secondly, Chief Tyler will be replacing the photocopier for Station 89 with a new one. The new photocopier lease has been budgeted for and will be purchased soon for \$6,995. Third, Resolution 2008-10 passed October 22, 2008, requires more information. Staff will make the necessary correction (inserting the Fire Contract number into the Resolution), Director Johnson will sign it again as President (he was president on October 22, 2008) and current President Coze will sign for the General Manager.

**E. SOLID WASTE NEGOTIATION COMMITTEE – Non-CSD Committee:**

Dale Gerger and Valerie Coze, representatives  
No meeting held.

**MATTERS TO AND FROM DIRECTORS:** Director Clarke announced that the SACOG is asking for nominations for projects regarding the stimulus package. Staff will research the opportunity. Director Gerger apologized for being late to the meeting; the employee emergency has been handled and he appreciated the board's understanding.

**CLOSED SESSION:** The Board adjourned to Closed Session at 9:50 pm to discuss the following items:

1. **PURSUANT TO GOVERNMENT CODE §54956.9:** Closed session under California Government Code §54956.9, conference with legal counsel regarding potential litigation in one case.
2. **PURSUANT TO GOVERNMENT CODE §54956.9:** Closed session under California Government Code §54956.9, conference with legal counsel regarding on going litigation in one case.
3. **PURSUANT TO GOVERNMENT CODE §54957:** Discussion of confidential personnel matter.

**BOARD RECONVENED TO OPEN SESSION AT 10:55 PM AND REPORTED OUT OF CLOSED SESSION:**

Item 1: Board instructed staff to conform new title, Admin Assistant, to actual duties and place in appropriate pay grade. 5-0

Item 2: Counsel updated board on recent events. No action taken.

Item 3: Counsel updated board on current discovery & future hearing dates. No action taken.

**ADJOURNMENT:** Meeting adjourned at 10:55 pm – **Approved.** Ayes – **DJ, KC, DG, AC, VC**

**Attest:**

**January 21, 2009**

  
\_\_\_\_\_  
**President, Board of Directors**

  
\_\_\_\_\_  
**Secretary to the Board**