

## MINUTES

Special Scheduled Meeting of the Board of Directors  
Cameron Park Community Services District  
3200 Country Club Drive, Cameron Park, California  
**7:00 p.m., Wednesday, October 22, 2008**  
DAVE JOHNSON, President  
KENNETH CATER, Vice President  
Directors, DALE GERGER, ALAN CLARKE, and VALERIE COZE

**CALL TO ORDER:** The meeting was called to order by President Johnson at 7:00 p.m.

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL Present:** Directors: Johnson, Cater, Clarke, and Coze. **Absent:** Gerger
3. **APPROVAL OF AGENDA:**  
Director Coze requested the Matters to and From Directors be discussed after item 2 instead of after closed session. ***Approved*** Ayes- **AC, VC, DJ, KC** **Absent:** Gerger

**OPEN FORUM:** None.

### **DEPARTMENT MATTERS:**

1. **FIRE SERVICES CONTRACT EXTENSION:** Director Cater presented that the Fire Committee had just met at 6 pm prior to the Board meeting. The Fire Consultants from ROA and General Manager Tammy Mefford were present to discuss the ROA Phase II report as well as the Cal Fire contract extension options presented to the Fire Committee at the September 25, 2008 Committee meeting. Battalion Chief Joe Tyler provided a presentation on the options presented (A, B, and C). Each provides a different level of service and a different rate. The existing staffing is 16 personnel (5 captains and 11 fire apparatus engineers). Options A, B, and C all include six months funding for one office technician; this position is very important to the Fire Department and the community (additional services and customer service). Option A totals \$1,985,185. Option B totals \$2,029,041 and includes staffing of 18 personnel; including the 6 JPA funded personnel, the total is \$2,879,540. Option C totals \$2,904,566 and includes staffing of 19 personnel and the 6 JPA funded personnel. By increasing personnel, the unplanned overtime decreases. Two-person staffing is always guaranteed for the community and at a cost savings.

Director Cater referred to ROA consultants for their recommendation. Option C was the consensus. The only aspect of concern would be affordability. It was added by staff that Option C is within the District budget. The General Manager added that her recommendation would also be to approve Option C. Director Coze read a letter into the record concerning the future of Cameron Park. The letter stated that Cameron Park should only finalize action of an option after a comprehensive plan for District operations is in place. There is not any urgency in taking action, therefore it should wait until a plan is adopted (with ROA consultants) by the District to address the issues of concerns mentioned in the Phase II report of ROA. Option C is the preferred choice after a plan is in place.

Comment was opened up to the public. Cameron Park resident Barbara Rogers spoke to compel the Board to approve the contract and put the issue to bed. Cameron Park resident Bill Randall wanted to clarify if Option C was within the budget approved in September 2008. The answer was yes. Cameron Park resident Bill Hughes spoke in favor of Option C and added that a strategic planning session should take place to develop a comprehensive plan, but it should be a separate item discussed at a later date with the Budget & Finance and Fire Committee. The General Manager added that at any time an amendment can be made to the contract should any situations arise. Battalion Chief Joe Tyler agreed that there is an amendment process for the fiscal stability of the District at the Board's discretion. Cal Fire can move employees to other locations to avoid layoffs.

**Director Coze made a motion to approve Option C in concept, forward it to Budget & Finance for further discussion with Bob Olson & Associates, the General Manager, and Fire Committee for anticipated approval at the December or January Board Meeting. The motion died for lack of a second.**

Director Cater asked if a response could be given to Director Coze's remarks about a reserve fund. Battalion Chief Joe Tyler answered that there is an Equipment Replacement Fund similar to a trust. When equipment is rented, the District charges a specific rate defined by local agreements and the California Fire Assistance Agreement. That money is set aside into the fund. Director Coze stated that the fund may exist, but it is insufficient for the Department.

**Action: Adopt Option C as a five-year contract extension to be provided by Cal Fire subject to annual reviews and amendments. Ayes—KC, AC, DJ, VC Absent: Gerger**

2. **RESOLUTION 2008-10 CAMERON PARK FIRE DEPARTMENT CONTRACT:** The California Department of Forestry and Fire Protection have submitted three options for board review. The board's acceptance of any option must be enacted with a resolution. Due to the action above, the resolution will be filled in to show adoption of Option C. Option C will also be attached to the resolution.

**Action: Adopted.** Board Polled Ayes—DJ, KC, AC, VC Absent: Gerger

**MATTERS TO AND FROM DIRECTORS:** Director Coze requested that the Directors consider the option of recording the Closed Session items, or having a transcription policy to record discussions, actions, etc. Director Johnson asked legal counsel about policy. Legal counsel answered that the closed sessions can be recorded, but there is always a possibility of the recording(s) being distributed. Director Johnson suggested that Director Coze request the item to be on a board agenda for discussion. Legal counsel agreed that there are multiple options that can be discussed.

Director Clarke asked if there was to be an event to honor Supervisor Dupray for his service. General Manager Tammy Mefford stated that a plaque will be presented to Supervisor Dupray at the November Board Meeting. Director Clarke stated that he had some interest in Assembly-member Ted Gaines' representative attending to present a resolution. Tammy Mefford General Manager felt that it was more important for the Board to honor Supervisor Dupray personally. Director Clarke stated that it is important to stay in contact with their representatives and offered to personally take Ted Gaines' representative on a tour of Cameron Park and invited another Board member to go with him. The public was invited to get in touch with Director Clarke.

**CLOSED SESSION:** The Board adjourned to Closed Session at 7:42 pm to discuss the following items:

1. **PURSUANT TO GOVERNMENT CODE §54956.9:** Closed session under California Government Code §54956.9, conference with legal counsel regarding potential litigation in one case.

**BOARD RECONVENED TO OPEN SESSION AT 8:45 PM AND REPORTED OUT OF CLOSED SESSION:**

Counsel updated the Board on the potential litigation. Counsel was directed to continue to pursue the litigation; technique and strategies discussed.

**Action: Put the General Manager on paid administrative leave.** Ayes—DJ, KC, AC Noes—VC Absent: Gerger

**Action: Director Cater authorized to assume all duties, rights and responsibilities of President Johnson during his absence November 1 through November 15 and during any other time President Johnson may be away from the District.** Ayes—DJ, KC, AC, VC Absent: Gerger

**ADJOURNMENT:** Meeting adjourned at 8:46 pm – **Approved.** Ayes – DJ, VC, KC, AC Absent: Gerger

Attest:

November 19, 2008

  
President, Board of Directors

  
Secretary to the Board