

MINUTES

Regular Meeting of the Board of Directors
Cameron Park Community Services District
2502 Country Club Drive, Cameron Park, California

Wednesday, March 16, 2011 6:00 PM

Board of Directors

SCOTT MCNEIL, President

SHIVA FRENTZEN, Vice President

Directors, ALAN CLARKE, RICHARD GREEN, and GREG STANTON



CALL TO ORDER: The meeting was called to order by President McNeil at 6:00 p.m.

1. **PLEDGE OF ALLEGIANCE**

2. **ROLL CALL Present:** Directors: McNeil, Frentzen, Clarke, Green, Stanton

3. **APPROVAL OF AGENDA**

Prior to approval of the agenda, Director Stanton requested to move item 7 in front of item 6.

Action: Item 7 moved prior to item 6. Agenda Approved. Ayes—GS, SM, SF, AC Noes—RG

CLOSED SESSION: The Board adjourned to Closed Session at 6:07 pm to discuss the following items:

1. **PURSUANT TO GOVERNMENT CODE §54956.9:** Update and discussion regarding - County Writ 007CS00059.
2. **PURSUANT TO GOVERNMENT CODE §54957:** Update regarding a liability claim against the District from the California Labor Commissioner. State Case Number: 08-64918 Claimant: Tammy K. Mefford

BOARD RECONVENED TO OPEN SESSION AT 7:00 PM AND REPORTED OUT OF CLOSED SESSION:

Nothing to report.

MOMENT OF RECOGNITION: Director Green recognized the Cameron Park Volunteer Fire Fighters Association for hosting the annual Crab Feed.

OPEN FORUM: Cameron Park resident Bill Carey commented on an agenda item from February; Mr. Carey stated that the board should have taken a vote on having the president perform the general manager's evaluation, in compliance with the CSD policies. President McNeil answered that the board did vote on the item. Cameron Park resident David Gelber commented on the prevention of public debate at the February board meeting. Mr. Gelber suggested that the vote made prior to comment should have been nullified, taken out for public comment, and redone. Vice President Frentzen agreed.

CONSENT CALENDAR:

Prior to approval of the Consent Calendar, Director Green commented that Item 14 on the February 16, 2011 board minutes should read that the resolution is for a drug free zone at Christa McAuliffe Park, not just the skate park.
Approve staff recommendation on items 1A with correction, 1B, 2, 3 and 9B. Ayes— AC, RG, SM, SF, GS

1. **BOARD MINUTES:**

- A. February 16, 2011, Regular Board Meeting
- B. February 17, 2011, Special Meeting

Action: Approved

2. **STAFF REPORTS:**
A. Fire Department Report
B. Recreation Department Report
C. Parks Department Report
D. El Dorado County Regional Pre hospital Emergency Services Operations Authority – A Joint Powers Authority

Action: Received

3. **FINANCIAL REPORTS:**
A. Financial Statements for the month of February 2011

Action: Received

END OF CONSENT CALENDAR

DEPARTMENT MATTERS:

4. **ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION:** None

5. **SDRMA BOARD OF DIRECTORS 2011 ELECTION:** Discussion will take place at the April 2011 board meeting.

Action: None

6. **DEFERRED MAINTENANCE FOR PARKS DEPARTMENT:** This item was discussed after item 7. President McNeil commented that the two pressing items are the propeller and the backwash tank. Parks Superintendent Paul Ryan agreed. President McNeil stated that he'd like the list to be presented to the Park & Recreation Committee prior to the board making any decisions. General Manager Fred Smith answered that the Park & Rec Committee did not meet in the current month and the items must be approved in order for the Lagoon to be opened on time. Parks Superintendent Paul Ryan provided that they have to be approved by the end of the month. Public comment provided that if the item is on the agenda, the board should deal with it. Director Green answered that the topic was brought up at the recent Budget & Finance Committee. There is not an amortization schedule for the District's assets and as things run out, there's only a limited amount of money available to fix them. He stated that he asked the General Manager and the Parks Superintendent to make a list of items that are wearing out. Director Clarke added that the items start at the Park & Recreation Committee, the go to the Budget & Administration Committee if necessary, and then to the final board for action. Director Green also clarified that the board is responsible for reviewing the Capital Improvement Plan each year. The Plan includes repair items and new items. The board has not reviewed the list yet. And the board must make strong financial decisions and not emotional decisions for the future betterment of the District. Discussion took place regarding the financial state of the District.

Action: Get the Quimby fees in place to deal with the immediate situation, which is the impellor and tank; the rest of the list to go back to the appropriate committees to be dealt with and handled in the future. Ayes—SM, AC, SF, RG, GS

7. **DOG PARK:** This item was discussed prior to item 6. President McNeil thanked the members of EDDOG for their hard work and felt that it was the District's turn to step up. Vice President Frentzen spoke to the positive aspects of a dog park in Cameron Park. The concern of liability has been addressed—insurance costs will not increase with the addition of a dog park. Director Green commented that he is opposed to approving any money to a new project due to current fiscal constraints. He proposed an option: the board to commit Hacienda Park property and EDDOG to put their funds into an escrow account for holding until a start date can be picked.

Gary Ellis, VP of EDDOG, summarized that the group is looking for the District to commit \$5000 - \$10000 toward the park from Quimby fees because the fees can be lost if not used—they can only be used for parks. Cameron Park resident Gerald Lillpop requested that the board research all liability issues prior to approving any money to go toward the park. Another member of the public commented that a dog park will increase the property values of Cameron Park. Cameron Park Barbara Rogers commented in support of the dog park. Holly Morrison, EDDOG member, read a letter of support for the dog park from El Dorado County Supervisor Ron Briggs and mentioned the offer of the El Dorado Community Foundation to assist with funding. Cameron Park resident Bill Carey urged

the board to consider fiscal responsibility before allocating funds to the dog park. Michael Morrison, Cameron Park resident, stated that he had spoken with eleven people in the last five days traveling down Cambridge Road as they walk their dogs—all of them were in favor of the dog park.

Director Stanton stated that he is appreciative of EDDOG's efforts and acknowledges the fiscal constraints the District is facing. He added that the dog park will be a positive investment for the community and that the board can setup restrictions on the release of the funds. Vice President Frentzen answered a previous question pertaining to the liability providing that the insurance costs will not go up if a dog park is constructed. She asked about EDDOG's responsibilities with regard to maintenance of the park. Mr. Ellis answered that the group will bring any issues to the attention of the Parks Department and can rally for fundraising if necessary. Ongoing maintenance will be the responsibility of the CSD. Director Clarke pointed out the clause within the EDDOG & CSD MOU that addresses maintenance—the CSD will maintain the park for a period of five years. The board discussed a motion.

Action: Move that CPCSD approve the contribution of \$5,000 from Quimby funds toward the completion of the Hacienda Dog Park in addition to the allocation of the property within Hacienda Park previously discussed in the January 2011 BOD meeting which is valued at \$50,000 - \$90,000 with the following contingencies: (1) Proper confirmation that EDDOG has enough funds to complete the entire project before starting the construction. (2) Start of the construction will be triggered by EDDOG's receipt of funding for Phase 1. Once funds have been received groundbreaking should be able to start and be completed within 60 days. Tentative dates mentioned were a start date of June 2011 and completion by August 2011. (3) Review the current MOU focused on the following areas: EDDOD to be responsible for all future improvements & enhancements to the Dog Park and EDDOG is financially responsible for the difference in costs associated with maintaining and repairing the Dog Park and what the expenses are to maintain and repair the park without a Dog Park. Ayes—SF, GS, SM, AC Noes—RG

8. **CAMERON PARK SKATE PARK:** Director Green provided documentation regarding the item. He began by stating that in August of 2010, the board approved the creation of a Cameron Park Skate Park Ad hoc Committee. There has been an increase in the public complaints, graffiti, illegal activity, and misuse of the skate park since that time. The Committee has recognized that the park should be a safe and family-friendly place for all users. After monitoring the park and speaking with users and neighbors, the Committee has compiled EDC Sheriff's Department stats, photos, and 911-call logs. The activity has continued through 2011. Also presented was the annual costs of maintaining the skate park which total \$9,217.00. The Committee is recommending the board immediately close the skate park until a long-term plan can be implemented to ensure safe use of the park. Public comment agreed with the closure. President McNeil asked what the process is after it is closed. Director Green noted that the Committee is working on ordinances, resolutions, and public outreach. Responsibility has to be taken by the District, the parents, and the users.

Action: Immediately close the skate park until a long term plan can be established that will ensure that all the facilities at Christa McAuliffe Park can be a safe place to visit free from drugs, alcohol, tobacco, vandalism, graffiti, and bully behavior that allows these trends to continue. In addition, the Committee recommends the general manager place signs declaring the closing of the skate park and that any continued use of the skate park shall constitute a violation of penal code 602, trespassing. Ayes—RG, SF, SM, AC, GS

9. **COMMITTEE REPORTS:**

A. **CC&R** – Standing Committee:

Shiva Frentzen and Greg Stanton, representatives; Scott McNeil, alternate
Vice President Frentzen provided that several items were forwarded to the board for legal action at the Committee meeting. The Committee also appointed a new member, Deborah Palmer.

B. **PARKS AND RECREATION** – Standing Committee:

Scott McNeil and Shiva Frentzen, representatives; Greg Stanton, alternate
No meeting held.

C. **BUDGET AND ADMINISTRATION** – Standing Committee:

Scott McNeil and Rich Green, representatives; Alan Clarke, alternate
Director Green stated that the Committee reviewed benefit and assessment information from SCI. The overview will be given at the April 5th budget workshop. The Committee also looked at the budget forecast and the rest of the fiscal year looks promising.

D. **FIRE AND EMERGENCY SERVICES** – Non-Standing Committee:

Alan Clarke and Greg Stanton, representatives; Rich Green, alternate
Fire Marshal Mike Webb noted that the March 9th meeting included the following items: statement of purpose was drafted, the budget was reviewed for FYs 2010/2011 and 2011/2012, the staffing for FY 2011/2012 was discussed, the organizational alignment was tabled, and the TLC Ambulance update was provided. Kelly Keenan, CAL FIRE Division Chief, spoke to the staffing for FY 2011/2012 stating that the Committee reviewed CAL FIRE's need for the absolute staffing reduction plan by April 20th. Chief Webb also noted that the Committee was approached by a developer regarding selling a piece of land on Starbuck Road just off Green Valley Road. The item will be discussed further in the future.

MATTERS TO AND FROM DIRECTORS: None.

CLOSED SESSION: The Board adjourned to Closed Session at 9:18 pm to discuss the following items:

1. **PURSUANT TO GOVERNMENT CODE §54956.9:** Update and discussion regarding - County Writ 007CS00059.
2. **PURSUANT TO GOVERNMENT CODE §54957:** Update regarding a liability claim against the District from the California Labor Commissioner. State Case Number: 08-64918 Claimant: Tammy K. Mefford

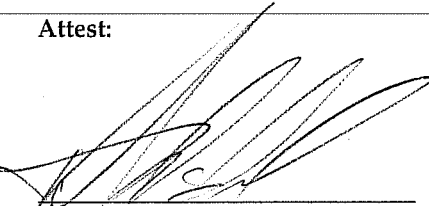
BOARD RECONVENED TO OPEN SESSION AT 10:00 PM AND REPORTED OUT OF CLOSED SESSION:


General manager to produce a letter to counsel to deal with the Writ.

ADJOURNMENT: Meeting adjourned at 10:01 pm. Approved. Ayes – AC, GS, SM, SF, RG

Attest:

April 27, 2011



President, Board of Directors

Secretary to the Board