

MINUTES

Regular Meeting of the Board of Directors
Cameron Park Community Services District
3200 Country Club Drive, Cameron Park, California
7:00 p.m., Wednesday, September 21, 2005

PAUL RYAN, President

DALE GERGER, Vice President

Directors KEN CATER, ALAN CLARKE, and DAVID JOHNSON

CALL TO ORDER: The meeting was called to order by President Ryan at 7:00 p.m. followed by the Pledge of Allegiance.

ROLL CALL: Present: President Ryan, Directors Gerger, Cater, Clarke, and Johnson.

APPROVAL OF AGENDA: Motion was made by Director Gerger to approve the Agenda; seconded by Director Johnson. Motion passed 5-0.

OPEN FORUM:

Gary Ellis of Cameron Park wanted to make a statement about a dog park. The community needs a park for their dogs to run; Gateway Park may be the ideal park for such use. He speaks for the CP Dog Owners Guild (D.O.G.). He went on with the guidelines D.O.G. has set and will enforce with their intentions. Mr. Ellis presented a petition to the Board with 42 signatures. Board members referred this to the Park and Recreation committee for further discussion.

MOMENT OF RECOGNITION:

Director Clarke thanked Tina Helm, Tammy Mefford, David Robinson, J.R. Hitchborn, & Mark Roberts for opening up the lagoon and complimented them on their hard work & effort. He also thanked Bill & Kathy Hughes for the dedication on the community center & hard work for the agenda.

CONSENT CALENDAR: All items listed in the Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless members of the Board, staff, or persons in the audience request specific items to be discussed or commented on prior to the time the Board votes on the motion to approve or adopt items on the Consent Calendar. If any item is removed from the Consent Calendar, the item(s) will be considered at the beginning of the Department Matters Calendar.

Director Clarke declared no objections for items 1-3. Johnson 2nd. Motion passed 5-0.

1. **BOARD MINUTES:**
 - A. August 17, 2005, Regular Board Meeting
Action: Receive and File.

2. **STAFF REPORTS:**
 - A. Acting General Manager's Report
 - B. Fire Department Report
 - C. Recreation Department Report
 - D. Parks Department Report*Action:* Receive and File.

3. **FINANCIAL REPORTS:**

- A. Payment of Warrants
Action: Authorize Payment of Warrants.
- B. Financial Statements for the Month of August 2005
Action: Receive and File.

DEPARTMENT MATTERS: At the time the Board acts upon Approval of the Agenda, it may select individual Department Matters to be moved to the Consent Calendar for approval, absent objections and/or requests of the Board, staff, or the public to speak to those matters.

4. Items Removed from the Consent Calendar for Discussion: **None**

5. **FY 2005-2006 AMENDED BUDGETS:**

- A. Administration
- B. Fire
- C. Parks
- D. Recreation
- E. CC&R

Ms. Mefford explained to committee members that the Parks Budget was pulled from the agenda due to the increase of additional parks that Procedia Landscape will be maintaining. The Park & Recreation Committee will be reviewing the budget, and forward onto the Budget and Finance Committee.

No motion taken.

6. **AB 8 TAX DISTRIBUTION:**

At the last board meeting Director Cater asked that this item return to next month's meeting for further discussion by the board.

Chief Silva gave a brief update as to the progress of the distributions. Joe Harn & Rusty Dupray are researching the fact that the district is possibly not receiving all tax revenue that it should be. Contact was made, yet no information has been gathered.

Director Cater discussed hesitations as to the letter being accepted. Director Clarke followed with the benefits of the letter.

Motion was made by Director Clarke to accept letter. The motion was seconded by Director Johnson and Motion passed 5-0.

7. **CAMERON PARK PEDESTRIAN BRIDGE:** Carlton Engineering has submitted the Feasibility Study for the Pedestrian Bridge which is included in your packets for review. Wes Peters of Carlton Engineering will be working with Stacy Howe to provide cost estimates on the different designs of the bridges at a later date.

Ms. Mefford read estimated cost estimates for the bridge.

Directors Gerger and Clarke complemented Carlton Engineering on the plans.

Motion was made by Director Clarke was seconded by Director Johnson to forward to the Park & Recreation and Budget and Finance for review.

Motion passed 5-0.

8. **CAMERON PARK COMMUNITY CENTER:**
The project is currently in Schematic Design and the team is specifically addressing Planning Department submittal requirements. The Final Schematic Design will be completed when submitted to the Planning Department.
Action: Receive and File
Yvette Ashlock gave a brief update on the community center project. Director Clarke brought to the board's attention that Tammy, as Acting General Manager, moved to get \$9,000 in fees waived for this project from El Dorado County Building and Planning Departments.
9. **PLANNING MATTERS:** None
10. **COMMITTEE REPORTS:** Items A – H
- A. **CC&R** – Standing Committee:
Ken Cater and David Johnson, representatives
Agenda for meeting held 9/14/05
Conformed Agenda for meeting held on 8/18/05
No report.
- B. **PARKS AND RECREATION** – Standing Committee:
David Johnson and Paul Ryan, representatives; Alan Clarke alternate
Agenda for meeting held 8/26/05
No report.
- C. **BUDGET AND FINANCE** – Standing Committee:
Alan Clarke and Dale Gerger, representatives; Dave Johnson, alternate
Agenda for meeting held 9/9/05
No report.
- D. **FIRE AND EMERGENCY SERVICES** – Standing Committee:
Kenneth Cater and Alan Clarke, representatives
No documentation for this item.
Director Clarke addressed the fire impact fee coming up at the end of October. Suggestion was made for Chief Silva to meet with Directors Cater and Clarke.
- E. **EL DORADO COUNTY REGIONAL PREHOSPITAL EMERGENCY SERVICES OPERATIONS AUTHORITY – A JOINT POWERS AUTHORITY** –
Agenda for meeting held 9/6/05
Agenda for meeting held 9/19/05
Director Cater gave an update as to the financial concerns of the program.
- F. **CAMERON PARK FIRE SAFE COUNCIL** – Non-CSD Committee:
Dale Gerger, representative
Minutes for meeting held 9/8/05
Director Gerger spoke of an educational video being sent out to areas with high fire dangers.

- G. **NCSDIA** – Non-CSD Committee:
Alan Clarke, representative
No documentation for this item.
No report.
- H. **CHARDI CORNER** – Ad Hoc Committee:
Ken Cater and Paul Ryan, representatives
Letter of 9/7/05 from County of El Dorado Dept. of Transportation
Director Cater gave an update on the corners modifications. D.O.T. will be moving forward with the modifications in the spring of 2006. Director Cater stated the Committee should be disbanded.

MATTERS TO AND FROM DIRECTORS: At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

Director Clarke suggested the position of an assistant for each position in the office, specifically the General Manager Position.

CORRESPONDENCE TO THE BOARD: Discussion on e-mail being considered correspondence to the board. Recommended action would be for Tammy to look under the CSDA policy. Director Cater suggested the Clerk of Board of Supervisors could be contacted also.

Committee members concurred that the Acting General Manager research topic and return with recommendations.

CLOSED SESSION: The Board adjourned to Closed Session at 8:00 p.m. to discuss the following items:

1. **PURSUANT TO GOVERNMENT CODE §54957.6 APR NEGOTIATIONS:** Discussion of Administration, Parks, and Recreation (APR) negotiations.
ACTION: Direction given to the APR Negotiations Committee
2. **PURSUANT TO GOVERNMENT CODE §54957:** The Board shall discuss in Closed Session the employment of a General Manger and the duties, compensation and benefits, relative to said position.
Items given to the general manager management committee
3. **PURSUANT TO GOVERNMENT CODE §54957.6:** The Board will consider and review the CDF contract-fire department administrative duties.
Instructions given to the fire committee

RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION: Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon.

ADJOURNMENT: Director Johnson motioned for the meeting to adjourn. Meeting adjourned at 9:54 p.m.

Attest:

President, Board of Directors

Secretary to the Board