

MINUTES

Cameron Park Community Services District Board of Directors Meeting February 18, 2004

The regular Board Meeting the Board of Directors of the Cameron Park Community Services District was held on Wednesday, February 18, 2004, at 7:00 p.m., at 2650 Cameron Park Drive, Suite 170, Cameron Park, California.

CALL TO ORDER: President Johnson called the meeting to order. The meeting began with the Pledge of Allegiance.

Roll Call

Present: President Johnson, Directors Clarke, Cater, Gerger and Ryan.

Absent: None.

APPROVAL OF AGENDA

President Johnson proposed the Moment of Recognition to be moved to right before closed session.

A motion was made and seconded to approve the agenda as changed. Motion passed.

MOMENT OF RECOGNITION

This allotted time provides an opportunity for the Board of Directors to express appreciation to members of the community, District staff, to the Board for extra efforts, its volunteers, committee members or community-minded citizens.

Director Clarke presented the following recognition: On behalf of John Muir who lost his wife on January 12th, he would like recognize the crew of Engine 88 and the EMS crew on 88 for kind and compassionate way that they responded to his need. They went above and beyond the call in terms of locking his place up and taking care of his house while he was dealing the death of his wife; specifically to Joel Violet, Mike Webb, Alex Fox, and Brian Newman for the work and compassion, the way that they responded in a very difficult time for Mr. Muir. The Board extends our condolences to Mr. Muir who is a very active member of this community.

ADJOURNMENT

Board adjourned to closed session at 7:12 p.m. to discuss Item A pursuant to government code 54956.9 (a) to discuss pending litigation with respect to the Moore Case. Item B pursuant to government code 54956.8 to consider and review the contract with District Counsel in regards with the retention of services with WLC Architects to build improvements, including the proposed community center located in Cameron Park and known as Assessor's Parcel Number 108-280-061.

REPORT OUT OF CLOSED SESSION: The Board President reconvened to open session at 8:14p.m., and reported on action taken during the closed session.

Item A has been referred to the Park and Recreation Committee for further discussion.

Item B discussed at this meeting. Has to do with the proposed community center. Wording as to arbitration in the proposed contract. The arbitration “may” be decided by arbitration and the word “shall” has been stricken from this. The Board had some questions on that. The other point was the architect fee is listed as 7.5 percent. There had been previous discussions about 7 percent.

Motion made to approve the contract with the changes. (The fee at 7 percent and wording changed to “shall” instead of “may”. Motion seconded.

Board discussion included Board Attorney will meet with WLC representative to work out the language. The motion is that we are not accepting as it is written, but rather the motion is stating what we will accept, and having counsel get together on this.

President Johnson asked if there were any public comment. There was none.

No further discussion from the Board. Motion was carried 5-0.

OPEN FORUM

At this time, members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors.

Seeing none, Board moved ahead.

STATION 89 REBUILD UPDATE: Chief Silva reported that contracts have been signed and permits pulled the prior week. Project rebuild began on February 17th with a 180-day timeline with penalties to contractor if he goes over that. Chief Silva will meet with the insurance company the following week to set up payment schedules, draw accounts, etc.

A project inspector is to be hired because this is an essential services building. This is a person who will work for/at the station to inspect all the contractor’s work. The cost shall be a couple thousand dollars for the whole process. He is licensed for essential services building and will come out a couple of hours a day.

CONSENT CALENDAR

1. BOARD MINUTES:

- A. January 21, 2004, Board Meeting
 - B. January 27, 2004 Special Board Meeting
 - C. February 4, 2004 Special Board Meeting
- Action: Received and Filed A, B, & C

2. STAFF REPORTS:

- A. Acting General Manager’s Report
- B. Fire Department Report
- C. Recreation Department Report
- D. Park Department Report

Item 2-D was removed at the request of Director Cater

3. FINANCIAL REPORTS:

A. Payment of Warrants

Action: Authorize Payment of Warrants

B. Financial Statements for month of January, 2004

Action: Received and filed

Motion was made to approve the Consent Calendar with the exception of 2d. It was seconded and approved.

6. **ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION.**

Director Cater stated that the Parks Department report was inadequate. The report fails to capture what's truly happening within the parks, remarks are addressed to the Lake.

Thought report would be in depth to include what major changes took place as part of the Lake drain project, what got left undone and why, and to see a timeline for taking care of those items. Or if not taken care of because of lack of resources, wanted to see a timeline and a strategy as to how new money might be sought. General concerns as voiced by Mrs. O'Camb and Mr. Tenent at last meeting are not addressed. This report addresses 1) the computer, 2) the tractor, 3) and some irrigation, and 4) some paths.

Discussion on recommended action or receiving and filing report.

President Johnson asked for further comments on this item.

President asked for a motion to receive and file report.

Director Cater motioned to reject the report. It was seconded. No discussion. Motion passed 5-0.

Item 4: Proposal to Purchase a New Fire Prevention Vehicle. President Johnson turned discussion over to Chief Silva. Chief Silva wants to replace a 1990 light utility vehicle that's pretty much inoperable. Haven't had funds to replace it. Rob has prevention funds he collects that could be used to replace his vehicle, and assign his vehicle with 90,000 miles on it (General Fund vehicle) to replace the utility vehicle.

Rob Combs stated that there are a number of benefits to act on measure now. There are some 2002 Expeditions that were State surplus vehicles, never used, available at saving of \$4,000 - two left, holding one for Cameron Park, pending Board's outcome on this. Benefit of purchasing that particular vehicle over 2003 model, is they redesigned the Expedition to include a third seat in back portion of vehicle where gear is normally carried in 2003. 2002 fits needs better. Would save \$3,700 over a 2004 model, meets State bid specifications.

Board Member Question: Funds come out of the fire prevention account?

Rob Combs stated that per Health and Safety Code 17951, established a fee schedule in 1988 to reimburse the fire department for services provided to developers for plan review, reconstruction, inspections and so forth. Those fees are restricted to offsetting or reimbursing the District for costs incurred in providing that service to the public. In 1999, fee schedule was revised to reflect more current wage scales associated with position. Those funds are collected throughout year

and banked in a separate bank account and can only be used to offset cost of providing that service. When position was created, assigned Chief Silva's old vehicle, which was funded with General Funds.

Board Member Question: Would expenditure out of the fire prevention fund reduce any services or anything like that?

Rob Combs stated that it does not affect the General Fund of the fire department or the General Fund of the CSD. Those funds are restricted funds.

Board Member Comment: Fire department was commended for saving tax payers thousands of dollars by 1) buying a two-year old truck and saving \$4,000; 2) using the restricted funds and saving the General Fund money \$24,000; 3) saving taxpayers more money by replacing old vehicle. These are three major components to purchase of this vehicle.

Board Member Question: How much district money is needed to equip this vehicle for fire prevention use?

Rob Combs stated that the intention is to use money in Operating Budget for the rest of fiscal year to purchase the light bar and the striping; a radio coming under a grant fund.

Chief Silva stated that the radio (\$1,500) from grant funds. The light bar is \$1,500. The striping would be a few hundred dollars. Moneys will come from current budget year operating money, about \$1,800, also fire prevention funds as opposed to general tax moneys.

Rob Combs stated that he didn't anticipate impact to fire department General Funds to finish equipping the vehicle.

President Johnson asked for other comments. No comments.

Motion made for crew to purchase a vehicle to the fire prevention bureau. Seconded.

Discussion on amount to be spent for vehicle.

It is recommended that a 2002 Ford Expedition not to exceed \$25,000. Seconded. Motion carried 5-0.

Item 5. Amendment to Advance Life Support Agreement with JPA for Ambulance and Fire Engines: Chief Silva - JPA and County of El Dorado had to revise policy and procedures due to new HIIPA. Changes in training requirements also came down. So this is amended contract to incorporate the HIIPA terms and conditions, and the training. Same contact otherwise.

President Johnson asked for discussion. No public questions. Brought back to Board.

Motion made and seconded to approve Item 5. Motion carried 5-0.

Item 6: Already dealt with.

Item 7: Planning matters. Two parts to this planning matter. President Johnson called for Board comment. No comments. No public comment.

Recommended action is for Rob Combs and Acting General Manager Tammy Mefford to review and respond by the requested deadline to the County on A and B.

Motion made and seconded. Passed 5-0.

COMMITTEE REPORTS:

CC&Rs: No meeting this month.

Park and Recreation: Had meeting shortly after last Board Meeting. Addressed the insurance issues of the skate park. Made a recommendation and the Board has affirmed that. Nothing further.

Budget and Finance: Director Clarke stated that there was a meeting few days prior to begin the process with the staff for 04-05 budget; will be tough year with the reduction and with ERAF, reviewed expenditures. It was discussed earlier tonight about Cameron Park Lake situation from a legal standpoint and Director Cater's and Director Gerger's concerns about the Lake and certain maintenance projects. Staff has a request to do Board workshop on Cameron Park Lake for not only this year, but a longer term plan to take a look at the improvements needed there. Have certain funds that can be used there. Also have an issue with playground equipment there.

President Johnson stated he thought this was Park and Recreation item rather than Budget and Finance item.

Discussion followed.

Fire and Emergency Services: Dealt with already.

Other Out-of-County Regional Pre-Hospital Emergency Services Operations: Director Cater stated that he'd let report ride this month.

Cameron Park Fire Safe Council: Director Gerger stated that the Council's doing great. Looking towards keeping privately funded by grants, which is great for our budget; plus it gives the community the resources for the chipping program and that that they have. So they're doing a great job.

NCSDIA: Director Clarke stated that this is the agency that supplies our Workers' Compensation for our CSD. There was a meeting this month and looks like will need to have about a 15 percent increase in Worker's Comp rates with our program this coming year.

Community Center: Already covered.

Charity Corner Committee: This Board sent a letter; all Directors signed it, protesting the

intrusions at that corner, so called traffic mitigation efforts, to the County Department of Transportation Director with copies to the Planning Department and the Board of Supervisors. Letter just went out, so haven't received any response.

Discussion followed as to who had received letter and the purpose of that letter.

MATTERS TO AND FROM DIRECTORS:

President Johnson stated that he had one item. There have been comments from time-to-time about paintball guns at Bonanza Park. I think we should, I'd like to put a resolution on the next Board meeting that we outlaw paintball guns on CSD property and have signs to that affect, and have some bite to it if it's not followed such as a fine of some denomination. The number \$500 dollars comes to mind.

Discussion followed which included putting up fence around Bonanza Park, and who would enforce a fine.

Resolution to be tabled until next month. Park and Recreation will give more information as to what it would cost to fence Bonanza Park.

Management Committee: Left off the agenda. The Management Committee met several times. The District received 44 applicants for the General Manager's position. The applicants have been reviewed, real top-notch people. Have hired a consultant, Kathy Livicki to help out, a retired human resources director, to guide through process, also helping out with interview questions for oral and written testing. She will be handling background investigations. Ten applicants have been chosen and interviews set up. We will meet with her again Wednesday of next week.

President Johnson stated that timeline is not set directly, looking at a matter of three or four weeks.

Applicants will be narrowed down to three, then interview the final three. Have it all in writing by next Wednesday.

Panelists will consists of two Directors, Kathy Livicki, and a community member to make up final committee.

There was a discussion of the process.

Other Matters: Irene Arnold wanted to know what happens now with the community center. If Carlton Engineering goes along with changes with the contract, then are we going to have another meeting soon? Need to get going.

Discussion of the process followed.

Tammy Mefford to put Management Agreement, with the changes, for the skate park in President Johnson's box for him to sign.

Mr. Clarke reported that the Board of Supervisors in Sacramento County last night there was a

meeting on the Mather Air Flight Master Plan. Our Board has taken an opposition to increased flights over Cameron Park, which the test period has ended and the flights have ended also. The master plan shows that they are building an additional runway. And the City of Folsom, the mayor, the city council member, the city council member from Rancho Cordova, Supervisor Rusty Dupray and a couple members from the Cameron Park area were there. He gave testimony again last night reminding the Board that we have a concern up here in Cameron Park We don't want any more there so this issue is not a dead issue and we want it addressed. Supervisor Dupray represented the Board and gave somewhat similar testimony on behalf of the whole county about the air flight plans.

Board Member Question: Was the subject of the height of aircraft addressed at that meeting at all? Years ago, C5s and B52s that flew over were significantly higher than the aircraft that has been coming over recently. These aircraft during the test period were significantly lower and created a bigger noise problem.

Director Clarke responded that there is a concern that there will be a couple of new carriers out a Mather, particularly during the evening hours, if it is major carrier like UPS or Fed-Ex. Fed-Ex is looking at an additional runaway there. Folsom is already saying they don't want any more noise here; their council and mayor are quite adamant about that. We've got to stay vigilant on this issue.

Correspondence to the Board

Director Clarke stated that at a meeting with other fire chiefs on another issue that dealt with supporting our eight fire districts in terms of their property tax allocation and we got a very strong thank you from Rescue Fire and the other letter was from Supervisor Helen Baumann who also thanked us for supporting a couple which are in her district. So the five-member letter that we sent was very positive and was well received at today's meeting.

ADJOURNMENT: The Board adjourned at 8:55 p.m

Attest:

President, Board of Directors

Acting General Manger