

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Parks & Recreation Committee
Monday, March 4th, 2024
6:45 p.m.

Cameron Park Community Center – Social Room

2502 Country Club Drive
Cameron Park, CA 95682

Agenda

Members: Tim Israel (TI), Eric Aiston (EA), Alternate: Monique Scobey (MS).

Staff: General Manager Alan Gardner and Parks & Facilities Superintendent Mike Grassle

CALL TO ORDER

ROLL CALL

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

ADOPTION OF AGENDA

APPROVAL OF CONFORMED AGENDA

1. Conformed Agenda- February 5th, 2024

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

2. Discuss Park and Community Center improvements including progress, processes, and timeline for implementation.

STAFF REPORTS

3. Recreation Report (M.Grassle) Verbal
4. Parks & Facilities Report (M. Grassle)

ITEMS FOR FUTURE COMMITTEE AGENDAS

- Fees at Cameron Park Lake and Park Entry Improvements
- Future Project (Quimby Fees)
- Road widening project (Paul J. Ryan Park)

ITEMS TO FORWARD TO THE BOARD OF DIRECTORS

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT

Cameron Park Community Services District
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Agenda

Members: Tim Israel (TI), Eric Aiston (EA), Alternate: Monique Scobey (MS).

Staff: General Manager Alan Gardner, Parks & Facilities Superintendent Mike Grassle,
Recreation Supervisor Kimberly Vickers

CALL TO ORDER @ 6:45 TI

ROLL CALL TI, EA, MG, KV, AG present

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ADOPTION OF AGENDA EA motion, TI second

APPROVAL OF CONFORMED AGENDA

1. Conformed Agenda- January 8, 2024; EA motion, TI second

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

A member of the public spoke about restoring the old pickle ball courts at Cameron Park Lake back to a fourth tennis court.

DEPARTMENT MATTERS

2. Review contract/proposal for Landscape Architect service (M. Grassle & A. Gardner)

Committee gave direction to see if staffing the kiosk at Cameron Park Lake made financial sense while waiting for the automated system to be installed

Committee agreed to move forward with the Cameron Park entry system ASAP

Committee wanted to be sure the full board was part of the priority park project discussion and decision process

Committee wanted to make sure the list of priority projects within LPA contact wasn't set in stone and could be prioritized by the full board at a later date

3. Committee to discuss and continue identifying potential projects to be funded by Prop 68, Quimby, and Park Impact Fees. (M. Grassle & A. Gardner)

Information item only (General discussion took place)

4. Annual Recreation Report/Presentation (K. Vickers)

Committee requested item to move forward for full board review.

STAFF REPORTS

5. Recreation Report (K. Vickers)
6. Parks & Facilities Report (M. Grassle)

ITEMS FOR FUTURE COMMITTEE AGENDAS

- Fees at Cameron Park Lake and Park Entry Improvements
- Future Project (Quimby Fees)/prop 68 fees
- Park tour coordinated by district; visit proposed to Fair Oaks RPD
- Road widening project (Paul J. Ryan Park)

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ITEMS TO FORWARD TO THE BOARD OF DIRECTORS

1. Annual Recreation Report

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT @ 8:53pm EA motion, TI second.



Agenda Transmittal

DATE: March 4th, 2023

FROM: Mike Grassle, Parks & Facilities Superintendent
Alan Gardner, General Manager

AGENDA ITEM # 2 **UPDATE 2020 PARK IMPROVEMENT PLAN**

RECOMMENDED ACTION: Review and forward to Board of Directors

Introduction and Discussion

In 2019 the District worked the public and the Committee to establish a Parks Improvement Project Priority list (Attachment 2A). In 2020 staff worked with a Landscape Architect to create a Parks Master Plan that was completed that year. (Attachment 2B). Last month the Parks and Recreation Committee discussed various park projects that could be implemented using Park Impact Fees, Prop 68 Grants Funds, and Quimby Fees.

Recommendation

Review the 2020 Park Master Plan along with the new ideas generated by district staff, Board of Directors, and the community. Update the priority project list with the Board of Directors for review and approval.

Attachment

- 2a. 2019 Park Improvement Prioritized List
- 2b. 2020 Park Improvement Plan Presentation



Cameron Park
Community Services District

Agenda Transmittal

DATE: August 5, 2019

FROM: Jill Ritzman, General Manager

AGENDA ITEM #1: PARKS IMPROVEMENT PROJECTS PRIORITIZED LIST

RECOMMENDED ACTION: REVIEW AND PROVIDE INPUT

Background

In May and June, the Parks and Recreation Committee provided input to staff regarding

- Criteria for Selecting Projects for Grant Funding;
- Parks Improvement Projects.

In June, the Committee asked staff to apply the ranking criteria to the develop list of park projects.

Discussion

Staff applied the ranking criteria to the list of park projects, and grouped the projects into three groups:

- A. Very High Priority Projects;
- B. High Priority Projects;
- C. Medium Priority Projects.

A. Very High Priority Projects

- Improve and Weatherize District Sports Fields at Rasmussen, Christa McAuliffe, and David West; Provide Permanent Lights at Christa McAuliffe.

Criteria - safety, save operational costs, revenues offset some costs, repairs to existing infrastructure, supported by 2015 Master Plan, consistent with special use permit.

- Fishing Piers and Boat Launches at Cameron Park Lake.
Criteria - safety, repair to save operational costs, partial revenue offset, repair to existing infrastructure, number of people served, provides ADA access, consistent with special use permit.
- Lagoon Replacement Facility
Criteria - repair to save operational costs, partial revenue offset, repair to existing infrastructure, pertinent to current needs, consistent with special use permit, serves families with small children.
- Replace/Improve Playgrounds at Rasmussen and Cameron Park Lake
Criteria - safety, repair to save operational costs, repairs existing infrastructure, number of people served, pertinent to current needs.
Note - Rasmussen Park Master Plan must be updated prior to improvements at Rasmussen.
- Replace Restrooms at Rasmussen & Cameron Park Lake
Criteria - safety, improvement to save operational costs, repairs existing infrastructure, number of people served, pertinent to current needs, consistent with parks special use permit, serves underserved population.

B. High Priority Projects

- Bocce Ball Courts, undetermined location (Rasmussen?)
Criteria - operational costs may be offset by revenues, supported by Master Plan, pertinent to current needs.
- Park Entry Monument Signs (4) Community Parks and Community Center
Criteria - repairs existing infrastructure, number of people served, current need, fully offset by donations (current project with Rotary and Cameron Park Community Foundation), consistent with special use permit.
- Pickle Ball Courts, location undetermined
Criteria - number of people served, supported by Master Plan, pertinent to current need
- Rasmussen and Dunbar Park Master Plans
Criteria - number of people served, pertinent to current need, supported by Master Plan, project offset by Park Impact fees

Note - Having a master plan will position the District to seek and secure grants for development.

- Shade Structures at Pool, Community Center Courtyard, and Playgrounds

Criteria - safety, number of people served, pertinent to current need, consistent with special use permit

Note - this project may interface with solar energy project

- Automated Kiosk at Cameron Park Lake Entrance

Criteria - save operational costs, repair existing infrastructure (address kiosk), pertinent to current need

- Trails at Gateway, Knollwood, and Open Space Areas

Criteria - number of people served, pertinent to current need, supported by master plan, project within existing parklands.

C. Medium Priority Projects

- Community Center Additional Parking

Criteria - number of people served, pertinent to current need, within existing parklands, expands services

- New Sports Fields, location to be determined

Criteria - supported by master plan, pertinent to current need, number of people served

Conclusion

Staff is seeking input from Parks and Recreation Committee and community about the prioritized list. Based on the prioritized list, staff is recommending that the District move ahead in seeking grants and funding for the following projects:

- Very High Priority Projects - All
- Rasmussen Park and Dunbar Park Master Plans to position District for future grant applications
- Park Entry Monument Signs with Rotary and Cameron Park Community Foundation
- Shade Structures in association with Solar Energy project

The remaining projects will continue to be on the list, but addressed in the future.

Attachments:

IA - Ranking Sheets for Very High Priority Projects

IB - Ranking Sheets for High Priority Projects

1C - Ranking Sheets for Medium Priority Projects

Parks and Recreation Committee Meeting

May 4, 2020

CAMERON PARK PARK IMPROVEMENT PROJECTS

Cameron Park Lake • David West • Dunbar • Gateway •
Rasmussen • Royal Oaks • Hacienda Dog Park



MEETING AGENDA

- TEAM INTRODUCTION
- PAST EFFORTS
- PLANNING PROCESS
- OPPORTUNITY PLANS
- DISCUSSION
- NEXT STEPS

PROJECT TEAM

Park
Neighbors

Cameron Park
Residents

Parks & Recreation
Committee

Cameron Park
Community
Services
District (CSD)

- Jill Ritzman
- Mike Grassle

Callander
Associates
Landscape
Architecture

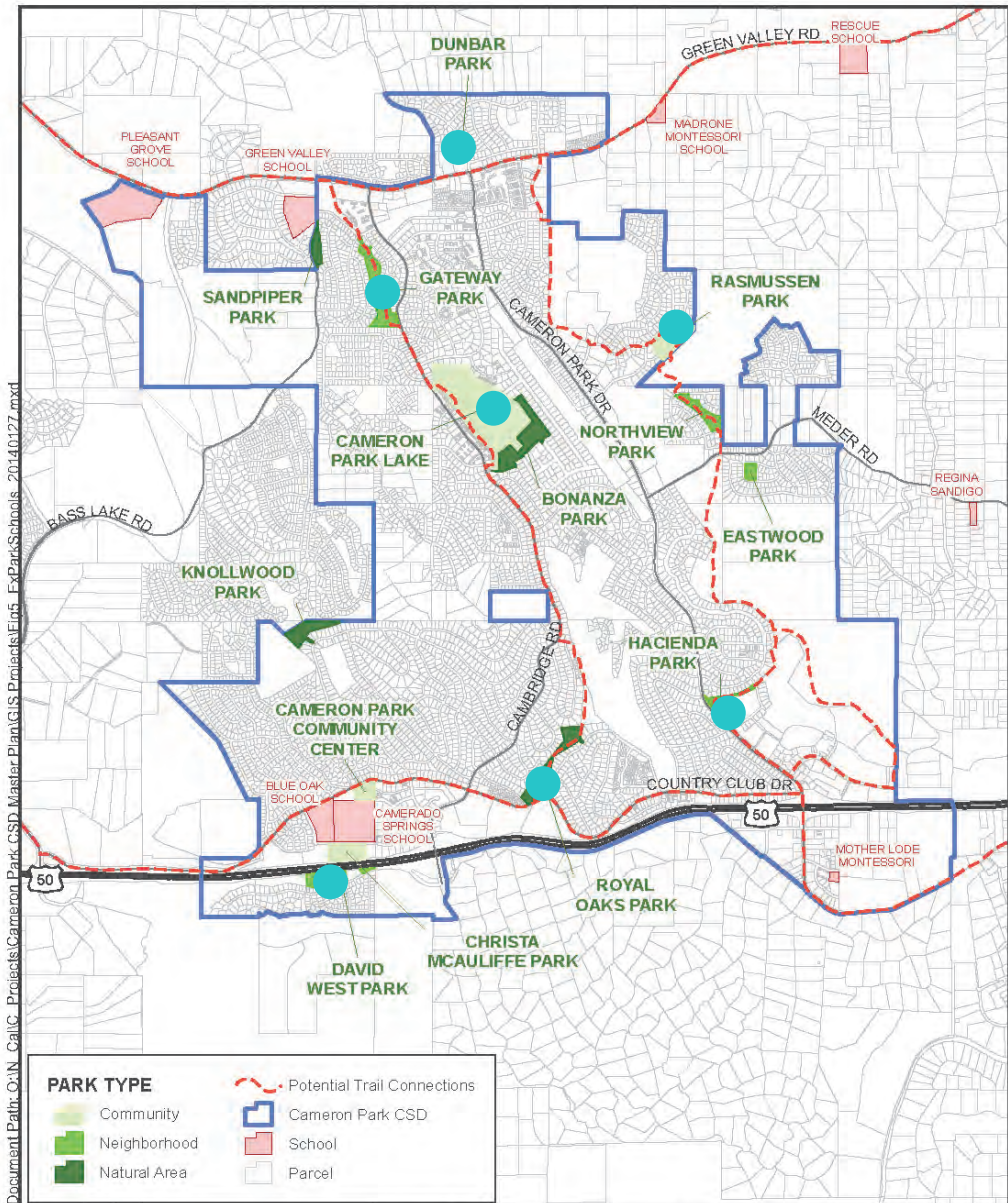
- Ben Woodside
- Iqra Anwar

PAST EFFORTS

- **2000: Cameron Park CSD Recreation Facilities Master Plan Developed**
- **2014: Cameron Park CSD Parks and Recreation Master Plan Updated**
- **2019: Parks Improvement Projects Prioritized List Developed & Reviewed**
- **2020: Callander Associates hired to help District develop Park Opportunity Plans & Estimate**

PLANNING PROCESS

- Start-up Meeting- (3/18)
- Site Reviews- (3/31)
- Draft Opportunity Plans
- **Parks & Recreation Committee Meeting- (5/4)**
- Public Review- (5/11-5/22)
- Final Review Meeting- (5/27)
- Final Opportunity Plans- (June 2020)



Document Path: C:\N. CalliC. Projects\Cameron Park CSD Master Plan\GIS Projects\Elms - ExParkSchools_20140127.mxd

PARK TYPE	
	Community
	Neighborhood
	Natural Area
	Cameron Park CSD
	School
	Parcel
	Potential Trail Connections

EXISTING PARKS AND SCHOOLS

<p>FOOTHILL ASSOCIATES ENVIRONMENTAL CONSULTING • PLANNING • LANDSCAPE ARCHITECTURE © 2014</p>		<p>0 1,600 3,200 FEET 1 inch = 4,000 feet</p>	Drawn By: MUB Date: 01/27/2014	FIGURE 5

OPPORTUNITY PLANS



CAMERON PARK LAKE

COMMUNITY PARK | 56.5 ACRES

PROPOSED CONCEPT DESIGN



APRIL 27, 2020

CAMERON PARK LAKE

COMMUNITY PARK | 56.5 ACRES



EXISTING CONDITIONS



SWIMMING LAGOON



PLAY AREA



HORSE SHOE PITS



KAYAK DROP

PROGRAM OPPORTUNITIES



SPLASH PAD



NATURE PLAY



BOCCE BALL COURT



OUTDOOR CLASSROOM/
AMPHITHEATER



DAVID WEST PARK

NEIGHBORHOOD PARK | 6.2 ACRES

PROPOSED CONCEPT DESIGN



APRIL 27, 2020

DAVID WEST PARK

NEIGHBORHOOD PARK | 6.2 ACRES



EXISTING CONDITIONS



RETENTION POND



SLOPE BETWEEN BASEBALL FIELD & WESTERN OPEN SPACE AREA



WALL ALONG EASTERN OPEN SPACE AREA



EASTERN OPEN SPACE AREA

PROGRAM OPPORTUNITIES



WALKING TRAIL



SMALL PICNIC AREA



YOUTH SOCCER FIELD



TRADITIONAL PLAY AREA



DUNBAR PARK

NEIGHBORHOOD PARK | 0.9 ACRES

PROPOSED CONCEPT DESIGN



APRIL 27, 2020

DUNBAR PARK

NEIGHBORHOOD PARK | 0.9 ACRES



EXISTING CONDITIONS



FLAT AREA ALONG NORTHERN EDGE



GRAVEL SHOULDER ALONG PERIMETER



EXISTING SLOPE AND TREES

PROGRAM OPPORTUNITIES



ZIPLINE



NATURE PLAY



HILLSIDE PLAY



FITNESS STATION



GATEWAY PARK

NEIGHBORHOOD PARK | 13.3 ACRES

PROPOSED CONCEPT DESIGN



APRIL 27, 2020

GATEWAY PARK

NEIGHBORHOOD PARK | 13.3 ACRES



EXISTING CONDITIONS



LAWN AREA



TRAIL



CREEK



GRAVEL TURNAROUND

PROGRAM OPPORTUNITIES



BMX COURSE



FITNESS STATION



BOARDWALK



ADA PARKING



RASMUSSEN PARK

COMMUNITY PARK | 10.1 ACRES

PROPOSED CONCEPT DESIGN



APRIL 27, 2020

RASMUSSEN PARK

COMMUNITY PARK | 10.1 ACRES



EXISTING CONDITIONS



ENTRY/ PLAY AREA



SECONDARY PLAY AREA



SECONDARY ACCESS FROM MONUKKA DR



TRAIL WITH TEMPORARY FLOOD PROTECTION

PROGRAM OPPORTUNITIES



SHADE SHELTER



HALF SIZE BASKETBALL COURT



BOCCE BALL COURT



SWALE/ NATURE AREA



ROYAL OAKS

TRAIL/NATURE AREA | 10.4 ACRES

PROPOSED CONCEPT DESIGN



APRIL 27, 2020

ROYAL OAKS

TRAIL/NATURE AREA | 10.4 ACRES



EXISTING CONDITIONS



GRAVEL PARKING LOT



TRAIL



CREEK ACCESS



SECONDARY ACCESS POINT FROM ROYAL DR

PROGRAM OPPORTUNITIES



ADA ACCESSIBLE TRAIL



SEATING AREA



STAIRS/ STEPS



INTERPRETIVE SIGNAGE

HACIENDA DOG PARK

PAUL J. RYAN MEMORIAL PARK | .55 ACRES



PROPOSED CONCEPT DESIGN



APRIL 27, 2020

HACIENDA DOG PARK

PAUL J. RYAN MEMORIAL PARK | .55 ACRES



EXISTING CONDITIONS



PARKING LOT



LAWN AREA ADJACENT TO PARKING LOT

PROGRAM OPPORTUNITIES



RESTROOM BUILDING

SANDPIPER PARK

NATURE AREA | 3.1 ACRES



PROPOSED CONCEPT DESIGN



Discussion

- **Feedback on Opportunity Plans**
- **Input on Project Priorities**
- **Funding Strategy for Existing Sources**
- **Future Grant Opportunities**

Next Steps

- Start-up Meeting- (3/18)
- Site Reviews- (3/31)
- Draft Opportunity Plans
- Parks & Recreation Committee Meeting- (5/4)
- **Public Review Meeting- (5/11-5/22)**
- Final Review Meeting- (5/27)
- Final Opportunity Plans- (June 2020)

THANK YOU!

*Cameron Park
Community Services District*



Agenda Transmittal

DATE: March 4th, 2024

FROM: Michael Grassle, Parks, and Facilities Superintendent

AGENDA ITEM #6: **PARKS & FACILITIES DEPARTMENT REPORT**

RECOMMENDED ACTION: **RECEIVE AND FILE**

General Information

- The department has begun pruning all the Crate Myrtle's throughout the district. Crate Myrtle's like to be pruned in February every year.
- The district only lost one large Oak Tree during the last major storm the weekend of February 17th and 18th. The tree blew over at Gateway Park and damaged 50' of chain link fencing. The tree was removed by Growlersberg and we are working to get the chain link fence repaired.
- The department sold one of two Ford Expeditions on GovDeals. Hopefully the second vehicle will be listed soon. The funds from selling those vehicles went towards the purchase of two pick-up trucks from El Dorado Hills CSD and some minor maintenance on both vehicles.
- The department Superintendent, Supervisor, and Foreman have begun updating the district's inventory and assets as part of creating a deferred maintenance plan for the district. The deferred maintenance plan will help with creating a Capital management/asset management program.
- Staff are working to get the baseball fields ready for Ponderosa Little League's spring season. Additional time is spent performing detailed maintenance work to ensure fields are ready for play.
- Staff applied pre-emergent herbicide to all landscape beds and right of ways within the LLADS. This should limit the amount of herbicide sprayed to control unwanted weeds this spring and summer.

Cameron Park Lake

- The split rail fence at the entrance to Cameron Park Lake was extended an additional 80 feet. This project was completed by an Eagle Scout on Saturday February 24th.
- Gophers have really been an issue on and around the earthen dam. Staff are addressing this daily. The department is looking into alternative methods for removing gophers.
- The district has taken over the maintenance of Silver Springs LLAD. A punch list of items was completed by the developer prior to the district excepting the landscape maintenance.

Parks and LLADS

- Heartwood Tree company will be removing 3 Bartlett Pear trees and pruning an additional 3 at Bar J B LLAD. The Bartlett Pears are diseased and in decline. Several large limbs broke off these trees during the last set of storms.
- Santillan Landscaping will be pruning the hedges along Meder road mid-March. The hedges along Meder rd. fall within Eastwood LLAD. The hedges are pruned 3-4 times a year.

Community Center

- Staff replaced the 8-inch three way back flush valve for the swimming pool. The valve had a small hair line crack that was getting worse. The district saved a considerable amount of money making this repair in house. The pool was out of order for 36 hours.
- Staff replaced the heating element sensor on the propane heater. The sensor had a small hairline crack on it. The heater is back up and running again.
- Staff rented a boom lift and repaired the flagpole. The rope at the top of the pulley disconnected. Staff installed a larger rope and put the unit back together.

Cal Fire / Growlersberg

- Growlersberg is being utilized to work on district open space properties. Growlersberg will be spending the next 2-3 months clearing vegetation throughout district open space lots. Growlersberg spent the last month working at Gateway and Knollwood Park.