



# AGENDA

Regular Board of Directors Meetings are held  
Third Wednesday of the Month

**BOARD MEETING**  
**Wednesday, October 19, 2022**  
**6:30 p.m.**

**Cameron Park Community Center Assembly Hall**  
**2502 Country Club Drive**  
**Cameron Park, CA 95682**

## HYBRID TEAMS MEETING

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ZDgxMDJiNWMtZGMtYi00NDQzLTk2ODYtMmI2M2FkZTg2NzkW%40thread.v2/0?context=%7b%22Tid%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22Oid%22%3a%22b510e640-8ba3-421f-a075-694cad7ace01%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZDgxMDJiNWMtZGMtYi00NDQzLTk2ODYtMmI2M2FkZTg2NzkW%40thread.v2/0?context=%7b%22Tid%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22Oid%22%3a%22b510e640-8ba3-421f-a075-694cad7ace01%22%7d)

## Board Members

Felicity Carlson	President
Sidney Bazett	Vice President
Eric Aiston	Board Member
Monique Scobey	Board Member
Ellie Wooten	Board Member

## **CALL TO ORDER**

1. Roll Call
  2. Pledge of Allegiance
- 

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.*

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## **ADOPTION OF THE AGENDA**

*The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.*

3. Adopt the Agenda
- 

## **RECOGNITIONS AND PRESENTATIONS**

*Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.*

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## **OPEN FORUM FOR NON-AGENDA ITEMS**

*Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors.*

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## **APPROVAL OF CONSENT AGENDA**

*The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business #7 to be discussed and acted upon individually.*

4. **APPROVE** Conformed Agenda – Board of Directors Special Meeting September 28, 2022
  5. **APPROVE Resolution No. 2022-32** Hybrid Meetings
  6. **RECEIVE AND FILE** General Manager’s Report
- 

## **GENERAL BUSINESS**

*For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.*

7. Items removed from the Consent Agenda for discussion
8. **PUBLIC HEARING – Second Reading and APPROVE Fire Code Ordinance 2022-02 and Resolution 2022-30** (D. Martin, K. Richards) - Action Item

# AGENDA

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9. **APPROVE Resolution 2022-34** First Responder User Fee policy, procedures, hardship waiver program, and contract with Wittman Enterprises, LLC (A. Pichly, C. Greek) – Action Item
  10. **DISCUSSION** Splash Pad at Cameron Park Lake (A. Pichly) – Not an action item
  11. **APPROVE Resolution 2022-33** approving Eastwood Park Design and Construction (A. Pichly, M. Grassle) – Action Item
- 

## **BOARD INFORMATION ITEMS**

*At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.*

12. Committee Chair Report-Outs
    - a. Budget & Administration
    - b. Covenants, Conditions & Restrictions (CC&R)
    - c. Fire & Emergency Services
    - d. Parks & Recreation
  13. General Matters to/from Board Members and Staff
    - Upcoming Trainings & Community Meetings  
CSDA: Special Legislative Days, May 16 and 17, 2023, Sheraton Grand Sacramento
- 

## **PUBLIC COMMENT**

*At this time, members of the public may speak on any closed session agenda item. Closed sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange, or lease of real property. Members of the public may address the Board prior to closing the meeting.*

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## **CONVENE TO CLOSED SESSION**

*The Board will recess to closed session to discuss the following item(s):*

- Public Employee Annual Performance Evaluation pursuant to Government Code Section 54957.  
Position: General Manager
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## **ADJOURNMENT**

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Please contact the District office at (530) 677-2231 or [admin@cameronpark.org](mailto:admin@cameronpark.org) if you require public documents in alternate formats or accommodation during public meetings. For the public's information, we are taking email requests at [admin@cameronpark.org](mailto:admin@cameronpark.org) for future notification of Cameron Park Community Services District meetings.

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**CAMERON PARK COMMUNITY SERVICES DISTRICT**

2502 Country Club Drive  
Cameron Park, CA 95682  
(530) 677-2231 Phone  
(530) 677-2201 Fax  
[www.cameronpark.org](http://www.cameronpark.org)

# **AGENDA**

Regular Board of Directors Meetings are held  
Third Wednesday of the Month

**SPECIAL BOARD MEETING**  
**Wednesday, September 28, 2022**  
**6:30 p.m.**

**Cameron Park Community Center - Social Room**  
**2502 Country Club Lane, Cameron Park, CA 95682**

# **CONFORMED AGENDA**

## **Board Members**

Felicity Wood Carlson	President
Sidney Bazett	Vice President
Eric Aiston	Board Member
Monique Scobey	Board Member
Ellie Wooten	Board Member



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## **CALL TO ORDER – 6:30 pm**

1. Roll Call – FWC/SB/EA/MS- present / Absent - EW
  2. Pledge of Allegiance
- 

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.*

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## **ADOPTION OF THE AGENDA**

*The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.*

3. Adopt the Agenda

Motion – MS / 2<sup>nd</sup> by SB.

Ayes – FWC/ SB/EA/MS – Motion passed

Noes – None

Absent- EW

Abstain - None

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## **RECOGNITIONS AND PRESENTATIONS**

*Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.*

- Committee appointments – FWC appointed resident Bob Dutta to the CC&R Committee; FWC appointed EA and MS to the Fire Contract Negotiation Ad Hoc Committee
- 

## **OPEN FORUM FOR NON-AGENDA ITEMS**

*Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors.*

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## **APPROVAL OF CONSENT AGENDA**

*The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business #12 to be discussed and acted upon individually.*

4. **APPROVE** Conformed Agenda – Board of Directors Special Meeting on July 6, 2022
5. **APPROVE** Conformed Agenda – Board of Directors Regular Meeting on July 20, 2022
6. **APPROVE** Conformed Agenda – Board of Directors Special Meeting on August 3, 2022

# AGENDA

7. **APPROVE** Conformed Agenda – Board of Directors Special Meeting on August 8, 2022
8. **APPROVE** Conformed Agenda – Board of Directors Regular Meeting on August 17, 2022
9. **APPROVE - Resolution No. 2022-29** Hybrid Meetings
10. **RECEIVE AND FILE** 2022 Work Plan Update
11. **RECEIVE AND FILE** General Manager’s Report

EA made a motion to approve the Consent Agenda pulling items #6 and #10 for discussion. 2<sup>nd</sup> by FWC

Ayes – FWC/SB/EA/MS – Motion passed

Noes – None

Absent- EW

Abstain - None

## GENERAL BUSINESS

For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

12. Items removed from the Consent Agenda for discussion

Item pulled from the Consent Agenda is Item #6: **APPROVE** Conformed Agenda – Board of Directors Special Meeting on August 3, 2022

Item pulled from the Consent Agenda is Item #10: **RECEIVE AND FILE** 2022 Work Plan Update

After some discussion/questions MS made a motion to approve the items pulled from the Consent Agenda. 2<sup>nd</sup> by EA

Ayes – FWC/SB/EA/MS – Motion passed

Noes – None

Absent- EW

Abstain - None

13. **PUBLIC HEARING** – First reading of Fire Code Ordinance (D. Martin, K. Richards) - Action Item

- FWC open and, hearing none, closed the public hearing.
- FWC made a motion to approve Fire Code Ordinance 2022-02 amendments as appearing in the agenda for first reading by title only and reading of such be waived. 2<sup>nd</sup> by SB

Ayes – FWC/SB/EA/MS – Motion passed

Noes – None

Absent- EW

Abstain – None

# AGENDA

14. **Approve** – Proposed Fiscal Year 2022-23 Budget for Fund 07 and Resolution 2022-31 (C. GREEK, D. MARTIN) - Action Item

- EA requested information about paying off fire engine purchase and if the District could realize a saving should it pay that apparatus off early. GM indicated that the Finance Officer would get an answer for the Board.
- MS asked what the threshold is for the District to identify a capital purchase to be considered an asset. The Finance Officer responded that the amount had to be \$5,000 or greater. MS stated that the items being purchased did not meet that threshold. The Finance Officer responded that the new equipment would be affixed to a fire vehicle and thereby become part of that asset.
- MS does not agree with maintenance fees being paid out of Fund 07, since this fund is identified as capital asset reserve. Feels the same way about small minors tools coming out or a capital asset account, and why is it here and wasn't last year. The Finance Officer explained that all the items (AEDs, Narc Boxes, and small minor tools) add up to the \$15,000. GM explained that was the budget, but that the items would not add up to that amount.
- EA explained that a line item of \$10,000 for maintenance had been set up in the past as a way of capturing that amount from the rental income. MS said there's no justification for the amount of \$10,000. Would like to see some sort of analysis that justifies the amount. EA then explained that the \$10,000 was based on a rental amount of \$100,000. If the rental amount goes up, the amount captured for maintenance would go up, and vice-versa.

SB made a motion to approve the Fiscal Year 2022-23 Budget for Fund 07 and Resolution 2022-31. 2<sup>nd</sup> by FWC. EA asked SB for a friendly amendment for the corrected motion as stated by District Counsel. SB accepted the friendly amendment.

Ayes – FWC/ SB/EA – Motion passed

Noes – MS (per MS: not because she disapproves of any of the expenses, just doesn't like the way is being accounted)

Absent- EW

Abstain - None

## BOARD INFORMATION ITEMS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

15. Committee Chair Report-Outs

- a. Budget & Administration
- b. Covenants, Conditions & Restrictions (CC&R)
- c. Fire & Emergency Services
- d. Parks & Recreation

# AGENDA

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## 16. General Matters to/from Board Members and Staff

*MS requested that the splash pad project be added to the next meeting of the Board of Directors.*

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### **PUBLIC COMMENT**

*At this time, members of the public may speak on any closed session agenda item. Closed sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange, or lease of real property. Members of the public may address the Board prior to closing the meeting.*

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### **CONVENE TO CLOSED SESSION**

*The Board will recess to closed session to discuss the following item(s):*

- Pursuant to California Government Code §54957(B)(1) - Consider the appointment employment, or performance, discipline or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.

*Unrepresented District Employee: General Manager 6-9 Month Performance Evaluation*

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### **ADJOURNMENT**

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Conformed Agenda Prepared by:

Conformed Agenda Approved by:

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André Pichly, General Manager  
Board Secretary

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Director Felicity Wood Carlson, President  
Board of Directors



## Agenda Transmittal

**DATE:** October 19, 2022

**FROM:** André Pichly, General Manager

**AGENDA ITEM #5:** Resolution 2022-32 – Consideration authorizing open meetings via teleconference for Cameron Park Board of Director and Committee meetings per AB 361

**RECOMMENDED ACTION:** **APPROVE RESOLUTION NO. 2022-32**

### Background

Assembly Bill 361, until January 1, 2024, would authorize a local agency to use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph M. Brown Act when a legislative body of a local agency holds a meeting during a declared state of emergency, as that term is defined, when state or local health officials have imposed or recommended measures to promote social distancing, during a proclaimed state of emergency held for the purpose of determining, by majority vote, whether meeting in person would present imminent risks to the health or safety of attendees, and during a proclaimed state of emergency when the legislative body has determined that meeting in person would present imminent risks to the health or safety of attendees, as provided.

The District Board of Directors have passed resolutions since January that permitted the Board and Committees to hold virtual meetings. While the reasons for holding these virtual meetings was due to minimizing the risk of exposure to COVID-19 to all attendees, the current status of positive cases and hospitalizations in El Dorado County is very low, according to the [El Dorado County Health and Human Services COVID-19 interactive dashboard](#).

Continuing the state's phased rollback of executive orders implemented in response to the pandemic, Governor Gavin Newsom took action to lift all but 5 percent of COVID-19 related executive order provisions, while maintaining critical measures that support the state's ongoing response and recovery efforts. In short, the mask mandate for all California citizens has been rolled back and masks are no longer required.

Throughout the pandemic, public agencies had to adapt to continue holding public meetings while maintaining transparency and complying with the Brown Act. This was done using virtual meetings. After almost 2-years of using technology that permitted virtual meetings, public agencies became more proficient at facilitating meetings that allowed policymakers, staff, and the public to participate without being physically present. Despite some of the minor challenges that remain, the use of virtual meeting software has shown that public agencies can still conduct business and remain transparent.

Another benefit of the virtual meetings is its convenience for most users. Whether a Board Member, staff, or a member of the public, participation is relatively easy, and can be done just about anywhere, as long as the participant has a reliable Wi-Fi signal. Whether a panel member or an attendee, virtual meetings have made it easier for most citizens to participate. That said, nothing can replace the experience of meeting face-to-face, but that may not be convenient for most individuals. Allowing a hybrid virtual format for some people may increase participation and engagement.

### **Discussion**

By adopting Resolution 2022-32, the Board of Directors would be able to implement hybrid meetings using virtual technology for meetings of the Board, as well as standing and ad hoc committees, as warranted, while remaining compliant with the State's Brown Act, for a 30-day period beginning October 29, 2022, to November 27, 2022. Adopting this resolution would permit the Board of Directors the option of all Cameron Park Community Services District public meetings to be held virtually while allowing members of the public to join during all open and public proceedings. A hybrid model would be the use of teleconferencing for meeting participants who would not be present for the meetings held at the Community Center while the meeting was taking place in-person. Members of the public and staff could opt to join in-person or virtually. The District would post the meeting agenda with the necessary information for joining the meeting online or by phone. A new resolution will need to be adopted by the Board of Directors at least every 30-days to have the option of having public meetings held virtually.

Attachment: 5.a – Resolution 2022-32

**RESOLUTION NO. 2022-32  
of the Board of Directors  
of the Cameron Park Community Services District  
October 19, 2022**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMERON PARK  
COMMUNITY SERVICES DISTRICT AUTHORIZING REMOTE TELECONFERENCE  
MEETINGS OF THE LEGISLATIVE BODIES OF CAMERON PARK COMMUNITY  
SERVICES DISTRICT FOR THE PERIOD OCTOBER 29, 2022, TO NOVEMBER 27, 2022,  
PURSUANT TO BROWN ACT PROVISIONS.**

**WHEREAS**, the Cameron Park Community Services District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

**WHEREAS**, all meetings of Cameron Park Community Services District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business; and

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, the Board of Directors does hereby find that the legislative bodies of Cameron Park Community Services District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF Cameron Park Community Services District DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Remote Teleconference Meetings. The General Manager and legislative bodies of Cameron Park Community Services District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 3. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) November 27, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code

section 54953(e)(3) to extend the time during which the legislative bodies of Cameron Park Community Services District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

*PASSED AND ADOPTED* by the Board of Directors of Cameron Park Community Services District, this 19th day of October 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

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Felicity Wood Carlson, President  
Board of Directors

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André Pichly  
General Manager





## Agenda Transmittal

**DATE:** October 19, 2022

**FROM:** André Pichly, General Manager

**AGENDA ITEM #6:** GENERAL MANAGER'S REPORT

**RECOMMENDED ACTION:** RECEIVE AND FILE

### **Budget and Administration**

Our front desk receptionist, Bailey Meyer, has accepted the challenge of becoming our Board Clerk. In addition to her duties of managing the front counter, greeting customers, registering participants, handing facility use requests, answering phones, replying to emails, and other related tasks, Bailey will be learning the tasks involved in putting agendas together, managing the flow of reports and attachments, working with me on putting the conformed agendas together, managing Teams during meetings and taking notes of meeting discussions. Other responsibilities include putting binder packets together, posting the agendas online and on campus, notifying board members of meetings, sending out reminders, making sure the meeting room is set-up for the Board, staff, and audience.

We posted an RFP for IT Services. It will close on November 4<sup>th</sup>.

### **CC&R**

CC&R Officer Jim Mog and I met with El Dorado LAFCO's Executive Officer Shiva Frentzen, and Assistant Executive Officer Erica Sanchez at their Placerville office. We had a productive meeting as we discussed District business with Shiva and Erica as we sought LAFCO's guidance to help clarify some next steps that Jim and I intend to address.

### **Parks and Facilities**

Parks & Facilities Superintendent Mike Grassle met with Sharon Koepfel of El Dorado Disc Sports to discuss renewal of their use agreement for the concession stand out at Cameron Park Lake.

RFP's are posted for the Community Center main building entry way repair and an automated gate entry feature for Cameron Park Lake (to replace manned kiosk operations). Staff is preparing a staff report on pay-to-park options for the Budget & Administration Committee, to help Committee members better understand the high- and low-tech alternatives that could be implemented.

## **Recreation**

Recreation Supervisor Kim Vickers, Christina Greek and I updated the job description and job announcement for the Recreation Coordinator position and the recruitment for qualified candidates runs through Friday, October 21<sup>st</sup>. We hope to complete interviews before mid-November and have a new Recreation Coordinator onboard by December 1<sup>st</sup>.

Recreation has some big events coming up:

- Halloween Boo Bash , Friday, October 21<sup>st</sup>, 5-7 pm at the Community Center
- Old Fashioned Christmas Craft Faire, Saturday, November 19<sup>th</sup>, 10 am – 4pm at the Community Center
- 6<sup>th</sup> Annual Tree Lighting, December 2<sup>nd</sup>, 4:30 pm (tree lighting at around 6:15 pm) at Christa McAuliffe Park

## **Fire and Emergency Services**

With the Mosquito Fire fully contained and no longer an active incident, Chief Martin's role as Incident Commander has concluded. CAL FIRE and other agencies are now in the repair phase.

We are preparing to onboard our new Fire Prevention Specialist, Meg Edlund. She will start her CSD employment and training on Monday, October 17<sup>th</sup>. Meg comes to us with an associate's degree in fire science and has graduated from an accredited fire fighter academy. She is a community risk educator and has previous work experience with CAL FIRE.

In a recent meeting with Battalion Chiefs Richard and Siebert we talked about scheduling a date and time for the Board to tour and explore the new Training Tower at Station 89. Look for that visit to take place in early December.

Other

## Agenda Transmittal

**DATE:** October 19, 2022

**FROM:** Dusty Martin, Fire Chief  
Kalan Richards, Battalion Chief

**AGENDA ITEM #8:** **SECOND READING OF ORDINANCE NO. 2022-02 ADOPTING THE 2022 EDITION OF THE CALIFORNIA FIRE CODE, WHICH REPEALS AND REPLACES ORDINANCE 2019-01 OF THE CAMERON PARK COMMUNITY SERVICES DISTRICT AND ALL OTHER ORDINANCES AND PARTS OF THE ORDINANCES THAT ARE IN CONFLICT AND REVIEW AND APPROVE DRAFT OF RESOLUTION 2022-30 WHICH AUTHORIZES THE ADOPTION OF THE ORDINANCE.**

**RECOMMENDED ACTION:**

- Receive, discuss, and provide the second reading of Ordinance No. 2022-02
- Open a public hearing to receive public comment
- Approve Ordinance 2022-02 that repeals and replaces Ordinance 2019-01
- Approve Resolution No. 2022-30

**Background:**

The California State Fire Marshal has adopted an amended the 2022 ICC Model Fire Code. The amended code is referred to as CA Title 24 Ch.9 “California Fire Code”. This Code will go into effect on Jan 1, 2023. This base code is for all fire jurisdictions in the state to use and enforce unless further amended into a local ordinance.

**DISCUSSION:**

Fire Department Staff recommend that CPCSD make certain changes to the California Fire Code, 2022 Edition, pursuant to Health & Safety Code Sections 13869.7, 17958.5, 17958.7 and 18941.5 during this code adoption process. Such changes are necessary

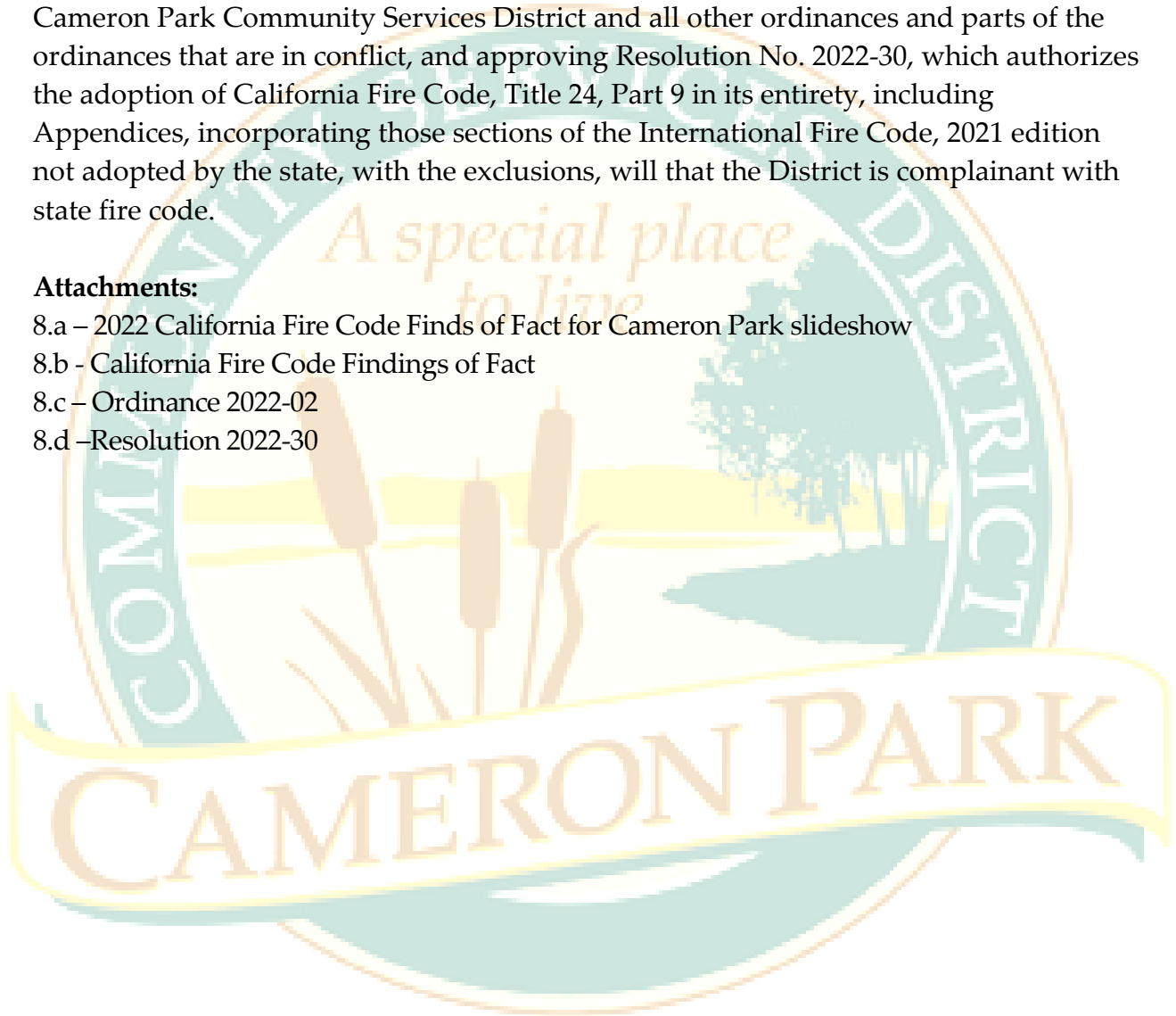
because of local climatic, geological and/or topographical conditions. The CPCSD has adopted, pursuant to Section 18941.5 of the California Health & Safety Code, the findings of facts relative to these conditions by Resolution #2019.11.20 of the CPCSD dated October 16, 2019.

**CONCLUSION:**

Approving Ordinance 2022-02, which repeals and replaces Ordinance 2019-01 of the Cameron Park Community Services District and all other ordinances and parts of the ordinances that are in conflict, and approving Resolution No. 2022-30, which authorizes the adoption of California Fire Code, Title 24, Part 9 in its entirety, including Appendices, incorporating those sections of the International Fire Code, 2021 edition not adopted by the state, with the exclusions, will that the District is complainant with state fire code.

**Attachments:**

- 8.a – 2022 California Fire Code Finds of Fact for Cameron Park slideshow
- 8.b - California Fire Code Findings of Fact
- 8.c – Ordinance 2022-02
- 8.d – Resolution 2022-30



# 2022 California Fire Code Adoption



**Kalan Richards**  
Fire Marshal

# Model Codes

## ❖ International Codes

- Building Standards Commissions adopts model codes every 3 years.

## ❖ California Codes

- State of California adopts, amends and publishes State code by July.

## ❖ Local Ordinance

- Local Fire agencies may amend to include more restrictive requirements.
- Amendments due climate, topography, and/or geography only.
- Regional Fire agencies in agreement
  - (El Dorado County, EDHFD, Rescue, Diamond Springs, Pioneer, and Cameron Park)



# Major Code Changes

- ❖ Added permit and regulations for automobile wrecking yards.
- ❖ Added permit for traffic calming devices.
- ❖ Clarified open burning restrictions.
- ❖ Clarified sprinkler requirements for existing commercial buildings with additions and/or increased fire and life safety risk.
- ❖ Changed residential fire sprinkler alarm device from bell to horn/strobe.



# Major Code Changes

- ❖ Added commercial fire alarm monitoring company response requirement
- ❖ Clarified commercial fire alarm requirements for existing buildings with additions and/or increased fire and life safety risk.
- ❖ Added liability for cost and/or damages due to negligent or unlawful use of hazardous materials resulting in emergency response.
- ❖ Removed requirement for property owners to lease propane tanks.





# Major Code Changes

- ❖ Removed requirement for pyrotechnic proprietary information.
- ❖ Reduced required fire flow for new residential developments of up to 4 homes from 1000gpm to 750gpm.



## 2022 CFC FINDINGS

### Attachment 8.b

#### **SECTION 2: FINDINGS OF FACTS**

In connection with the amendments enacted by Section 2 and 3 relating to the California Fire Code and its appendix, 2022 edition, the Cameron Park Community Services District (CPCSD) makes the following findings pursuant to Health and Safety Code Section 17958.5, 17958.7 and 18941.5. The changes are reasonably necessary because of local climatic, topographical or geological conditions.

CPCSD hereby adopts pursuant to Section 18941.5 of the California Health and Safety Code, the following findings of fact:

(a) Under this adopting ordinance, specific amendments have been established which are of a more restrictive nature than those adopted by the State of California (State Buildings Standards Code, State Housing & Community Development Codes) commonly referred to as Title 24 & Title 25 of the California Code of Regulations. These amendments to the California Fire Code 2022 edition, have been recognized by the CPCSD to address the fire problems, concerns and future direction by which CPCSD can establish and maintain an environment which will afford a level of fire and life safety to all who live and work within its boundary.

(b) The International Code Council has assumed responsibility for the International Fire Code and International Fire Code Standards. The International Code Council provided a means for participation by all code enforcement officials from throughout the country as well as industry representatives, consultants, and other private parties with an interest in the International Fire Code.

(c) The International Fire Code, being the 2021 edition thereof, published by the International Code Council is a nationally recognized compilation of proposed rules, regulations and standards of said Association.

(d) Said International Fire Code has been printed and published as a Code in book form within the meaning of Section 50022.1 of the Government Code of the State of California.

(e) Under the provisions of Section 18941.5 of the Health and Safety Code, local amendments are based on climatic, topographical and geological conditions. The findings of fact contained herein address each of these situations and present the local situation, which either singularly or in combination, caused the aforementioned amendments to be adopted.

## 2022 CFC FINDINGS

### LOCAL CONDITIONS

A. These amendments are justified on the basis of a local climatic condition. CPCSD is subject to precipitation, relative humidity, temperature extremes, and high velocity winds.

1. Precipitation & relative humidity

a. Conditions

**Precipitation.** Average annual precipitation ranges from approximately 25 to 32 inches per year. Approximately 88% of the average rainfall occurs during the months of November through April and 12% from May through October. This area has experienced major droughts in the last two decades: 1986 -1991, 1998 – 2003, 2007 - 2009, and 2011 - 2015. It is possible that more droughts will occur in the future based on the weather cycle pattern.

**Relative Humidity.** During the summer months (May through September), the daily humidity generally ranges around 20% and occasionally drops to the low teens.

2. Temperature

a. Conditions

**Temperatures.** During the summer months (May through September), the daily temperatures commonly exceed 90 degrees Fahrenheit, with temperatures having been recorded as high as 115 degrees.

3. Winds

a. Conditions

**Winds.** The summer prevailing winds are out of the south and southwest. However, north winds occur during the spring (April and May), the fall (September and October), and occasionally during the summer months (June, July and August). Velocities are generally in the range of five to fifteen miles per hour, gusting to 30 miles per hour during the summer months.

### SUMMARY

These local climatic conditions affect the acceleration, intensity and size of fire in the community. Times of little or no rainfall and high temperatures create extremely hazardous conditions, particularly as they relate to residential roof fires and wildfire conflagrations. The climatic conditions are one of the greatest impacts to fire behavior and other major emergency events due to their uncontrollable nature.

## 2022 CFC FINDINGS

B. These amendments are justified on the basis of a local geologic and topographic conditions. CPCSD is subject to varied terrain, slopes, increased vegetation, varied surface features, hazardous building operations, and terrain risk factors.

1. Geological location

a. Conditions

**Geological Location.** Cameron Park is located in the foothills of the Sierra at an altitude range of approximately 1,200 feet to 1,450 feet above sea level.

2. Size and population

a. Conditions

**Size and Population.** The CPCSD (Fire Department) encompasses approximately eleven (11) square miles and has a current population of approximately 19,000 residents.

3. Seismic Location

a. Conditions

**Seismic Location.** The nearest identified fault zone running through the District is the Bear Mountain Fault. This fault zone is split into several branches which transect the area between Folsom and Shingle Springs. No recent geologic activity has been observed along this fault. However, studies of the east branch of the fault zone, conducted by Woodward-Clyde Associates for the Auburn Dam, and by Tierra Engineering Consultants near Folsom Lake, indicate that the fault may be reactivating based on recent tectonic trends and should be considered potentially active.

4. Topography

a. Conditions

**Topography.** The topography of the District varies from level 0% slope to terrain with over a 40% slope. The valley floor is relatively flat with gentle slopes and consists of grassland and trees. The east and west sides of the valley floor increase to approximately 40% slopes and consist of trees, brush and grass-covered range land. The greatest degree of slope occurs in the northern end of the District and extends northeast from there. Hilly terrain throughout the area provides gullies or areas referred to as “chimneys” which accelerate the spread of fire.

5. Roads and streets

a. Conditions

## 2022 CFC FINDINGS

**Roads and Streets.** The District has seen an accelerated degree of urban and commercial development within the last 15 years. With this development comes the increase of vehicular traffic and congestion which can have a direct effect on the response time of emergency apparatus.

### 6. Building Clearances

#### a. Conditions

**Building Clearances.** As residential development continues to occur in the District, the clearance between homes has decreased which increases the ability of fire to spread from one home to another by both radiation and convection heat.

### SUMMARY

The above geological and topographical conditions increase the magnitude, exposure, accessibility problems and fire hazards that the Department must handle. Fire following an earthquake has the potential of causing greater loss of life and damage to property than the earthquake itself.

Other variables may tend to increase the situation:

1. The damage that may occur to the water system, and;
2. The extent of isolation due to roadway damage, overpass collapse and debris blocking the roadway.

## 2022 CFC FINDINGS

<i>2022 CFC Code Section</i>	<i>Title</i>	<i>Adopted</i>	<i>Amended</i>	<i>Added</i>	<i>Deleted</i>	<i>Finding</i>
101.1	General		X			Administrative
102.6 - 102.12	Applicability	X				Administrative
104.1	Duties and Powers	X				Administrative
104.3 – 104.4	Duties and Powers	X				Administrative
104.6	Official Records	X				Administrative
104.8 – 104.8.2	Approved Materials	X				Administrative
104.9	Modifications	X				Administrative
104.11 – 104.12.3	Fire Investigation	X				Administrative
105.2.3	Time of Application	X				Administrative
105.3.2	Extensions	X				Administrative
105.5	Operational Permits					Administrative
105.5.55	Automobile Wrecking Yards			X		Administrative
105.6	Construction Permits		X			Administrative
105.6.25	Automobile Wrecking Yards			X		Administrative
105.6.9	Fuel Cell	X				Administrative
105.6.12	Hazardous Materials	X				Administrative
105.17	Plant Extraction	X				Administrative
105.18	Private Fire Hydrants	X				Administrative
105.19	Smoke Control	X				Administrative
105.6.21	Special Event Structure	X				Administrative
105.6.22	Spraying or Dipping	X				Administrative
105.6.23	Standpipe Systems	X				Administrative
105.6.24	Tents	X				Administrative
106.1 – 106.4	Construction Documents	X				Administrative
107.1	Fees	X				Administrative
107.5	Related Fees			X		Administrative
107.5.1	Cost Recovery			X		Administrative
107.6	Refunds	X				Administrative
107.7	Administrative Costs			X		Administrative
Section 108	Inspections	X				Administrative
Section 109	Maintenance	X				Administrative
111.5	Appeals			X		Administrative
112.4	Violation Penalties		X			Administrative
112.4.1	Abatement of Violations	X				Administrative
112.4.2	Citations			X		Administrative
Section 113	Stop Work Order					Administrative
113.4	Failure to Comply		X			Administrative

## 2022 CFC FINDINGS

2022 CFC Code Section	Title	Adopted	Amended	Added	Deleted	Finding
Section 114	Unsafe Structures	X				Administrative
202	Definitions		X			Administrative
Section 302	Definitions					Administrative
Section 303	Asphalt Kettles					A1, A2, A3, B1, B2. B3. B4, B5, B6
302.1	Definitions		X			Administrative
Section 304	Combustible Waste	X				A1, A2, A3, B1, B2. B3. B4, B5, B6
Section 305	Ignition Sources	X				A1, A2, A3, B1, B2. B3. B4, B5, B6
Section 306	Motion Picture	X				B1, B2. B3. B4, B5, B6
Section 307	Open Burning	X				A1, A2, A3, B1, B2. B3. B4, B5, B6
307.4.4	Open Burning			X		A1, A2, A3, B1, B2. B3. B4, B5, B6
Section 308	Open Flames	X				A1, A2, A3, B1, B2. B3. B4, B5, B6
Section 309	Powered Industrial Trucks	X				A1, A2, A3, B1, B2. B3. B4, B5, B6
Section 310	Smoking	X				A1, A2, A3, B1, B2. B3. B4, B5, B6
Section 311	Vacant Premises	X				A1, A2, A3, B1, B2. B3. B4, B5, B6
Section 320	3D Printing	X				B1, B2. B3. B4, B5, B6
Section 321	Artificial Vegetation	X				A1, A2, A3, B1, B2. B3. B4, B5, B6
403.2 – 403.2.4	Group A	X				A1, A2, A3, B1, B2. B3. B4, B5, B6
403.6 – 403.6.1.4	Group F	X				A1, A2, A3, B1, B2. B3. B4, B5, B6
403.9 – 403.9.3.4	Group R	X				A1, A2, A3, B1, B2. B3. B4, B5, B6
503.2.1	Dimensions		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
503.2.5	Dead Ends		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
503.2.6	Bridges		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
503.3.1	No Parking – Fire Lanes			X		A1, A2, A3, B1, B2. B3. B4, B5, B6
503.3.2	No Parking – Fire Hydrants			X		A1, A2, A3, B1, B2. B3. B4, B5, B6
503.3.3	Fire Lane Width			X		A1, A2, A3, B1, B2. B3. B4, B5, B6
503.6	Security Gates		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
505.1	Address		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
507.5.1	Where Required – Fire Hydrants		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
509.3	Fire Control Rooms			X		B1, B2. B3. B4, B5, B6
807.5.2	Group E	X				B1, B2. B3. B4, B5, B6
903.2	Where Required – Fire Sprinklers		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
903.2.1.1	Group A		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
903.2.1.2	Group A-2		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
903.2.1.3	Group A-3		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
903.2.1.4	Group A-4		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
903.2.3	Group E		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
903.2.4	Group F-1		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
903.2.7	Group M		X			A1, A2, A3, B1, B2. B3. B4, B5, B6

## 2022 CFC FINDINGS

2022 CFC Code Section	Title	Adopted	Amended	Added	Deleted	Finding
903.2.7.2	Group M - Mattresses		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
903.2.8.5	Manufactured Homes			X		A1, A2, A3, B1, B2. B3. B4, B5, B6
903.2.9	Group S-1		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
903.2.10	Group S-2		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
903.2.10.1	Parking Garages		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
903.2.22	Group B			X		A1, A2, A3, B1, B2. B3. B4, B5, B6
903.2.23	Group F-2			X		A1, A2, A3, B1, B2. B3. B4, B5, B6
903.6	Where Required – Fire Sprinklers		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
907.2	Where Required – Fire Alarm Systems		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
907.2.1.4	Group A			X		A1, A2, A3, B1, B2. B3. B4, B5, B6
907.2.2.3	Group B			X		A1, A2, A3, B1, B2. B3. B4, B5, B6
907.2.3.11	Group E			X		A1, A2, A3, B1, B2. B3. B4, B5, B6
907.2.4.1	Group F-1			X		A1, A2, A3, B1, B2. B3. B4, B5, B6
907.2.5.2	Group H			X		A1, A2, A3, B1, B2. B3. B4, B5, B6
907.2.6.6	Group I			X		A1, A2, A3, B1, B2. B3. B4, B5, B6
907.2.7.2	Group M			X		A1, A2, A3, B1, B2. B3. B4, B5, B6
907.2.8.4	Group R-1			X		A1, A2, A3, B1, B2. B3. B4, B5, B6
907.2.9.4	Group R-2, R-2.1, R-2.2			X		A1, A2, A3, B1, B2. B3. B4, B5, B6
907.2.10.1	Group S			X		A1, A2, A3, B1, B2. B3. B4, B5, B6
907.2.30	Type I Hoods			X		B1, B2. B3. B4, B5, B6
907.6.5	Monitoring		X			B1, B2. B3. B4, B5, B6
907.6.2.1	Secondary Power Supply			X		A1, A2, A3, B1, B2. B3. B4, B5, B6
907.9	Where Required – Fire Alarm		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
Section 1101	General	X				A1, A2, A3, B1, B2. B3. B4, B5, B6
Section 1102	Definitions	X				A1, A2, A3, B1, B2. B3. B4, B5, B6
1103.2	Responder Communication	X				A1, A2, A3, B1, B2. B3. B4, B5, B6
1103.5 – 1103.5.5	Sprinkler Systems	X				A1, A2, A3, B1, B2. B3. B4, B5, B6
1103.7 – 1103.7.9.10	Fire Alarm Systems	X				A1, A2, A3, B1, B2. B3. B4, B5, B6
1103.8 – 1103.8.5.3	Smoke Alarms	X				A1, A2, A3, B1, B2. B3. B4, B5, B6
1103.9 – 1103.9.1	Carbon Monoxide Alarms	X				A1, A2, A3, B1, B2. B3. B4, B5, B6
Section 1104	Egress	X				B1, B2. B3. B4, B5, B6
Section 1106	Outdoor Operations	X				A1, A2, A3, B1, B2. B3. B4, B5, B6
1203.1.3	Installation		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
3311.3	Address		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
3313.1	When Required – Water Supply		X			A1, A2, A3, B1, B2. B3. B4, B5, B6



## 2022 CFC FINDINGS

<i>2022 CFC Code Section</i>	<i>Title</i>	<i>Adopted</i>	<i>Amended</i>	<i>Added</i>	<i>Deleted</i>	<i>Finding</i>
5001.7	Liability for Damages			X		Administrative
5601.2	Permit Required		X			Administrative
5704.2.9.6.1	Locations – Above Ground Tanks		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
5706.2.4.4	Locations – Above Ground Tanks		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
5806.2	Limitations		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
6104.2	Maximum Capacity		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
Chapter 80	Referenced Standards		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
Appendix B Table B105.1 (1)	Fire Flow - Residential		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
Appendix B Table B105.2	Fire Flow - Commercial		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
Appendix D	Fire Apparatus Access Roads	X				A1, A2, A3, B1, B2. B3. B4, B5, B6
Appendix D, D103.1	Access Road Width		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
Appendix D, D103.2	Grade		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
Appendix D, D103.3	Turning Radius		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
Appendix D, D103.5	Gates		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
Appendix D, D103.6.1	Fire Lane Marking		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
Appendix D, D103.6.2	Fire Lane Marking		X			A1, A2, A3, B1, B2. B3. B4, B5, B6
Appendix D, D104.4	Circumferential Fire Access		X			A1, A2, A3, B1, B2. B3. B4, B5, B6

**2022 CFC FINDINGS**

PASSED AND ADOPTED by the Board of Directors of the CPCSD this, \_\_\_\_\_ day of \_\_\_\_\_, 2022.

AYES:

NOES:

ABSENT:

ABSTAIN:

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Felicity Wood Carlson, President  
Board of Directors

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André Pichly, General Manger

**THE CAMERON PARK COMMUNITY SERVICES DISTRICT**  
**ORDINANCE NO. 2022-02**

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BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE CAMERON PARK  
COMMUNITY SERVICES DISTRICT AS FOLLOWS:

An ordinance of the Cameron Park Community Services District (CPCSD) adopting the 2022 Edition of the *California Fire Code*, incorporating the 2021 Edition of the *International Fire Code*, regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in the CPCSD; providing for the issuance of permits and collection of fees therefor; Repealing Ordinance No. 2019.11.20 of the CPCSD and all other ordinances and parts of the ordinances in conflict therewith.

Be it ORDAINED by the Board of Directors of the CPCSD, also known as the Cameron Park Fire Department:

Section 1: **FINDINGS OF FACTS**

Section 2: **ADOPTION OF CODE WITH EXCLUSIONS**

Section 3: **LOCAL AMENDMENTS**

Section 4: **CONFLICT**

Section 5: **SEVERABILITY**

Section 6: **EFFECTIVE DATE AND PUBLICATION**

**SECTION 1: FINDINGS OF FACTS**

The CPCSD makes certain changes (listed below) to the *California Fire Code*, 2022 Edition, pursuant to *Health & Safety Code Sections 13869.7, 17958.5, 17958.7 and 18941.5* during this code adoption process. Such changes are necessary because of local climatic, geological and/or topographical conditions. The CPCSD has adopted, pursuant to *Section 18941.5* of the *California Health & Safety Code*, the findings of facts relative to these conditions by Resolution #2019.11.20 of the CPCSD dated October 16<sup>th</sup> 2019.

## **SECTION 2: ADOPTION OF CODE WITH EXCLUSIONS**

The CPCSD adopts the 2022 *California Fire Code, Title 24, Part 9, in its entirety*, including Appendices, incorporating those sections of the *International Fire Code*, 2021 edition not adopted by the state, with the exclusions listed below:

Exclusions: 103, 309, 311.5, 311.6, 318, 403.3, 403.5, 403.8, 403.10, 403.11, 404, 406, 903.3.1.2, 904.1.1, 1103.1, 1103.3-1103.4, 1103.6, 1105, Chapter 26, D104.2 (Exception only), D106.1 (Exception only), D107.1 (Exceptions only), Appendix A, Appendix G, Appendix J, Appendix K, Appendix L, Appendix M, Appendix N, Appendix O.

Appendices not adopted can be used for reference in enforcing other sections of the 2022 *California Fire Code*.

## **SECTION 3: AMENDMENTS TO THE 2022 CALIFORNIA FIRE CODE**

The following Sections are hereby amended or added:

### **Chapter 1**

SECTION 101.1 "TITLE" SHALL BE AMENDED AS FOLLOWS:

**Section 101.1 TITLE.** These regulations shall be known as the Fire Code of *CPCSD*, hereinafter referred to as "this code".

SECTION 105.5 "REQUIRED OPERATIONAL PERMITS" IS AMENDED AS FOLLOWS:

**Section 105.5 Required operational permits.** The fire code official is authorized to issue operational permits for the operations set forth in Sections 105.5.2 through 105.5.525.

SECTION 105.5.55 "AUTOMOBILE WRECKING YARDS" IS ADDED AS FOLLOWS:

**Section 105.5.55 Automobile wrecking yards.** *An operational permit is required for the operation of automobile wrecking yards.*

SECTION 105.6 "REQUIRED CONSTRUCTION PERMITS" IS AMENDED AS FOLLOWS:

**Section 105.6 required construction permits.** The fire code official is authorized to issue construction permits for work as set forth in sections 105.6.1 through 105.6.246.

SECTION 105.6.25 "AUTOMOBILE WRECKING YARDS" IS ADDED AS FOLLOWS:

**Section 105.6.25 Automobile wrecking yards.** *Construction permits are required for the installation of or modification to automobile wrecking yards.*

SECTION 105.6.26 "TRAFFIC CALMING DEVICES" IS ADDED AS FOLLOWS:

**105.6.26 Traffic calming devices.** *Construction permits are required for the installation or modification of traffic calming devices.*

SECTION 107.5 "PERMIT, PLAN REVIEW AND INSPECTION FEES" SHALL BE ADDED AS FOLLOWS:

**Section 107.5 Permit.** *A schedule of fees adopted by the district board of directors for plan review, inspections and the issuance of permits by the district may be found in the most current district fee schedule (Health & Safety Code 17951).*

SECTION 107.5.1 "COST RECOVERY FEES" SHALL BE ADDED AS FOLLOWS:

**Section 107.5.1 Cost Recovery Fees.** *Fire service fees may be charged to any person, firm, corporation or business that through negligence, violation of the law, or as a result of carelessness, is responsible for the cause of the district to respond to the scene of an incident. A district board may charge a fee to cover the cost of any service which the district provides or the cost of enforcing any regulation for which the fee is charged (Health & Safety Code 13916). The fee shall not exceed the actual cost of suppressing the fire and/or responding to the scene of an incident.*

SECTION 107.7 "ADMINISTRATIVE COSTS" SHALL BE ADDED AS FOLLOWS:

**Section 107.7 Administrative Costs.** *When a test or inspection is scheduled, and the contractor fails to perform to the satisfaction of the authority having jurisdiction (AHJ), the AHJ may bill the contractor for actual time spent traveling to and from the test/inspection location and the time spent at the test/inspection site as well as administrative costs.*

SECTION 111.5 "APPEAL PROCEDURES AND TIMELINES" SHALL BE ADDED AS FOLLOWS:

**Section 111.5 Appeal Procedures and Timelines.** *Any person or entity who believes they may be adversely affected by an order, decision, or determination made by the fire code official through a written notice may appeal this matter within 15 calendar days of the postmark on the notice. All such appeals shall be filed in writing with the Secretary of the Governing Board for the district. A timely appeal shall stay further action by the fire code official until the matter is determined by the Appeal Board as outlined in Section 109.2, unless the issue poses an imminent fire or life safety hazard to members of the public. The fire code official shall notify the appellant by certified mail of the date and time of such hearing. The hearing shall be scheduled to take place no sooner than 20 calendar days from the date shown on the certified mail. The appellant shall have the right to appear in person or by agent at the hearing and present oral, written and/or photographic evidence to the Appeal Board.*

SECTION 112.4 "VIOLATION PENALTIES" SHALL BE AMENDED AS FOLLOWS:

**Section 112.4 Violation Penalties.** *Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do*

work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a *misdemeanor or infraction*, at the discretion of the prosecuting attorney or agency, punishable by a fine not more than \$100.00 for a first violation; A fine not exceeding \$500.00 for a second violation of the same provision within one year; A fine not exceeding \$1000.00 for each additional violation of the same provision within one year, or by imprisonment not exceeding 180 days, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense. (*Health & Safety Code Sections 13145 and 17995*).

SECTION 112.4.2 "CITATIONS" SHALL BE ADDED AS FOLLOWS:

**Section 112.4.2 Citations.** *The Fire Chief, or his/her duly authorized representative, may issue citations for infractions or misdemeanor violations of this code pursuant to Section 13871 of the Health & Safety Code of the State of California and Chapter 5c (commencing with Section 853.6) of Title 3 of Part 2 of the Penal Code of the State of California.*

SECTION 113.4 "FAILURE TO COMPLY" SHALL BE AMENDED AS FOLLOWS:

**Section 113.4 Failure to Comply.** Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be *punishable by a fine or imprisonment or both as described in Section 112.4 (Health & Safety Code Sections 13145 and 17995)*.

## Chapter 2

SECTION 202 "CAMPFIRE" SHALL BE ADDED AS FOLLOWS:

**CAMPFIRE.** *A fire which is used for cooking, personal warmth, lighting, or aesthetic purposes.*

SECTION 202 "DISTRICT" SHALL BE ADDED AS FOLLOWS:

**DISTRICT.** *The district and all other areas within the exterior boundaries thereof now or hereafter established.*

SECTION 202 "DRIVEWAY" SHALL BE ADDED AS FOLLOWS:

**DRIVEWAY.** *A vehicular access that serves up to two (2) parcels with no more than two (2) residential units and any number of non-commercial or industrial buildings on each parcel.*

SECTION 202 "EXECUTIVE BODY" SHALL BE ADDED AS FOLLOWS:

**EXECUTIVE BODY.** *The Board of Directors of the District.*

SECTION 202 "FIRE CHIEF" SHALL BE ADDED AS FOLLOWS:

**FIRE CHIEF.** *The Chief Executive Fire Officer of the Fire department/district serving the jurisdiction or a duly authorized representative.*

## SECTION 202 "FIRE HAZARD" SHALL BE ADDED AS FOLLOWS:

**FIRE HAZARD.** *Any condition, arrangement, or act which will increase, or may cause an increase of, the hazard or menace of fire to a greater than customarily recognized as normal by persons in the public service of preventing, suppressing or extinguishing fire; or which may obstruct, delay, or hinder, or may become the cause of obstruction, delay or hinderance to the prevention, suppression, or extinguishment of fire.*

## SECTION 202 "OPEN BURNING" SHALL BE AMENDED AS FOLLOWS:

**OPEN BURNING.** The burning of materials wherein products of combustion are emitted directly into the ambient air without passing through a stack or chimney from an enclosed chamber. Open burning does not include road flares, smudge-pots and similar devices associated with safety or occupational uses typically considered open flames, recreational fires, or use of portable outdoor fireplaces. For the purpose of this definition, a chamber shall be regarded as enclosed when, during the time combustion occurs, only apertures, ducts, stacks, flues or chimneys necessary to provide combustion air and permit the escape of exhaust gas are open.

*Open burning shall also include campfires, bonfires, portable outdoor fireplaces, ceremonial fires, and recreational fire as defined in the Fire Code.*

*Exception:*

1. *UL or ASMI listed LPG or natural gas outdoor flame devices, such as gas BBQ's or gas fire pits that comply with the Fire Code.*
2. *For one-or two-family dwellings, fixed or portable outdoor flame devices that meet the following:*
  - a. *Devices shall comply with the Fire Code.*
  - b. *Devices shall be used per manufacturer's specifications.*
  - c. *Minimum 10-foot clearance from device to all flammable material and vegetation.*
  - d. *No burning shall be conducted during high or extreme fire weather conditions (e.g., National Weather Service Red Flag Warnings).*
3. *Campfires on private lands. Where required by the fire code official, a permit is shall be issued by the fire code official.*
4. *Ceremonial and/or religious burning with the following safety measures:*
  - a. *Maximum 4-foot x 4-foot burn area.*
  - b. *Minimum 10-foot clearance from edge of burn area to all flammable material and vegetation.*
  - c. *An approved water supply is located within 500-feet of the burn area.*
  - d. *The burn area is located no less than 30-feet from adjoining property lines.*
  - e. *An adult is present with a shovel until the fire is extinguished.*
  - f. *No burning shall be conducted during high or extreme fire weather conditions (e.g., National Weather Service Red Flag Warnings).*

SECTION 202 “TRAINED CROWD MANAGER” SHALL BE ADDED AS FOLLOWS:

**TRAINED CROWD MANAGER.** *Standby personnel, usually a security guard or usher personnel, who are trained in the proper procedure to exit people from a tent or other place of public assemblage in an orderly and calm fashion in the event of an emergency*

### Chapter 3

SECTION 302.1 “DEFINITIONS” SHALL BE AMENDED AS FOLLOWS:

**3D PRINTER.**

**ADDITIVE MANUFACTURING.**

**BONFIRE.**

**CAMPFIRE.**

**HI-BOY.**

**HIGH-VOLTAGE TRANSMISSION LINE.**

**OPEN BURNING.**

**PORTABLE OUTDOOR FIREPLACE.**

**POWERED INDUSTRIAL TRUCK.**

**RECREATIONAL FIRE.**

**SKY LANTERN.**

SECTION 307.4.4 “OPEN BURNING RESTRICTIONS” SHALL BE ADDED AS FOLLOWS:

**Section 307.4.4 Open Burning Restrictions.** *Open burning on all lands within the jurisdiction of the Cameron Park Community Services District, including the Local Response Area (LRA), is prohibited when the California Department of Forestry and Fire Protection (Cal Fire) issues a burn suspension in the State Responsibility Area (SRA). This prohibition shall be made effective 24-hours following its commencement in the SRA.*

*Open burning is also prohibited on all lands within the jurisdiction of CPCSD at any time the fire code official that atmospheric conditions or other local circumstances make such fires hazardous, including factors such as high winds, low fuel moisture, fire weather, the issuance of red flag warnings, severe threat of wildland fire, or present risk of destruction by wildfire to life, wildlife, property, or natural resources.*

### Chapter 4

SECTION 401.2.1 “PRE-FIRE PLANS” IS ADDED AS FOLLOWS:

**Section 401.2.1 Pre-fire plans.** *Where required by the fire code official, a pre-fire plan shall be provided and approved by the fire code official for all new commercial structures.*

### Chapter 5

SECTION 503.2.1 “DIMENSIONS” SHALL BE AMENDED AS FOLLOWS:



**Section 503.2.1 Dimensions.** Fire apparatus access roads shall have an unobstructed width of not less than 20 feet (6096 mm), exclusive of shoulders, *as measured from face of curb to face of curb*, except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 15 feet. *Driveways shall have an unobstructed width of not less than 12 feet wide.*

SECTION 503.2.5 “DEAD ENDS” SHALL BE AMENDED AS FOLLOWS:

**Section 503.2.5 Dead Ends.** Dead-end fire apparatus access roads *and driveways* in excess of 150 feet (45,720 mm) in length shall be provided with an approved area for turning around fire apparatus.

SECTION 503.2.6 “BRIDGES AND ELEVATED SURFACES” SHALL BE AMENDED AS FOLLOWS:

**Section 503.2.6 Bridges and Elevated Surfaces.** Where a bridge or an elevated surface is part of a fire apparatus access road, the bridge shall be constructed and maintained in accordance with AASHTO HB-17, *the current El Dorado County Transportation Division Bridge Standard or Appendix D of the current California Fire Code, whichever is more restrictive.* Bridges and elevated surfaces shall be designed for a live load sufficient to carry the imposed loads of fire apparatus. Vehicle load limits shall be posted at both entrances to bridges when required by the fire code official. Where elevated surfaces designed for emergency vehicle use are adjacent to surfaces that are not designed for such use, approved barriers, approved signs or both shall be installed and maintained where required by the fire code official.

SECTION 503.3.1 “NO PARKING IN FIRE LANES” SHALL BE ADDED AS FOLLOWS:

**Section 503.3.1 No Parking In Fire Lanes.** *No person shall stop, park, or leave standing any vehicle, whether attended or unattended, except when necessary to avoid conflict with other traffic or in compliance with the directions of the Fire Chief, or his/her duly authorized representative, Peace Officer or official traffic control device along the edge of any highway, at any curb, or in any location in a publicly or privately owned or operated off-street parking facility, designated as a fire lane by the district with jurisdiction over the area in which the place is located. The designation shall be indicated (1) by a sign posted immediately adjacent to, and visible from, the designated place clearly stating in letters not less than one inch in height that the place is a fire lane, (2) by outlining or painting the place in red and, in contrasting color, marking the place with the words “FIRE LANE”, which are clearly visible from a vehicle, or (3) by a red curb or red paint on the edge of the roadway upon which is clearly marked the words “FIRE LANE”.*

SECTION 503.3.2 “NO PARKING IN FRONT OF HYDRANTS” SHALL BE ADDED AS FOLLOWS:

**Section 503.3.2 No Parking in Front of Hydrants.** *No person shall stop, park, or leave standing any vehicle within 15 feet of a fire hydrant except as follows: (a) If the vehicle is attended by a licensed driver who is seated in the front seat and who can immediately move such vehicle in case of necessity, (b) If the vehicle is owned or operated by a fire department and is clearly marked as a fire department vehicle.*

SECTION 503.3.3 “FIRE LANES BASED ON ROAD WIDTH” SHALL BE ADDED AS FOLLOWS:

**Section 503.3.3 Fire Lanes Based on Road Width.** *Fire lanes shall be based on road width as required in Appendix D as amended by the District.*

SECTION 503.6 “SECURITY GATES” IS AMENDED AS FOLLOWS:

**Section 503.6 Security Gates.** The installation of security gates across a fire apparatus access road shall be approved by the fire code official *and shall comply with the District gate standard.* Where security gates are installed, they shall have an approved means of emergency operation. The security gates and the emergency operation shall be maintained operational at all times. Electric gate operators, where provided, shall be listed in accordance with UL 325. Gates intended for automatic operation shall be designed, constructed, and installed to comply with the requirements of ASTM F2200.

SECTION 505.1 “ADDRESS IDENTIFICATION” SHALL BE AMENDED AS FOLLOWS:

**Section 505.1 Address Identification.** *Addresses for new and existing buildings shall comply with the District address standard as approved by the fire code official.* The address identification shall be legible and placed in a position that is visible from the street or road fronting the property. Address identification characters shall contrast with their background. Address numbers shall be Arabic numbers or alphabetical letters. Numbers shall not be spelled out. Each character shall be not less than 4 inches (102 mm) high with a minimum stroke width of  $\frac{1}{2}$  inch (12.7 mm). Where required by the fire code official, address identification shall be provided in additional approved locations to facilitate emergency response. *access is by means of a private road and the building cannot be viewed from the public way, a monument, pole or other sign or means shall be used to identify the structure.* Address identification shall be maintained.

SECTION 507.5.1 “WHERE REQUIRED” SHALL BE AMENDED AS FOLLOWS:

**Section 507.5.1 Where Required.** Where a portion of the facility or building hereafter constructed or moved into or within the jurisdiction is more than 150 feet from a hydrant on a fire apparatus access road, as measured by an approved route around the exterior of the facility or building, on-site fire hydrants and mains capable of supplying the required fire flow shall be provided where required by the fire code official.

**Exceptions:**

1. For Group R-3 and Group U occupancies, the distance requirement shall be 600 feet (183 m).

SECTION 509.3 “FIRE CONTROL ROOM” SHALL BE ADDED AS FOLLOWS:

**Section 509.3 Fire Control Room.** *Fire sprinkler risers, fire alarm control panels, solar photovoltaic power system rapid shutoff switches, and other fire detection, suppression or similar control elements shall be located inside a single fire control room for the building. The fire control room shall have minimum dimensions of five feet by seven feet in size with a total usable area of not less than 35 square feet. The room shall be located within the building on an outside wall at a location approved by the Fire Code Official and shall be accessible from*

*the exterior. An exterior access door with a clear width of not less than 32 inches and height of not less than 80 inches shall be provided for access into the room. A durable sign shall be affixed to the exterior of the door with the words "FIRE CONTROL ROOM" in letters not less than 4 inches in height. A key box complying with Section 506 shall be installed on the exterior side of the fire control room door opening.*

*The room must be capable of maintaining a minimum temperature of 40 degrees Fahrenheit. A clearance of 12 inches shall be provided from the fire sprinkler risers to any adjacent walls. This room can be a shared with other building utilities or fire protection equipment that is not incompatible. An approved cabinet or container shall be provided to store record plans of the fire sprinkler system and other fire protection equipment. This room shall not be used for any other storage.*

***Exception:*** *One-and two-family dwellings, manufactured homes or similar uses defined as either a Group R-3, R3.1, or R-4 occupancy.*

SECTION 510.4.2.3 "STANDBY POWER" SHALL BE AMENDED AS FOLLOWS:

**Section 510.4.2.3 Standby power.** In-building, two-way emergency responder communication radio coverage systems shall be provided with dedicated standby batteries or provided with 2-hour standby batteries and connected to the facility generator power system in accordance with Section 1203. The standby power supply shall be capable of operating the in-building, two-way emergency responder communication coverage system at 100-percent system capacity for a duration of not less than 72 hours.

## Chapter 9

SECTION 903.2 "WHERE REQUIRED" SHALL BE AMENDED AS FOLLOWS:

**Section 903.2 Where Required.** Approved automatic sprinkler systems *in new buildings and structures when constructed or relocated within the jurisdiction shall be provided in the locations* described in Sections 903.2.1 through 903.2.12 and Sections 903.2.14 through 903.2.23.

***Exception:*** *Agricultural buildings not under a special use permit used for commercial purposes.*

SECTION 903.2.1.1 "GROUP A-1" SHALL BE AMENDED AS FOLLOWS:

**Section 903.2.1.1 Group A.** An automatic sprinkler system shall be provided throughout stories containing Group A-1 occupancies and throughout all stories from the Group A-1 occupancy to and including the levels of exit discharge serving that occupancy where one of the following conditions exists:

1. The fire area exceeds 3,600 square feet.
2. The fire area has an occupant load of 300 or more.
3. The fire area is located on a floor other than a level of exit discharge serving such occupancies.
4. The fire area contains a multi-theater complex

**SECTION 903.2.1.2 "GROUP A-2" SHALL BE AMENDED AS FOLLOWS:**

**Section 903.2.1.2 Group A-2.** An automatic sprinkler system shall be provided throughout stories containing Group A-2 occupancies and throughout all stories from the Group A-2 occupancy to and including the levels of exit discharge serving that occupancy where one of the following conditions exists:

1. The fire area exceeds 3,600 square feet;
2. The fire area has an occupant load of 100 or more.
3. The fire area is located on a floor other than a level of exit discharge serving such occupancies.
4. The structure exceeds 3,600 square feet, contains more than one fire area containing a Group A-2 occupancy, and is separated into two or more buildings by fire walls of less than 4-hour fire-resistance rating without openings.

**SECTION 903.2.1.3 "GROUP A-3" SHALL BE AMENDED AS FOLLOWS:**

**Section 903.2.1.3 Group A-3.** An automatic sprinkler system shall be provided throughout stories containing Group A-3 occupancies and throughout all stories from the Group A-3 occupancy to and including the levels of exit discharge serving that occupancy where one of the following conditions exists:

1. The fire area exceeds 3,600 square feet.
2. The fire area has an occupant load of 300 or more.
3. The fire area is located on a floor other than a level of exit discharge serving such occupancies.
4. The structure exceeds 3,600 square feet, contains more than one fire area containing exhibition and display rooms, and is separated into two or more buildings by fire walls of less than 4-hour fire-resistance rating without openings.

**SECTION 903.2.1.4 "GROUP A-4" SHALL BE AMENDED AS FOLLOWS:**

**Section 903.2.1.4 Group A-4.** An automatic sprinkler system shall be provided throughout stories containing Group A-4 occupancies and throughout all stories from the Group A-4 occupancy to and including the levels of exit discharge serving that occupancy where one of the following conditions exists:

1. The fire area exceeds 3,600 square feet.
2. The fire area has an occupant load of 300 or more.
3. The fire area is located on a floor other than a level of exit discharge serving such occupancies.

**SECTION 903.2.3 "GROUP E" SHALL BE AMENDED AS FOLLOWS:**

**Section 903.2.3 Group E.** An automatic sprinkler system shall be provided for Group E occupancies as follows:

1. Throughout all Group E fire areas greater than 3,600 square feet in area.

- The Group E fire area is located on a floor other than a level of exit discharge serving such occupancies.

**Exception:** In buildings where every classroom has not fewer than one exterior exit door at ground level, an automatic sprinkler system is not required in any area below the lowest level of exit discharge serving that area.

- The Group E fire area has an occupant load of 300 or more.
- In rooms or areas with special hazards such as laboratories, vocational shops and other such areas where hazardous materials in quantities not exceeding the maximum allowable quantity are used or stored.
- Throughout any Group E structure greater than 3,600 square feet in area, which contains more than one fire area, and which is separated into two or more buildings by fire walls of less than 4-hour fire resistance rating without openings.
- For public school state funded construction projects see Section 903.2.19.
- For public school campuses, Kindergarten through 12<sup>th</sup> grade, see Section 903.2.20

#### SECTION 903.2.4 "GROUP F-1" SHALL BE AMENDED AS FOLLOWS:

**Section 903.2.4 Group F-1.** An automatic sprinkler system shall be provided throughout all buildings containing a Group F-1 occupancy where one of the following conditions exists:

- A Group F-1 fire area exceeds 3,600 square feet.
- A Group F-1 fire area is located more than three stories above grade plane.
- The combined area of all Group F-1 fire areas on all floors, including any mezzanines, exceeds 3,600 square feet.

#### SECTION 903.2.7 "GROUP M" SHALL BE AMENDED AS FOLLOWS:

**Section 903.2.7 Group M.** An automatic sprinkler system shall be provided throughout buildings containing a Group M occupancy where one of the following conditions exists:

- A Group M fire area exceeds 3,600 square feet.
- A Group M fire area is located more than three stories above grade plane.
- The combined area of all Group M fire areas on all floors, including any mezzanines, exceeds 3,600 square feet.
- The structure exceeds 3,600 square feet, contains more than one fire area containing a Group M occupancy, and is separated into two or more buildings by fire walls of less than 4-hour fire resistance rating without openings.

#### SECTION 903.2.7.2 "GROUP M UPHOLSTERED FURNITURE OR MATTRESSES" SHALL BE AMENDED AS FOLLOWS:

**Section 903.2.7.2 Group M Upholstered Furniture or Mattresses.** An automatic sprinkler system shall be provided throughout a Group M fire area where the area used for the display and sale of upholstered furniture or mattresses exceeds 3,600 square feet.

## SECTION 903.2.8.5 “MANUFACTURED HOMES” SHALL BE ADDED AS FOLLOWS:

**Section 903.2.5.2 Manufactured Homes.** *An automatic fire sprinkler system shall be required in all new manufactured homes and multi-family manufactured homes intended for use as a one-and two-family dwelling. The design and installation of such systems shall be in accordance with California Code of Regulations, Title 25, §4300.*

**Exceptions:**

1. *Manufactured homes located within an existing mobile home park complying with California Health and Safety Code, Division 13, Part 2.1 or 2.3.*
2. *Manufactured homes that do not exceed 1,200 square feet in size and serve as an accessory dwelling unit, as defined in Government Code Section 658502; when the existing primary residence on the property is not required to comply with California Residential Code Section R313.2.*
3. *Manufactured homes that do not exceed 320 square feet in size.*

## SECTION 903.2.9 “GROUP S-1” SHALL BE AMENDED AS FOLLOWS:

**Section 903.2.9 Group S-1.** An automatic sprinkler system shall be provided throughout all buildings containing a Group S-1 occupancy where one of the following conditions exists:

1. A Group S-1 fire area exceeds 3,600 square feet.
2. A Group S-1 fire area is located more than three stories above grade plane.
3. The combined area of all Group S-1 fire areas on all floors, including any mezzanines, exceeds 3,600 square feet.
4. A Group S-1 fire area used for the storage of commercial motor vehicles where the fire area exceeds 3,600 square feet.

## SECTION 903.2.10 “GROUP S-2” SHALL BE AMENDED AS FOLLOWS:

**Section 903.2.10 Group S-2.** An automatic sprinkler system shall be provided throughout buildings classified as parking garages where any of the following conditions exist:

1. Where the fire area of the enclosed parking garage, in accordance with Section 406.6 of the California Building Code, exceeds 3,600 square feet.
2. Where the enclosed parking garage, in accordance with Section 406.6 of the California Building Code, is located beneath other groups.

**Exception:** Enclosed parking garages located beneath Group R-3 occupancies.

3. Where the fire area of the open parking garage, in accordance with Section 406.5 of the California Building Code, exceeds 3,600 square feet.

## SECTION 903.2.10.1 “COMMERCIAL PARKING GARAGES” SHALL BE AMENDED AS FOLLOWS:

**Section 903.2.10.1 Commercial Parking Garages.** An automatic sprinkler system shall be provided throughout buildings used for storage of commercial motor vehicles where the fire area exceeds 3,600 square feet.

SECTION 903.2.22 “GROUP B” SHALL BE ADDED AS FOLLOWS:

**Section 903.2.22 Group B.** *An automatic sprinkler system shall be provided throughout all buildings containing Group B occupancies where the fire area exceeds 3,600 square feet.*

SECTION 903.2.23 “GROUP F-2” SHALL BE ADDED AS FOLLOWS:

**Section 903.2.23 Group F-2.** *An automatic sprinkler system shall be provided throughout all buildings containing Group F-2 occupancies where the fire area exceeds 3,600 square feet.*

SECTION 903.6 “WHERE REQUIRED IN EXISTING BUILDINGS AND STRUCTURES” IS AMENDED AS FOLLOWS:

**Section 903.6 Where Required In Existing Buildings and Structures.** An automatic sprinkler system shall be provided in existing buildings and structures where required in Chapter 11 *and as follows:*

1. When there is a change in occupancy classification that results in an increased life safety or fire risk, as determined by the fire code official, and the structure exceeds 3,600 square feet, an automatic fire sprinkler system shall be installed throughout the building.
2. *In existing buildings 3,600 square feet or greater, other than one and two-family dwelling units, and agricultural buildings not under special use permit for commercial purposes, where the floor area of the building or structure is increased, such building or structure shall be made to conform to Section 903.2.*

**Exception:** *When the building increase is less than 500 square feet.*

3. *In existing buildings 3,600 square feet or less, other than one-and two-family dwelling units, and agricultural buildings not under special use permit for commercial purposes, where the floor area of the building or structure is increased to a total square footage over 3,600 square feet, such building or structure shall be made to conform to Section 903.2.*

**Exception:** *When the building increase is less than 500 square feet.*

SECTION 907.2. “WHERE REQUIRED – NEW BUILDINGS AND STRUCTURES” SHALL BE AMENDED AS FOLLOWS:

**Section 907.2. Where Required – New Buildings and Structures.** An approved fire alarm system installed in accordance with the provisions of this code and NFPA 72 shall be provided in new buildings and structures in accordance with Sections 907.2.1 through 907.2.2930 and provide occupant notification in accordance with Section 907.5, unless other requirements are provided by another section of this code.

Not fewer than one manual fire alarm box shall be provided in an approved location to initiate a fire alarm signal for fire alarm systems employing automatic fire detectors or waterflow

detection devices. Where other sections of this code allow elimination of fire alarm boxes due to sprinklers or automatic fire alarm systems, a single fire alarm box shall be installed at a location approved by the enforcing agency.

**Exceptions:**

1. The manual fire alarm box is not required for fire alarm control units systems dedicated to elevator recall control, supervisory service and fire sprinkler monitoring.
2. The manual fire alarm box is not required for Group R-2 occupancies unless required by the fire code official to provide a means for fire watch personnel to initiate an alarm during a sprinkler system, impairment event. Where provided, the manual fire alarm box shall not be located in an area that is open to the public.
3. The manual fire alarm box is not required to be installed when approved by the fire code official.
4. *A fire alarm system is not required in one and two-family dwellings, agricultural buildings, and other occupancies classified as Group U not under special use permit and/or not used for commercial purposes (e.g. retail sales, food service, and/or special events).*
5. *Buildings with a floor area less than 500 square feet may be exempt, as determined by the fire code official based on building construction material and features, location, occupancy type, and distance to exposures.*

SECTION 907.2.1.4 "GROUP A UNDER 3,600 SQUARE FEET" SHALL BE ADDED AS FOLLOWS:

***Section 907.2.1.4 Group A Under 3,600 Square Feet.*** *An approved fire alarm system shall be installed in all group A buildings with a floor area less than 3,600 square feet.*

SECTION 907.2.2.3 "GROUP B UNDER 3,600 SQUARE FEET" SHALL BE ADDED AS FOLLOWS:

***Section 907.2.2.3 Group B Under 3,600 Square Feet.*** *An approved fire alarm system shall be installed in all group B buildings with a floor area less than 3,600 square feet.*

SECTION 907.2.3.11 "GROUP E UNDER 3,600 SQUARE FEET" SHALL BE ADDED AS FOLLOWS:

***Section 907.2.3.11 Group E Under 3,600 Square Feet.*** *An approved fire alarm system shall be installed in all group E buildings with a floor area less than 3,600 square feet.*

SECTION 907.2.4.1 "GROUP F UNDER 3,600 SQUARE FEET" SHALL BE ADDED AS FOLLOWS:

***Section 907.2.4.1 Group F Under 3,600 Square Feet.*** *An approved fire alarm system shall be installed in all group F buildings with a floor area less than 3,600 square feet.*



SECTION 907.2.5.2 "GROUP H UNDER 3,600 SQUARE FEET" SHALL BE ADDED AS FOLLOWS:

**Section 907.2.5.2 Group H Under 3,600 Square Feet.** *An approved fire alarm system shall be installed in all group H buildings with a floor area less than 3,600 square feet.*

SECTION 907.2.6.6 "GROUP I UNDER 3,600 SQUARE FEET" SHALL BE ADDED AS FOLLOWS:

**Section 907.2.6.6 Group I Under 3,600 Square Feet.** *An approved fire alarm system shall be installed in all group I buildings with a floor area less than 3,600 square feet.*

SECTION 907.2.7.2 "GROUP M UNDER 3,600 SQUARE FEET" SHALL BE ADDED AS FOLLOWS:

**Section 907.2.7.2 Group M Under 3,600 Square Feet.** *An approved fire alarm system shall be installed in all group M buildings with a floor area less than 3,600 square feet.*

SECTION 907.2.8.4 "GROUP R-1 UNDER 3,600 SQUARE FEET" SHALL BE ADDED AS FOLLOWS:

**Section 907.2.8.4 Group R-1 Under 3,600 Square Feet.** *An approved fire alarm system shall be installed in all group R-1 buildings with a floor area less than 3,600 square feet.*

SECTION 907.2.9.4 "GROUP R-2, R-2.1, R-2.2 UNDER 3,600 SQUARE FEET" SHALL BE ADDED AS FOLLOWS:

**Section 907.2.9.4 Group R-2, R-2.1, R-2.2 Under 3,600 Square Feet.** *An approved fire alarm system shall be installed in all group R-2, R-2.1, R-2.2 buildings with a floor area less than 3,600 square feet.*

SECTION 907.2.10.1 "GROUP S UNDER 3,600 SQUARE FEET" SHALL BE ADDED AS FOLLOWS:

**Section 907.2.10.1 Group S Under 3,600 Square Feet.** *An approved fire alarm system shall be installed in all group S buildings with a floor area less than 3,600 square feet.*

907.2.30 "TYPE I HOOD INSTALLATIONS" SHALL BE ADDED AS FOLLOWS:

**907.2.30 "Type I Hood Installations.** *The requirement of installation, or replacement, of a Type I Hood System shall require a fire alarm/sprinkler monitoring system to be installed, or for the hood system to be connected to an existing fire alarm/sprinkler monitoring system for that building.*

907.6.5 "MONITORING" SHALL BE AMENDED AS FOLLOWS:

**907.6.5 Monitoring.** Fire alarm systems required by this chapter or by the California Building Code shall be monitored by an *approved, UL certified, Type A Full Service central, proprietary*

or remote station service, which gives audible and visual signals at a constantly attended location. All sprinklered buildings shall be monitored.

**Exceptions:**

1. One- and two-family dwellings (R-3 Occupancies and other occupancies classified as "U").
2. Agricultural buildings not under special use permit and/or not used for commercial purposes (e.g., retails sales, food service, and/or special events).

SECTION 907.6.2.1 "SECONDARY POWER SUPPLY" SHALL BE ADDED AS FOLLOWS:

**SECTION 907.6.2.1 SECONDARY POWER SUPPLY.** Where required by the fire code official, in accordance with NFPA 72, the secondary power supply providing a minimum 24-hour power capacity under quiescent load (system operating in a non-alarm condition) shall be amended to a minimum 72-hour power capacity.

**Exception:** The existence of an emergency back-up power supply that meets or exceed the requirements of California Fire Code Chapter 12.

SECTION 907.9 "WHERE REQUIRED IN EXISTING BUILDINGS" SHALL BE AMENDED AS FOLLOWS:

**SECTION 907.9 Where Required.** An approved fire alarm system shall be provided in existing buildings and structures where required in Chapter 11 and *in existing buildings with a floor area less than 3,600 square feet without an approved automatic sprinkler system, other than one- or two-family dwelling units, agricultural building not under special use permit for commercial purposes where a fire alarm detection system does not exist and the floor area of the building or structure is increased*

**Exception:** When the building increase is less than 500 square feet.

## Chapter 12

SECTION 1203.1.3 "INSTALLATION" SHALL BE AMENDED AS FOLLOWS:

**Section 1203.1.3 Installation.** Emergency power systems and standby power systems shall be installed in accordance with the California Building Code, the California Electrical Code, NFPA 110 and NFPA 111. *All buildings, other than one- and two-family dwelling units, and agricultural buildings not used for commercial purposes, with standby power, shall have a shunt trip device that disconnects all power sources to the building, approved by the fire code official. Existing installations shall be maintained in accordance with the original approval.*

## Chapter 33

SECTION 3311.3 "PREMISE IDENTIFICATION" SHALL BE ADDED AS FOLLOWS:

**Section 3311.3 Premise Identification.** *Prior to and during construction, an approved address sign shall be provided at each fire and emergency vehicle access road entry into the project.*

**SECTION 3313.1 “WHEN REQUIRED” SHALL BE AMENDED AS FOLLOWS:**

**Section 3313.1 When Required.** An approved water supply for fire protection, either temporary or permanent, shall be *shall be installed and maintained in continuous operation* as soon as combustible building materials arrive on site, the commencement of vertical combustible construction and on installation of a standpipe system in buildings under construction, in accordance with Sections 3313.2 through 3313.5.

**Exception:** The fire code official is authorized to reduce the fire-flow requirements for isolated buildings or a group of buildings in rural areas or small communities where the development of full fire-flow requirements is impractical.

**Chapter 50****SECTION 5001.7 “LIABILITY FOR DAMAGES” SHALL BE ADDED AS FOLLOWS:**

**Section 5001.7 Liability for Damages.** *Any damages or cost resulting from the negligence, violation of the law, careless handling, spill or discharge of any hazardous materials shall constitute debt against any such person, firm or corporation causing such spill or discharge. This debt is collectible by the Fire Chief, or his/her duly authorized representative, in the same manner as in the case of an obligation under contract, expressed or implied.*

**Chapter 56****SECTION 5601.2 “PERMIT REQUIRED” SHALL BE AMENDED AS FOLLOWS:**

**Section 5601.2 Permit Required.** Permits shall be required as set forth in Section 105.5 and regulated in accordance with this section. *Where fireworks permits are required, they shall be issued by the Fire Chief, or his/her duly authorized representative, and the El Dorado County Board of Supervisors.*

**Chapter 57****SECTION 5704.2.9.6.1 “LOCATIONS WHERE ABOVE-GROUND TANKS ARE PROHIBITED” SHALL BE AMENDED AS FOLLOWS:**

**SECTION 5704.2.9.6.1 Locations Where Above-Ground Tanks are Prohibited.** Storage of Class I and Class II flammable liquids in above-ground tanks outside of buildings is prohibited within the limits established by law as the limits of districts in which such storage is prohibited. *Storage of Class I and Class II flammable liquids in above-ground tanks outside of buildings is prohibited unless approved by the fire code official.*

**SECTION 5706.2.4.4 “LOCATIONS WHERE ABOVE-GROUND TANKS ARE PROHIBITED” SHALL BE AMENDED AS FOLLOWS:**

**SECTION 5706.2.4.4 Locations Where Above-Ground Tanks are Prohibited.** The storage of Class I and Class II liquids in above-ground tanks is prohibited within the limits established by law as the limits of districts in which such storage is prohibited. *Storage of Class I and Class II liquids in above-ground tanks is prohibited unless approved by the fire code official.*

## Chapter 58

SECTION 5806.2 "LIMITATIONS" SHALL BE AMENDED AS FOLLOWS:

**SECTION 5806.2 Limitations.** Storage of flammable cryogenic fluids in stationary containers outside of buildings is prohibited within the limits established by law as the limits of districts in which such storage is prohibited. *Storage of flammable cryogenic fluids in stationary containers outside of buildings is prohibited unless approved by the fire code official.*

## Chapter 61

SECTION 6104.2 "MAXIMUM CAPACITY WITHIN ESTABLISHED LIMITS" SHALL BE AMENDED AS FOLLOWS:

**SECTION 6104.2 Maximum Capacity within Established Limits.** Within the limits established by law restricting the storage of liquefied petroleum gas for the protection of heavily populated or congested areas, the aggregate capacity of any one installation shall not exceed a water capacity of 2,000 gallons. *The storage of liquefied petroleum gas in excess of an aggregate of 2,000-gallon water capacity when located at least one-half (1/2) mile from property zoned or designated for residential use and at least one-half (1/2) mile from existing residential development with a density greater than one (1) dwelling unit per acre and at least one-half (1/2) mile from any hotel or motel is allowed when approved by the fire code official, and a special/conditional use permit is issued by the County of El Dorado.*

*Dispensing within established limits. Within the limits established by law restricting the dispensing of liquefied petroleum gas for the protection of heavily populated or congested areas, the aggregate capacity of any one installation shall not exceed a water capacity of 2,000 gallons. The dispensing of liquefied petroleum gas in excess of an aggregate of 2,000-gallon water capacity when located at least one-half (1/2) mile from property zoned or designated for residential use and at least one-half (1/2) mile from any hotel or motel is allowed when approved by the fire code official and a special/conditional use permit is issued by the County of El Dorado.*

## Chapter 80

SECTION 80, NFPA 1-22, CHAPTER 22 "AUTOMOTIVE WRECKING YARDS" IS ADOPTED, AMENDED SECTIONS AS FOLLOWS:

**Revise Section 22.3 as follows:**

**22.3** Fire department access roads shall be in accordance with the California Fire Code, Section 503 and Appendix D.

**Add new Section 22.10 as follows:**

**22.10** Stored vehicles, boats, recreational vehicles, parts, and equipment shall not be stored within 30 feet of adjacent property lines.

SECTION 80, NFPA, 13D-22 – “STANDARD FOR THE INSTALLATION OF SPRINKLER SYSTEMS IN ONE-AND TWO FAMILY DWELLINGS AND MANUFACTURED HOMES” IS AMENDED AS FOLLOWS: 903.3.1.3, 903.3.5.1.1

**NFPA 13D, Amended Sections as follows:**

**Add new Section 4.6 as follows:**

**4.6** Residential fire sprinkler systems installed in all new one-and two-family dwellings shall utilize a “Passive Purge” system design unless otherwise approved by the fire code official.

*Exception: Manufactured home installed, tested and approved by the California Department of Housing and Community Development.*

**Revise Section 5.1.1.2 as follows:**

**5.1.1.2** A supply of at least one of each type and temperature sprinkler used within the premises shall be maintained on the property at an approved location. Spare sprinklers shall be kept in a mounted and accessible cabinet.

**Revise Section 7.6 as follows:**

**7.6** A local audio/visual device activated upon water flow shall be provided on all fire sprinkler systems in homes at an approved location on the exterior of the dwelling.

**Revise Section 11.2.1.1 as follows:**

**11.2.1.1** Where a fire department pumper connection is not provided, the system shall be hydrostatically tested at a *minimum pressure of 150 pounds per square inch gauge for no less than a 30-minute duration without evidence of leakage. Such test shall be witnessed by the fire code official.*

**Appendix B – Fire Flow Requirements for Buildings**

TABLE B105.1(1) “REQUIRED FIRE FLOW FOR ONE- AND TWO-FAMILY DWELLINGS, GROUP R-3, AND R-4 BUILDINGS AND TOWNHOUSES” SHALL BE AMENDED AS FOLLOWS:

**TABLE B105.1(1) REQUIRED FIRE FLOW FOR ONE- AND TWO-FAMILY DWELLINGS, GROUP R-3, AND R-4 BUILDINGS AND TOWNHOUSES**

<b>FIRE-FLOW CALCULATION AREA (square feet)</b>	<b>AUTOMATIC SPRINKLER SYSTEM (Design Standard)</b>	<b>MINIMUM FIRE-FLOW (gallons per minute)</b>	<b>FLOW DURATION (hours)</b>
0 – 3,600	No automatic sprinkler system	1,000	1
3,601 and greater	No automatic sprinkler system	Value in Table B105.1(2)	Duration in Table B105.1(2) at the required fire-flow rate
<b>MAJOR SUBDIVISIONS (5 PARCELS OR GREATER)</b>			
0 – 3,600	Section 903.3.1.3 of the CA Fire Code or Section 313.3 of the CA Residential Code	1,000	1
3,601 and greater	Section 903.3.1.3 of the CA Fire Code or Section 313.3 of the CA Residential Code	1/2 value of Table B105.1(2) (min. 1000 GPM)	2
<b>OTHER RESIDENTIAL DEVELOPMENT</b>			
0 – 3,600	Section 903.3.1.3 of the CA Fire Code or Section 313.3 of the CA Residential Code	500	1
3,601 and greater	Section 903.3.1.3 of the CA Fire Code or Section 313.3 of the CA Residential Code	1/2 value of Table B105.1(2) (min. 750 GPM)	1

TABLE B105.2 “REQUIRED FIRE FLOW FOR BUILDINGS OTHER THAN ONE- AND TWO-FAMILY DWELLINGS, GROUP R-3, AND R-4 BUILDINGS AND TOWNHOUSES” SHALL BE AMENDED AS FOLLOWS:

**TABLE B105.2 REQUIRED FIRE FLOW FOR BUILDINGS OTHER THAN ONE- AND TWO-FAMILY DWELLINGS, GROUP R-3, AND R-4 BUILDINGS AND TOWNHOUSES**

<b>AUTOMATIC SPRINKLER SYSTEM</b>	<b>MINIMUM FIRE-FLOW</b>	<b>FLOW DURATION (hours)</b>
-----------------------------------	--------------------------	------------------------------

(Design Standard)	(gallons per minute)	
No automatic sprinkler system	Value in Table B105.1(2)	Duration in Table B105.1(2)
Section 903.3.1.1 of the CA Fire Code	25% of the value in Table B105.1(2) <sup>b</sup>	Duration in Table B105.1(2) at the reduced flow rate

b. The reduced fire flow shall not be less than 1,500 gpm

## Appendix D – Fire Apparatus Access Roads

SECTION D103.1 “ACCESS ROAD WIDTH WITH A HYDRANT” SHALL BE AMENDED AS FOLLOWS:

**Section D103.1 Access Road Width with a Hydrant.** Where a fire hydrant is located on a fire apparatus access road, the minimum road width shall be 26 feet (7925 mm), exclusive of shoulders (see Figure D103.1).

**Exception:** *Driveways*

SECTION D103.2 “GRADE” SHALL BE AMENDED AS FOLLOWS:

**SECTION D103.2 Grade.** Fire apparatus access roads *and driveways* shall not exceed 15.9% in grade unless approved by the fire code official or by the El Dorado County amended California Public Resource Code Title 14 / Design and Improvement Standards Manual.

SECTION D103.3 “TURNING RADIUS” SHALL BE AMENDED AS FOLLOWS:

**SECTION D103.3 Turning Radius.** The minimum turning radius shall be determined by the fire code official; *and shall not include curb and gutter.*

SECTION D103.5 “FIRE APPARATUS ACCESS ROAD GATES” SHALL BE AMENDED AS FOLLOWS:

**SECTION D103.5 Fire Apparatus Access Road Gates.** Gates securing the fire apparatus access roads shall comply with all of the following criteria:

1. Where a single gate is provided, the gate width shall be not less than 20 feet (6096 mm). Where a fire apparatus road consists of a divided roadway, the gate width shall be not less than 15 feet (3658 mm).
2. Gates shall be of the horizontal swing, horizontal slide, vertical lift or vertical pivot type.
3. Construction of gates shall be of materials that allow manual operation by one person.
4. Gate components shall be maintained in an operative condition at all times and replaced or repaired when defective.
5. Electric gates shall be equipped with a means of opening the gate by fire department personnel for emergency access. Emergency opening devices shall be approved by the fire code official.

6. Methods of locking shall be submitted for approval by the fire code official.
7. Electric gate operators, where provided, shall be listed in accordance with UL 325.
8. Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of ASTM F2200.

SECTION D103.6.1 "ROADS 20 TO 29 FEET IN WIDTH" SHALL BE AMENDED AS FOLLOWS:

**SECTION D103.6.1 Roads 20 to 29 feet in width.** Fire lane signs as specified in Section D103.6 shall be posted on both side of fire apparatus access roads that are 20 to 29 feet wide (6096 to 8534.4 mm).

SECTION D103.6.2 "ROADS MORE THAN 29 FEET IN WIDTH" SHALL BE AMENDED AS FOLLOWS:

**SECTION D103.6.2 Roads more than 29 feet in Width.** Fire lane signs as specified in Section D103.6 shall be posted on one side of fire apparatus access roads more than 29 feet wide (8534.4 mm) and less than 36 feet wide (10972.8 mm).

SECTION D104.4 "CIRCUMFERENTIAL FIRE APPARATUS ACCESS ROADS" SHALL BE ADDED AS FOLLOWS:

***SECTION D104.4 Circumferential Fire Apparatus Access Roads.*** *When required by the fire code official, a fire apparatus access road shall be constructed to encompass the entirety of a structure and shall provide a continuous means of emergency vehicle access.*

**SECTION 4: CONFLICT**

That Ordinance No. 2019-01 of the CPCSD, and all other ordinances or parts of ordinances herewith are hereby repealed.

**SECTION 5: SEVERABILITY**

If any Ordinance, article, subsection or subdivision thereof, provision, sentence, clause or phrase of this code, or any application thereof, is for any reason held to be invalid by a court of competent jurisdiction, such decision shall not affect the remaining provisions of this code, which can be given effect without the invalid portions and, therefore, such invalid portions are declared to be severable. The CPCSD hereby declares that it would have enacted this Ordinance and each of its articles, sections, subsections, or subdivisions thereof, provisions, sentences, clauses or phrases irrespective of the fact that one or more of them is declared invalid.



**SECTION 6: EFFECTIVE DATE AND PUBLICATION**

This Ordinance shall take effect thirty (30) days after its adoption. The CPCSD Board Secretary is directed to publish this ordinance in a newspaper of general circulation in the District. In lieu of publication of the full text of the ordinance, a summary of the ordinance may be published by the by the Board Secretary within fifteen (15) days after its passage and a certified copy shall be posted in the office of the CPCSD pursuant to *Government Code Section 36933(c) (1)*.

The above Ordinance was introduced at a meeting of the Board of Directors of the CPCSD on September 28, 2022, and it was then read for the first time. A public hearing was set for the Ordinance to be read for the second time on October 19, 2022, and approved by the following vote:

PASSED AND ADOPTED by the Board of Directors of the Cameron Park Community Services District at a Regular Meeting on the, 19<sup>th</sup> day of October 2022, by the following vote of said Board:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Felicity Wood Carlson, President  
Board of Directors

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André Pichly, General Manger  
Secretary to the Board

**Resolution No. 2022-30**

**THE BOARD OF DIRECTORS  
OF THE CAMERON PARK COMMUNITY SERVICES DISTRICT  
EXERCISES ITS STATUORY AUTHORITY TO ADOPT STATE MANADATED FIRE  
CODE REVISIONS  
October 19, 2022**

**WHEREAS**, The California State Fire Marshal has adopted an amended the 2022 ICC Model Fire Code and the amended code is referred to as CA Title 24 Ch.9 “California Fire Code” that will go into effect on January 1, 2023; **and**

**WHEREAS**, this base code is for all fire jurisdictions in the state to use and enforce unless further amended into a local ordinance; **and**

**WHEREAS**, the unique local climatic, geological, and topographical conditions existing within the boundaries of the District make it reasonably necessary for the District to impose more stringent requirements than set forth in the California Fire Code and pursuant to California Health and Safety Code sections 13869.7 and 17958.7, the District desires to make express findings to that effect; **and**

**WHEREAS**, Cameron Park Fire Department staff recommend that the Cameron Park Community Services District make certain changes to the California Fire Code, 2022 Edition, pursuant to Health & Safety Code Sections 13869.7, 17958.5, 17958.7 and 18941.5 during this code adoption process; **and**

**WHEREAS**, Ordinance 2019-01 will be replaced by Ordinance 2022-02 thereby insuring that the Cameron Park Community Services District is compliant with the California Fire Code; **and**

**WHEREAS**, the Board held public hearings on the proposed amended code referred to as CA Title 24 Ch.9 “California Fire Code” on September 28, 2022, and October 19, 2022, where the Board heard and considered any objections or protests to the amended code.

**NOW THEREFORE**, the Board of Directors of the Cameron Park Community Services District resolves as follows:

1. The District hereby resolves to adopt the amended code referred to as CA Title 24 Ch.9 “California Fire Code” and Ordinance 2022-22. The Ordinance shall supersede any prior fire code ordinance within the District.

***PASSED AND ADOPTED*** by the Board of Directors of the Cameron Park Community Services District at a Regular meeting on the 19<sup>th</sup> day of October 2022, by the following vote of said Board:

AYES:

NOES:

ABSENT:

ATTEST:

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Director Felicity Wood Carlson, President  
Board of Directors

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André Pichly, General Manager  
Secretary to the Board



## Agenda Transmittal

**DATE:** October 19, 2022

**FROM:** André Pichly, General Manager  
Dusty Martin, Fire Chief  
Christina Greek, Finance/Human Resources Officer

**AGENDA ITEM 9:** **FIRST RESPONDER FEE POLICY, PROCEDURES AND HARDSHIP WAIVER AND CONTRACT WITH WITTMAN ENTERPRISES, LLC**

**RECOMMENDED ACTION:** Approve Resolution 2022-34 for the proposed policy and procedures for collection of First Responder Fees and hardship waiver program

### Introduction and Discussion

On August 17, 2022, the Board of Directors approved Ordinance 2022-01 that established the District's First Responder User Fee, authorized under Section 13916 of the California Health and Safety Code, as a cost recovery tool for providing first responder Advanced Life Support Paramedic (ALS) services to the community. The First Responder Fee is designed to cover enhanced services of Advanced Life Support on engines. It is only charged on medical aids where engine personnel assist in patient care.

The fee is developed by an average of hourly costs for crew members, equipment costs, administrative and station support costs, multiplied by the average time spent on scene (including en route and return time) of medical aids by first responders, as specifically outlined in the Nexus Study prepared for the CSD, by DTA Consulting, which was approved by the Board of Directors on March 16, 2022.

At the August 17, 2022, staff described how the District would contract with Wittman Enterprises, LLC, who will handle the billing of individuals who had received ALS services from the Cameron Park Fire Department. The Board of Directors discussed the need for a policy and defined process, including how the District would allow those unable to pay the fee to get a waiver per the approval of the General Manager, and an appeal process that could be brought before the Board of Directors.

**Fiscal Impact**

It is estimated that the First Responder User Fee could help the District recover \$100,000.00 to offset costs of First Responder Services that include Medical Aid.

**Recommendation**

Staff recommends that the Board of Directors approve Resolution 2022-34 adopting the First Responder User Fee policy, procedures and hardship waiver program.

Attachments:

9.a – Policy, Procedures and Hardship Waiver Program

9.b – Hardship Waiver Application

9.c – Wittman Contract

9.d– Resolution 2022-34

### **CAMERON PARK COMMUNITY SERVICE DISTRICT FIRST RESPONDER USER BILLING POLICY**

#### **PURPOSE**

The purpose of the ALS Billing Policy is to provide information and direction on billing and collection for the Cameron Park Community Services District's Advanced Life Support services (ALS).

#### **RESPONSIBILITY**

It is the responsibility of the Cameron Park Community Services District to seek reimbursement for Cameron Park Fire Department ALS expenses from patients including those covered by third-party insurance agencies. All personnel are responsible to understand and comply with this policy.

#### **POLICY**

It is the policy of the Cameron Park Community Services District Department that ALS services provided by the Cameron Park Fire Department will be billed for as applicable within this policy.

#### **PROCEDURES**

The Cameron Park Community Services District reimbursement for Cameron Park Fire Department ALS, including treatment when ambulance transport is not provided.

- The Cameron Park Community Services District shall bill for applicable services of a Cameron Park Fire Department ALS response whether or not the patient and/or the primary on scene medical provider deems ambulance transport as necessary.
- Insurance agencies and patients help pay for Cameron Park Fire Department ALS
- The Cameron Park Community Services District sets the reimbursement rate for ALS.
- Billing accounts 180 days or older are sent to the Cameron Park Community Services District for possible collections, unless the account is active.

#### **PCRs**

An acceptable PCR is to be signed by the actual patient or the legal guardian of the patient. The PCR must include the names of Cameron Park Fire Department ALS personnel on the First Response as well as the assigned vehicle number. Shared PCR by the First Responder and the Transporting Agency are acceptable, providing First Responder information is included with transport details and patient demographics.

#### **PATIENT PRIVACY**

It is the policy of the Cameron Park Community Services District and Cameron Park Fire Department to protect the confidentiality of all patients receiving Cameron Park Fire Department ALS, as identified under federal and state law. Patient confidentiality must never be compromised. Neither the Cameron Park Community Services District or Cameron Park Fire Department personnel shall divulge a patient's identity, medical information, or other confidential patient information to persons other than those professionals who have a "valid need to know" according to the Health Insurance Portability and Accountability Act (HIPAA) provisions.

For Cameron Park Fire Department ALS billing disputes or appeals, patients should contact the Cameron Park Community Services District Administrative office at (530) 677-2231.

**BILLING FOR FIRST RESPONSE CALLS**

Consultant will prepare all written requests for Insurance Information and other invoice mailings to patients. Consultant shall send the first invoice within four (4) days of receipt of the fully-completed First Responder and/or Transporting Agency PCR(s). Consultant shall provide a toll-free telephone number to patients in patient correspondence. Consultant will make an initial telephone call to each patient to elicit any insurance information from the patient or the patient’s family. If the consultant is unable to obtain complete insurance information from the patient, they will send additional insurance information requests/invoices to the patient for a total of two invoices.

**General Protocol**

1. The consultant uses all available methods to identify missing or incomplete patient information.
2. The consultant bills third-party payers and/or patients based on the information provided by the Cameron Park Fire Department and any other credible third-party source.
3. If a patient has not responded to the phone call or either of the two invoices, the bill is considered for referral to a collection agency by the Cameron Park Community Services District, with the exception of accounts being considered for waiver due to hardship.
4. Monthly, the consultant provides Cameron Park Community Services District personnel with a list of accounts for referral to a collection agency. The list contains patients whose contact or billing information could not be obtained by the billing contractor, and patients who have not responded to the bill schedule.

**Sample Schedule**

- |  |             |
|--|-------------|
| 1) Request for Insurance Information Invoice | Immediately |
| 2) Phone call to patient                     | 15 days     |
| 3) Final Request for Information Invoice     | 30 days     |

**Consultant Services and Responsibilities**

- a) Screen, prepare, and submit claims to any and all payers,
- b) Track and trace all claims submitted,
- c) Resubmit or otherwise resolve denied or disallowed claims,
- d) Retain all source documents,
- e) Provide adequate precautions to protect confidentiality of patient records in accordance with applicable state and federal law,
- f) Timely submit claims, predicated upon normal working conditions,
- g) Conduct all contact and correspondence with beneficiaries or responsible parties.

**Provider Services and Responsibilities**

- a) Provide Consultant with the proper documentation necessary to prepare claims and reach final adjudication,
- b) Provide Consultant with any correspondence from the fiscal intermediaries, insurance, attorneys, patients, in order for Consultant to perform proper follow up of outstanding billings and proper posting and tracking of accounts receivable,
- c) Obtain patient signature or patient representative signature on trip ticket.

**First Responder User Fee Hardship Waiver**

- a) Residents living within the district boundaries of the Cameron Park Community Services District can receive a one-time hardship waiver by demonstrating they receive the discounted rate through PG&E's CARE program for the same address and in the same name, and must provide a copy of their PG&E utility bill as proof they live at the address located in the Cameron Park Community Services District.
- b) Complete a First Responder Fee Hardship Waiver application form and submit the application and a copy of their current P&E bill for the same address and show participation in the CARE program. The PG&E bill must be dated within the past two months of application date.
- c) Individuals not living within the district boundaries of the Cameron Park Community Services District are not eligible for a First Responder Fee Hardship Waiver.
- d) The General Manager will review each request form and documentation and a decision will be based on the information provided in the form and documentation.
- e) Should the General Manager decline the hardship waiver, the individual may appeal the decision to the Board of Directors.





2502 Country Club Drive, Cameron Park, CA 95682  
telephone (530) 677-2231 • fax. (530) 677-2201 •  
www.cameronpark.org

### First Responder Fee Hardship Waiver Application

The Cameron Park Community Services District offers a one-time Hardship Waiver to qualifying residents. The guidelines listed below must be met to qualify for the Hardship Waiver:

- 1) You must live at an address located in the Cameron Park Community Services District. Individuals living outside the Cameron Park Community Services District are ineligible for fee waiver.
- 2) The PG&E bill must be for that Cameron Park address, in the name of the person residing at that address and dated within the past two (2) months and attached/included with this form.
- 3) Your household must participate in the California Alternate Rates for Energy (CARE) program with Pacific Gas & Electric (PG&E).

I state that the information I have provided is true and correct. I understand that if I receive a one-time hardship without qualifying for it, I may be required to pay back the hardship I received.

First and Last name \_\_\_\_\_ Phone # \_\_\_\_\_

Residential Address: \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

E-mail \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

**AGREEMENT FOR PROFESSIONAL  
FIRST RESPONER BILLING SERVICES  
BETWEEN THE CAMERON PARK COMMUNITY SERVICES DISTRICT  
AND WITTMAN ENTERPRISES, LLC**

This Agreement made and entered into this, 1st day of November 2022, by and between Cameron Park Community Services District, hereinafter referred to as “PROVIDER,” and Wittman Enterprises, LLC, hereinafter referred to as “CONTRACTOR.”

**RECITALS**

**WHEREAS**, PROVIDER desires to use the billing service offered by Wittman Enterprises, LLC an independent contractor, as its agent for the purpose of performing the services described in SECTION 2. SCOPE OF SERVICES.

**WHEREAS**, concurrently with entering into this Agreement that parties are also entering into the HIPAA Business Associate Agreement (“HIPAA Agreement”), attached hereto and incorporated by this reference as though fully set forth herein; and

**WHEREAS**, this Agreement is the “UNDERLYING Agreement” as defined by and reference in the HIPAA Agreement.

**WITNESSETH**: That the parties hereto have mutually covenanted and agreed, and by these presents do covenant and agree with each other as follows:

**1. TERM**: This Agreement shall commence on the date it is executed by CONTRACTOR and PROVIDER and it shall continue in full force and in effect until it is terminated by either party, giving ninety (90) days advance written notice to the other party.

**2. SCOPE OF SERVICES**: CONTRACTOR will perform services as set forth detailed in this section. PROVIDER understands, agrees to, and accepts that CONTRACTOR has no responsibility or obligation for determining the accuracy of any claims made to governmental agencies, and that CONTRACTOR relies on PROVIDER for making any such claims on documentation. All services provided pursuant to this Agreement shall also be subject to the terms and conditions of the HIPAA Agreement. To the extent there is any conflict between the provisions of this Agreement and the provisions of the HIPAA Agreement, the HIPAA Agreement will control, as set forth in Section 5.3 of the HIPAA Agreement.

**2.1 Private Insurance Billing for First Response Calls**

CONTRACTOR to prepare all insurance information request mailings. Correspondence to patients will be on 8 x 11 requests for insurance and will be placed in envelopes, sealed and mailed, postage prepaid. Initial mailing occurs within four (4) days of receipt of first responder tickets from PROVIDER or their transporting agencies. A toll-free 800-like telephone number will be provided to patients. The standard First Responder billing schedule is as follows:

1. Request for information	Immediately
2. Phone call to patient	15 days
3. Request for information	30 days
4. Final request for information	60 days

## **2.2 Receipts Processing**

CONTRACTOR will accept payments in the form of cash, check, money order, cashier's check or credit card. All cash receipts will be deposited and posted within one (1) day of receipt of funds. All funds will be deposited into a PROVIDER-designated bank account. Bank deposit receipts will be sent electronically to PROVIDER. CONTRACTOR shall have no access to the proceeds of the receipts. All funds are under the exclusive control of PROVIDER.

All credit card fees incurred through payment processing will be the responsibility of the PROVIDER. A credit card processor/merchant account will be designated and set up by PROVIDER.

## **2.3 Refunds**

CONTRACTOR will research and verify all overpayments. If a refund is required, CONTRACTOR will submit electronically all supporting documentation to PROVIDER upon completion of research. PROVIDER will issue payment directly to specified party and will send an electronic copy to CONTRACTOR, to be posted to the Patient's account within 24 hours.

## **2.4 Reports**

Monthly, CONTRACTOR will perform accurate month end close procedures that can include, as a minimum, the following reports:

- Monthly Ticket Survey
- Monthly Sales Journal
- Monthly Cash Receipts Journal
- Monthly Receivables Aging
- Management A/R Analysis
- Statistical Reports customized to client needs

Such reports will be available to PROVIDER on the 15<sup>th</sup> day of the month following the date of service, or ten (10) business days after the final submission of patient care records from the previous month

## **2.5 Source Documents**

CONTRACTOR will retain in electronic format all source documents including attachments for seven (7) years from the date of the reported incident. When service contracted is terminated, all source documents are returned to PROVIDER in an electronic format at PROVIDER's expense.

**3. COMPENSATION AND PAYMENT:** CONTRACTOR will provide the billing services as stated for a fee as outlined in 3.1. CONTRACTOR will invoice Provider at the end of each month. Invoices are payable upon receipt and shall be deemed late if not received by CONTRACTOR within thirty (30) calendar days of the invoice date.

**3.1 Fees**

A.	First Responder Billing Services (Year 1)	\$14.00 per processed incident
B.	First Responder Billing Services (Year 2)	\$15.00 per processed incident
C.	First Responder Billing Services (Year 3)	\$15.00 per processed incident

**4. FINANCE CHARGE:** Contractor invoices unpaid by more than forty-five (45) days are subject to a monthly interest charge of 1 1/2% unless in dispute.

**5. AGENCY RELATIONSHIP:** CONTRACTOR is an independent billing service contractor and PROVIDER specifically designates CONTRACTOR as its agent for the purpose of performing the services described in Section 11 of this Agreement.

**5.1 Liaison:** PROVIDER shall assign a liaison for conference and communication of any matters subject to the services provided by the contract.

**5.2 Coordination of Services:** The CONTRACTOR and PROVIDER mutually agree that person(s) who have knowledge of this agreement and the legal capacity to comply with this agreement shall be available for conference at all regular business hours (PST). Each party agrees that during a time that this agreement is in effect, the responsible contact person(s) will be available at all regular business hours (PST) for communication or other matters of this agreement. The current contact information as of the signing of this agreement is:

**Primary Contact for CONTRACTOR**

Stephanie Cooper-Noe, Client Liaison  
11093 Sun Center Drive  
Rancho Cordova, CA 95670  
916-669-4607  
Email [scooper-noe@webillems.com](mailto:scooper-noe@webillems.com)

**Primary Contact for PROVIDER**

Andre Pichly, General Manager  
2502 Country Club Dr  
Cameron Park, CA 95682  
530- 350-4651  
Email [apichly@cameronpark.org](mailto:apichly@cameronpark.org)

**6. PERFORMANCE MONITORING:** CONTRACTOR agrees to allow PROVIDER, or any agent or Consultant as they deem so qualified, to monitor audit, review, examine, or study the methods, procedures and results of the billing and collection methods used.

**7. COMPLYING WITH THE LAW:** CONTRACTOR shall adhere to all applicable state and federal laws and regulations in effect during the term of this Agreement.

**8. INSURANCE:** CONTRACTOR will maintain in force throughout the term of this Agreement the following insurance:

- A) General Liability Insurance, 3,000,000 aggregate,

- B) Professional Liability Insurance, 1,000,000
- C) Workers Compensation Insurance, 1,000,000.

**9. INDEMNIFICATION AND HOLD HARMLESS:** CONTRACTOR hereby agrees to indemnify, defend, and save harmless PROVIDER, its officers and employees from all liability, including any claim of liability and any losses or costs (including reasonable attorneys' fees) arising out of the negligent or intentional act, recklessness or gross negligence of CONTRACTOR its officers, or employees.

PROVIDER agrees to defend, indemnify and hold CONTRACTOR and its officers, and employees harmless from and against any and all claim, actions, damages, expenses (including reasonable attorney's fees), losses or liabilities incurred by or asserted against CONTRACTOR its officer or employees as a result of this Agreement; provided, however, that such duty to defend, indemnify and hold harmless shall not apply to any claim or liability to the extent caused by the negligent or intentional act, recklessness or gross negligence of CONTRACTOR its officers, or employees.

**10. CONTRACTOR LIMITED LIABILITY:** CONTRACTOR shall use due care in processing the claims of the PROVIDER, but CONTRACTOR will be responsible only to the extent of correcting any errors which occur within CONTRACTOR's reasonable control; such errors will be corrected at no additional charge to PROVIDER. This liability of CONTRACTOR with respect to this Paragraph shall in any event be limited to the total compensation for the services provided under this Agreement and shall not include any contingent liability, regardless of the form of action.

**11. CONTRACTOR SERVICES AND RESPONSIBILITIES:** CONTRACTOR shall perform the following services for PROVIDER.

- a) screen, prepare, and submit claims to any and all payors including but not necessarily limited to insurance carriers, and any other source of pay for first responder incidents.
- b) track and trace all claims submitted,
- c) resubmit or otherwise resolve denied or disallowed claims,
- d) retain all source documents for 72 months,
- e) provide adequate precautions to protect confidentiality of patient records in accordance with applicable state and federal law.
- f) timely submit claims, predicated upon normal working conditions and subject to adjustment at any time in the event of any cause or causes beyond the control of CONTRACTOR
- g) conduct all contact and correspondence with beneficiaries or responsible parties.

**12. PROVIDER RESPONSIBILITIES:** Provider shall have the following responsibilities to CONTRACTOR

- a) Provide CONTRACTOR with the proper documentation necessary to prepare claims and reach final adjudication,
- b) Provide CONTRACTOR with any correspondence from the fiscal intermediaries, insurance, attorneys, patients in order for CONTRACTOR to perform proper follow up of outstanding billings and proper posting and tracking of accounts receivable.

**13. DISPUTES:** Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration rules and judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction thereof. Civil Code of Procedure 1283.05 is incorporated into the discovery provisions of CCP §1283 in all issues arising out of or relating to this Agreement, or the breach thereof.

**14. EXCUSE OF NON-PERFORMANCE:** Neither party shall be liable for damages to the other party for failure of performance under the terms of this Agreement in the event that party's performance is prevented or made unreasonably difficult or costly by any labor dispute beyond control of the party, war, governmental action, looting, vandalism, earthquake, fire, flood, or any other natural occurrence.

**15. DISENGAGEMENT AGREEMENT:** Upon termination of the contract, CONTRACTOR will continue to perform billing services to the date agreed upon as the termination date. CONTRACTOR will return to PROVIDER all previously retained source documents, along with a full accounting of outstanding accounts receivable in an electronic format at the PROVIDER's expense.

**16. NOTICE:** Any notice given hereunder shall be deemed served immediately if hand-delivered in writing to an officer or other duly appointed representative of the Party to whom the notice is directed, or if transmitted by electronic format to the email address contained in this Agreement or listed below. Notices shall also be deemed served five business days after transmittal by registered, certified, express, or regular mail or by Federal Express to the business address identified in this Agreement.

**CONTRACTOR:**

Corinne Wittman-Wong, CEO  
11093 Sun Center Drive  
Rancho Cordova, CA 95670  
Email [cwittmanwong@webillems.com](mailto:cwittmanwong@webillems.com)

**PROVIDER:**

Andre Pichly, General Manager  
2502 Country Club Dr  
Cameron Park, CA 95682  
Email [apichly@cameronpark.org](mailto:apichly@cameronpark.org)

**17. ENTIRETY:** Any of the terms or conditions of this Agreement may be waived at any time by the party entitled to the benefit thereof, but no such waiver shall affect or impair the rights of the waiving party to require observance, performance or satisfaction either of that term or condition as it applies on the subsequent occasion or of any other term or condition hereof.

Nothing in this Agreement, whether express or implied is intended to confer any rights or remedies under or by reason of this Agreement on any persons other than the parties to it and their respective successors and assigns, nor is anything in this Agreement intended to relieve or discharge the obligation or liability of any third persons to any party to this Agreement nor shall any provision give any third persons any rights of subrogation or action over against any party to this Agreement

This Agreement sets forth the entire understanding of the parties with respect to the subject matter herein. There are no other understandings, terms or other Agreements expressed or implied, oral or written, except as set forth herein.

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement the day and year first herein above written.

WITTMAN ENTERPRISES, LLC

CAMERON PARK COMMUNITY SERVICES  
DISTRICT

By:  
Corinne Wittman-Wong, CEO

By:  
Andre Pichly, General Manager

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**Wittman Enterprises, LLC  
Business Associate Agreement**

**Between Wittman Enterprises, LLC and the Cameron Park Community Services District**

This Business Associate Agreement (“Agreement”) between the **Cameron Park Community Services District** (Covered Entity) and **Wittman Enterprises, LLC** (Business Associate) is executed to ensure that Wittman Enterprises, LLC will appropriately safeguard protected health information (“PHI”) that is created, received, maintained, or transmitted on behalf of the Cameron Park Community Services District in compliance with the applicable provisions of Public Law 104-191 of August 21, 1996, known as the Health Insurance Portability and Accountability Act of 1996, Subtitle F – Administrative Simplification, Sections 261, *et seq.*, as amended (“HIPAA”), and with Public Law 111-5 of February 17, 2009, known as the American Recovery and Reinvestment Act of 2009, Title XII, Subtitle D – Privacy, Sections 13400, *et seq.*, the Health Information Technology and Clinical Health Act, as amended (the “HITECH Act”).

**A. General Provisions**

1. **Meaning of Terms.** The terms used in this Agreement shall have the same meaning as those terms defined in HIPAA.
2. **Regulatory References.** Any reference in this Agreement to a regulatory section means the section currently in effect or as amended.
3. **Interpretation.** Any ambiguity in this Agreement shall be interpreted to permit compliance with HIPAA.

**B. Obligations of Business Associate**

Wittman Enterprises, LLC agrees that it will:

1. Not use or further disclose PHI other than as permitted or required by this Agreement or as required by law;
2. Use appropriate safeguards and comply, where applicable, with the HIPAA Security Rule with respect to electronic protected health information (“e-PHI”) and implement appropriate physical, technical and administrative safeguards to prevent use or disclosure of PHI other than as provided for by this Agreement;
3. Report to the District any use or disclosure of PHI not provided for by this Agreement of which it becomes aware, including any security incident (as defined in the HIPAA Security Rule) and any breaches of unsecured PHI as required by 45 CFR §164.410. Breaches of unsecured PHI shall be reported to the Cameron Park Community Services District without unreasonable delay but in no case later than 60 days after discovery of the breach;



4. In accordance with 45 CFR 164.502(e)(1)(ii) and 164.308(b)(2), ensure that any subcontractors that create, receive, maintain, or transmit PHI on behalf of Wittman Enterprises, LLC agree to the same restrictions, conditions, and requirements that apply to Wittman Enterprises, LLC with respect to such information;
5. Make PHI in a designated record set available to the Cameron Park Community Services District and to an individual who has a right of access in a manner that satisfies the District's obligations to provide access to PHI in accordance with 45 CFR §164.524 within 30 days of a request;
6. Make any amendment(s) to PHI in a designated record set as directed by the Cameron Park Community Services District, or take other measures necessary to satisfy the District's obligations under 45 CFR §164.526;
7. Maintain and make available information required to provide an accounting of disclosures to the District or an individual who has a right to an accounting within 60 days and as necessary to satisfy the Cameron Park Community Services District's obligations under 45 CFR §164.528;
8. To the extent that Wittman Enterprises, LLC is to carry out any of the Cameron Park Community Services District's obligations under the HIPAA Privacy Rule, Wittman Enterprises, LLC shall comply with the requirements of the Privacy Rule that apply to the District when it carries out that obligation;
9. Make its internal practices, books, and records relating to the use and disclosure of PHI received from, or created or received by Wittman Enterprises, LLC on behalf of the Cameron Park Community Services District, available to the Secretary of the Department of Health and Human Services for purposes of determining Wittman Enterprises, LLC and the District's compliance with HIPAA and the HITECH Act;
10. Restrict the use or disclosure of PHI if the Cameron Park Community Services District notifies Wittman Enterprises, LLC of any restriction on the use or disclosure of PHI that the District has agreed to or is required to abide by under 45 CFR §164.522; and
11. If the District is subject to the Red Flags Rule (found at 16 CFR §681.1 *et seq.*), Wittman Enterprises, LLC agrees to assist the Cameron Park Community Services District in complying with its Red Flags Rule obligations by: (a) implementing policies and procedures to detect relevant Red Flags (as defined under 16 C.F.R. §681.2); (b) taking all steps necessary to comply with the policies and procedures of the District's Identity Theft Prevention Program; (c) ensuring that any agent or third party who performs services on its behalf in connection with covered accounts of the District agrees to implement reasonable policies and procedures designed to detect, prevent, and mitigate the risk of identity theft; and (d) alerting the District of any Red

Flag incident (as defined by the Red Flag Rules) of which it becomes aware, the steps it has taken to mitigate any potential harm that may have occurred, and provide a report to the District of any threat of identity theft as a result of the incident.

**C. Permitted Uses and Disclosures by Business Associate**

The specific uses and disclosures of PHI that may be made by Wittman Enterprises, LLC on behalf of the Cameron Park Community Services District include:

1. The preparation of invoices to patients, carriers, insurers and others responsible for payment or reimbursement of the services provided by the Cameron Park Community Services District to its patients;
2. Preparation of reminder notices and documents pertaining to collections of overdue accounts;
3. The submission of supporting documentation to carriers, insurers and other payers to substantiate the healthcare services provided by the District to its patients or to appeal denials of payment for the same; and
4. Other uses or disclosures of PHI as permitted by HIPAA necessary to perform the services that Wittman Enterprises, LLC has been engaged to perform on behalf of the District.

**D. Termination**

1. The Cameron Park Community Services District may terminate this Agreement if the District determines that Wittman Enterprises, LLC has violated a material term of the Agreement.
2. If either party knows of a pattern of activity or practice of the other party that constitutes a material breach or violation of the other party's obligations under this Agreement, that party shall take reasonable steps to cure the breach or end the violation, as applicable, and, if such steps are unsuccessful, terminate the Agreement if feasible.
3. Upon termination of this Agreement for any reason, Wittman Enterprises, LLC shall return to the District or destroy all PHI received from the District, or created, maintained, or received by Wittman Enterprises, LLC on behalf of the District that Wittman Enterprises, LLC still maintains in any form. Wittman Enterprises, LLC shall retain no copies of the PHI. If return or destruction is infeasible, the protections of this Agreement will extend to such PHI.

**AGREED TO THIS FIRST DAY OF November, 2022**

WITTMAN ENTERPRISES, LLC

CAMERON PARK COMMUNITY SERVICES DISTRICT

By:  
Corinne Wittman-Wong, CEO

By:  
Andre Pichly, General Manager

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**Resolution No. 2022-34**

**THE BOARD OF DIRECTORS  
OF THE CAMERON PARK COMMUNITY SERVICES DISTRICT FIRST  
RESPONDER USER FEE POLICY, PROCEDURES AND HARDSHIP WAIVER  
October 19, 2022**

*WHEREAS*, the Cameron Park Community Services District (District) has the authority pursuant to Section 13916 et seq., of the California Health and Safety Code, to charge and collect fees to cover the costs of any service which the District provides or the costs of enforcing any regulation for which the fee is charged; **and**

*WHEREAS*, the Board commissioned and approved a fee study to analyze and determine that the fee schedule reflects the reasonable costs, including staff time, for providing advanced and basic life support services throughout the District, **and**

*WHEREAS*, the Board approved Ordinance 2022-02 to establish and impose District-wide fees for the delivery of emergency medical services by a fire apparatus of the Cameron Park Fire Department to augment the funding of paramedic fire support services and to upgrade facilities to meet community needs, **and**

*WHEREAS*, the Board held public hearings on the proposed first responder fee of \$213.75 (subject to increases for annual inflation) on August 3, 2022, and August 17, 2022, where the Board heard and considered any objections or protests to the proposed fee schedule, **and**

*WHEREAS*, the Board directed staff to develop a policy for First Responder User Fees, develop procedures outlining the process for the collection of those fees, and develop a hardship waiver program that will be implemented should a Cameron Park Community Services District resident who is charged a First Responder User Fee be unable to pay said fees and can demonstrate they have a financial challenge per First Responder User Fee hardship waiver program stipulations.

*NOW THEREFORE*, the Board of Directors of the Cameron Park Community Services District resolves as follows:

1. The District hereby resolves to adopt the Cameron Park Community Services District First Responder User Fee policy, procedures, and hardship waiver program and hardship waiver application form.

*PASSED AND ADOPTED* by the Board of Directors of the Cameron Park Community Services District at a meeting on the 19<sup>th</sup> day of October 2022, by the following vote of said Board:

AYES:

NOES:

ABSENT:

ATTEST:

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Director Felicity Wood Carlson, President  
Board of Directors

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André Pichly, General Manager  
Secretary to the Board



## Agenda Transmittal

**DATE:** October 19, 2022

**FROM:** André Pichly, General Manager  
Mike Grassle, Parks & Facilities Superintendent  
Christina Greek, Finance & Human Resources Officer

**AGENDA ITEM 10:** **Splash Pad at Cameron Park Lake Discussion**

**RECOMMENDED ACTION:** Discuss Cameron Park Splash Pad project

This report will address the following:

- Our Splash Pad design
- The Park Improvement Process flow chart
- Timeline of events from June 2019 through Spring of 2023
- Project Manager
- Results from public surveys
- Expenses to date for this project
- Estimated cost of operating the splash pad vs. Lagoon
- Water usage comparison
- Additional water usage information
- Implications for canceling this project
- Staff recommendation
- Splash Pads in action: what you'd be getting for you money

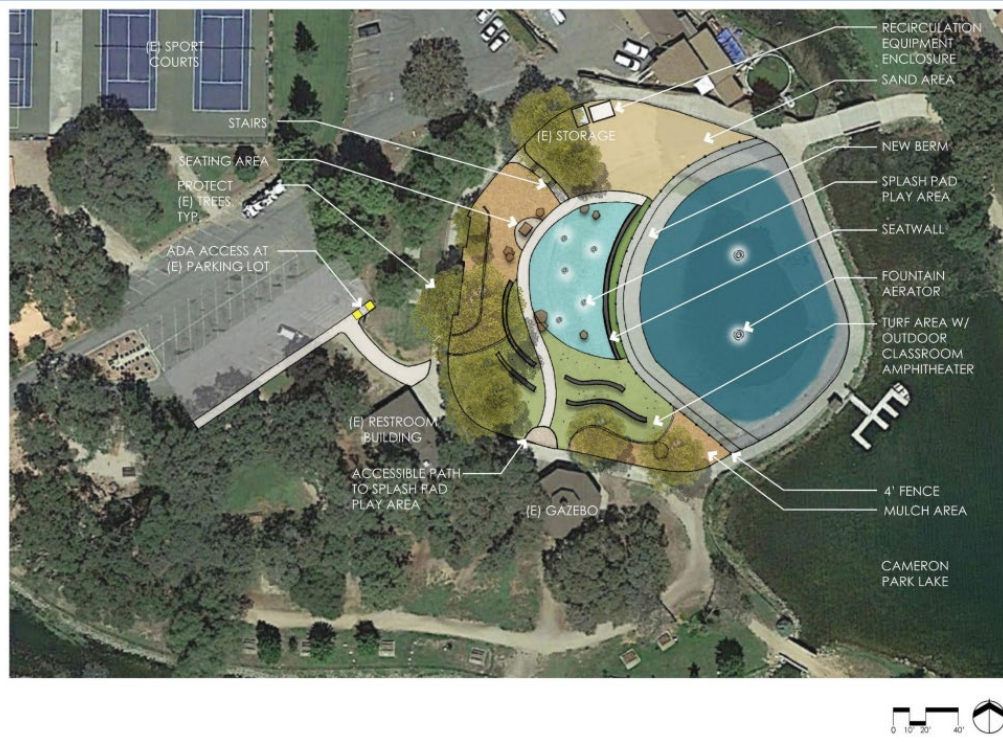
This report also include three (3) attachments:

- 10.a – March 2021 Survey Comments
- 10.b – CALA Splash pad and Park Improvement Plan Update slides from January 4, 2021 Parks and Recreation Committee meeting
- 10.c - Director Scobey slideshow presentation

# SPLASH PAD DESIGN

## Concept Plan

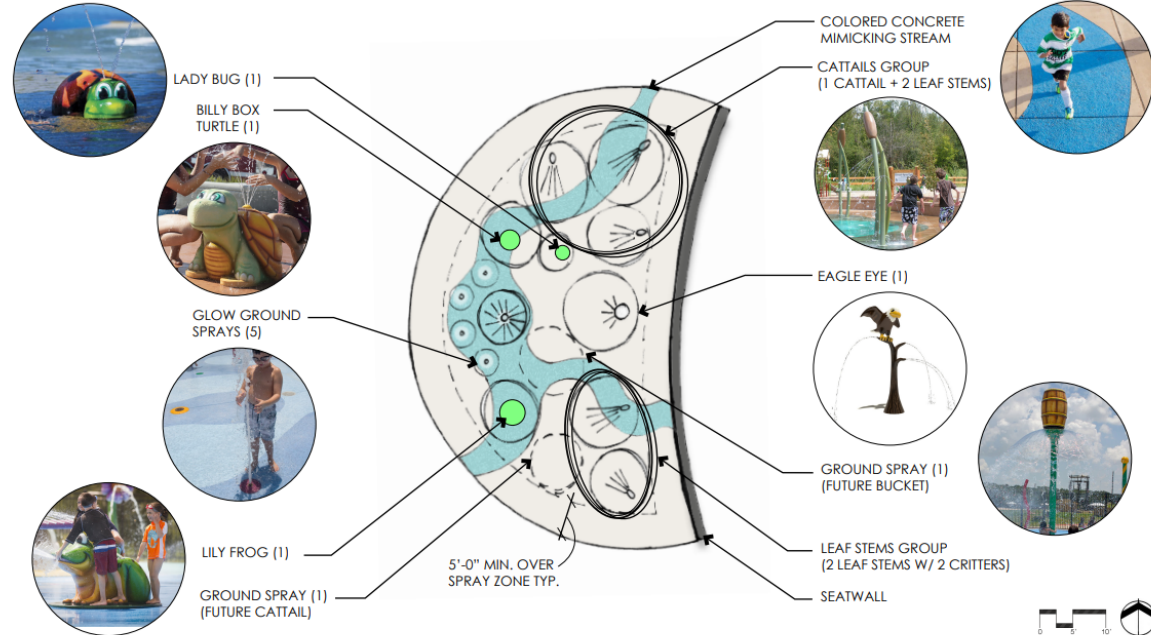
CAMERON PARK LAKE:  
CONCEPT PLAN



NOVEMBER 19, 2021

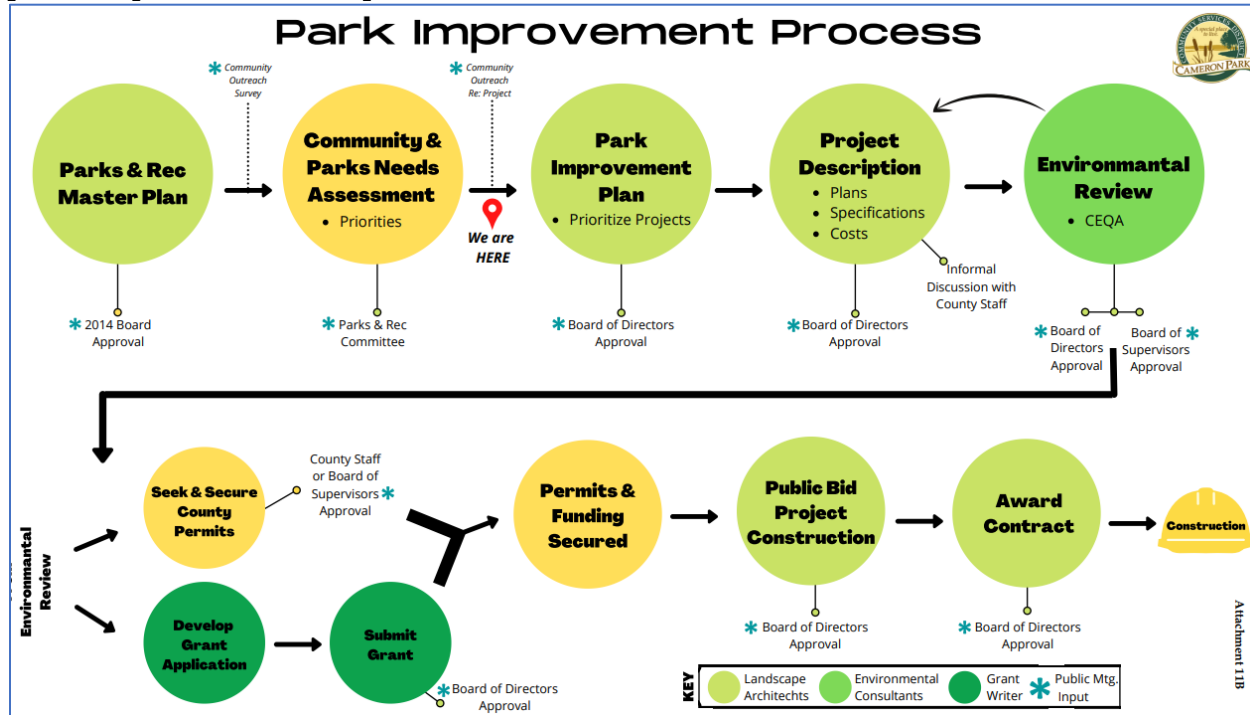
### CAMERON PARK LAKE SPLASH PAD

PLAY FEATURES



## PARK IMPROVEMENT PROCESS FLOW CHART

This is the Park Improvement Process flow chart. It describes the various phases or steps along the path of the process, responsibility during that phase or step, and when public input should take place (indicated with \*).



## TIMELINE OF EVENTS FROM JUNE 2019 THROUGH SPRING 2023

\* **Public Comment would have taken place during this public meeting**

**June 2019** – The idea of installing a splash pad in place of the Lagoon was first presented to the Parks and Recreation Committee\*.

**July 2019** – Parks & Facilities Superintendent began meeting with splash pad manufacturers and installers. The goal of these meetings was to get concepts and project cost estimates.

**February 2020** - Landscape Architect Request for Qualifications (RFQ) – Outcomes & Next Steps (oral report and handouts; J. Ritzman, M. Grassle) provided to the Parks and Recreation Committee\*.

**May 2020** – Presentation: Draft Park Improvement Plan provided by Callander Associates (CALA) provided to the Parks and Recreation Committee\*.

**May 2020**- The Parks Master Plan survey was released online to the public.

**July 2020**- Report Back: Park Improvement Plan, Survey Results, and Funding Strategies (J. Ritzman, CALA) presented to the Parks and Recreation Committee\*.

**August 2020** - Park Improvement Plan: Strategies and Prioritizing (J. Ritzman, M. Grassle, CALA) presented to the Parks and Recreation Committee\*.



**November 2020** - Park Development Impact Fees to fund Cameron Park Lake Splash and Spray Playground Project. CALA Scope of Services and Estimated Fees for Cameron Park Lake Splash and Spray Playground Project (M. Grassle, CALA). Both reports were provided to the Parks and Recreation Committee\*.

**December 2020** – Resolution 2020-30: Approving the Agreement between Cameron Park Community Services District and CALA for the Cameron Park Lake Splash Pad FOR \$122,077.00 (M. Grassle) was presented to the Parks and Recreation Committee in December\*. Item was presented during the Board of Directors Meeting. The Resolution was approved 5-0 at the January 20<sup>th</sup> Board of Directors meeting\*.

**January 2021** - APPROVE Resolution 2021-04 Authorizing State Park Program (Proposition 68 Competitive) Grant Application to construct the splash pad. Presented during the Board of Directors Meeting\*.

**January 2021** - Kick Off meeting with district staff and CALA and Associates

**February 2021**- Review and Finalize Work Plan 2021 (J. Ritzman). Parks and Recreation Committee approved the work plan which included developing the splash pad\*.

**March 2021** - Geotech Report Completed

**March 2021** - Splash Pad survey results completed

**March 2021** – WORKSHOP: Design Discussions for Improvements at Cameron Park Lake (CALA) Workshop was held during the Parks and Recreation Committee meeting\*.

**May 2021** - APPROVED: Resolution 2021-15 to Approve the First Amendment to the Agreement between Cameron Park Community Services District and CALA. Resolution went before the Board of Directors. Passed 5-0 during the May 2021 Board of Directors meeting\*.

**May 2021** - 35% plans submitted to El Dorado County by CALA to the district

**August 2021** - 75% plans submitted to El Dorado County by CALA to the district

**October 2021** – Presentation: Cameron Park Lake Splash & Spray Playground 75% Completed Plans (M. Grassle, B. Woodside, I. Anwar), and the Splash & Spray Playground Funding Strategy (J. Ritzman). Both items were presented to the Parks and Recreation Committee\*.

**November 2021** - Categorical Exemption: Cameron Park Lake Splash Pad Project (J. Ritzman) Ad Hoc Committee for Splash Playground Fundraising (J. Ritzman, discussion). Both items were presented at the Parks and Recreation Committee\*.

**December 2021** - Land & Water Conservation Fund Grant (J. Ritzman). Splash Pad Fundraising Ad Hoc Committee (J. Ritzman). Final Design for Splash Pad – Information Item (J. Ritzman). All three items were on the Parks and Recreation Committee agenda\*.

**January 2022** - Land and Water Conservation Fund (LWCF) Application and Resolution (A. Pichly). Item was discussed during the January Parks and Recreation Committee\*.

**June 2022** - DISCUSSION – LWCF grant update: Splash Pad Project (A. Pichly) – Information only / not an action item. Discussion during the Board of Directors meeting\*.

**August 2022** - Anticipate final plan comments from El Dorado County

**September 2022** - Approved plans, with the exception of the WDID number.

### NEXT STEPS

**October 2022** - Fees paid for TSD Engineering to prepare and submit Storm Water Pollution Prevention Plan (SWPPP) and Notice of intent (NOI) to El Dorado County. This is needed to be issued the WDID number and is the last task to be completed to obtain project approval from the County of El Dorado.

**Fall/Winter 2022** - Bid Plans

**Spring 2023** - Construction. This would allow enough time for the contractor to secure the Splash Pad equipment due to long lead times (CALA will confirm the length once they hear from the manufacturer).

### PROJECT MANAGER: MIKE GRASSLE

Mike and I have discussed the management of this project moving forward and have agreed that his serving as the Project Manager makes the most sense since he's been engaged with this process since its inception, has years of experience with capital projects and working with contractors, and has an office that is physically located at the project site.

### RESULTS FROM PUBLIC SURVEY

A Cameron Park Splash Pad survey was available to all community members online in March 2021. The questions and responses are as follows:

**Question 1:** Any questions, comments or concerns regarding the splash pad concept? 146 responses, 107 said NO, 39 answered YES. A follow up question to answering YES was, "please tell us a little more about your concerns", to which there were 39 comments (see Attachment 11.a).

**Question 2:** Which theme for the splash pad play area do you prefer? Please select one.

Nature - 68 (46.90%)

Nautical – 57 (39.91%)

Urban – 20 (13.79%)

**Question 3:** The District is applying for a state grant. If the grant is awarded to the District, improvements will expand to include a playground. Which theme for the playground do you prefer? Please select one.

Nature - 89 (60.96%)  
 Nautical – 39 (26.71%)  
 Urban – 18 (12.33%)

**Question 3:** The District is applying for a state grant. If the grant is awarded to the District, improvements will expand to include interpretive signage along the lake. Which theme for the interpretive signage do you prefer? Please select one.

Nature - 103 (71.03%)  
 Nautical – 29 (20.00%)  
 Urban – 13 (8.97%)

### **EXPENSES TO DATE FOR THIS PROJECT**

Expenses from June 2019 through October 14, 2022:

- \$97,556.72 – Callander Associates design costs (includes CEQA exemption memo preparation)
- \$300.00 – map production
- \$13,234.50 - Fees paid to El Dorado County
- \$4,000.00 – Fees paid for TSD Engineering to prepare and submit Storm Water Pollution Prevention Plan (SWPPP) and Notice of intent (NOI) to El Dorado County

**Total \$115,091.22** (\$62,379 has been reimbursed by Park Impact Fees)

### **PROP 68 PER CAPITA GRANT**

The District was awarded \$177,952.00 from the State of California’s Prop 68 Per Capita Grant. Of that amount, \$128,182.00 was identified for the splash pad project. The balance (\$49,907.00) was used for the turf project at Christa McAuliffe Park. Expenses for both projects will be reimbursed by the State when invoices are submitted for payment. Per the grant contract, if the scope of the splash pad project were to change, the District must notify the State in writing for approval or risk losing the funds. If the District Should the Board of Directors votes to cancel the splash pad project, the District could submit an alternate project via a new application for the balance of the grant award. The funds could be awarded if the project application is approved. Regardless of the decision of the Board, the funds for the turf project at Christa McAuliffe Park would not be forfeited.

### **LWCF GRANT APPLICATION NOT ACCEPTED**

On December 16, 2021, the Board of Directors directed staff to complete and submit an application for LWCF to fund 50% of the planning and construction costs for Cameron Park Lake’s Swimming Lagoon Renovation to a Splash Pad. A Board of Directors Resolution to apply for the grant was passed and the grant application was submitted

in January 2022. On July 14, 2022, the General Manager received a letter from the State Office of Grants and Local Services indicating that the application was not selected for this project. If the grant had been awarded to the District for the Splash Pad project it would have covered 50% of the project costs, or \$679,493.50 of the \$1,358,987 budgeted.

### **ESTIMATED COST OF OPERATING THE SPLASH PAD vs. LAGOON**

#### **Splash Pad**

- \$12,000.00 annual estimated operational costs based on 120 operational days (early April through late October). This estimate includes 1-hour of maintenance service, utilities and chemicals.
- \$1,000.00 in annual repairs (but would be under warranty for a period of time)
- The benefits of a water featured playground include significantly lower operational costs, lifeguards are not required, and the facility can have expanded hours and days of operation during warm months (spring through fall).

#### **Lagoon**

- \$40,000.00+ annual operational costs (includes lifeguards, Park Maintenance, utilities and chemicals)
- \$10,000.00 in annual repairs annually

#### **Other Lagoon facts:**

- The Cameron Park Lake Swimming Lagoon was constructed 25+ years ago. Over the years, the District allocated funds to improve the facility, but much of the mechanical systems were aging and in need of repairs.
- To save costs, hours of operations were reduced in recent years to a few hours each day
- The facility holds up to 1.5 million gallons of water that was pumped and chlorinated daily May through August.
- Water clarity was acknowledged as a safety issue for lifeguards and swimmers
- Entry fees and season passes did not offset the full cost of operating the Lagoon
- The District recognized that the Swimming Lagoon was an iconic and loved amenity at Cameron Park Lake, especially for families with young children.
- Facility was not ADA accessible, did not have the facility improvements to necessary to accommodate people with disabilities.

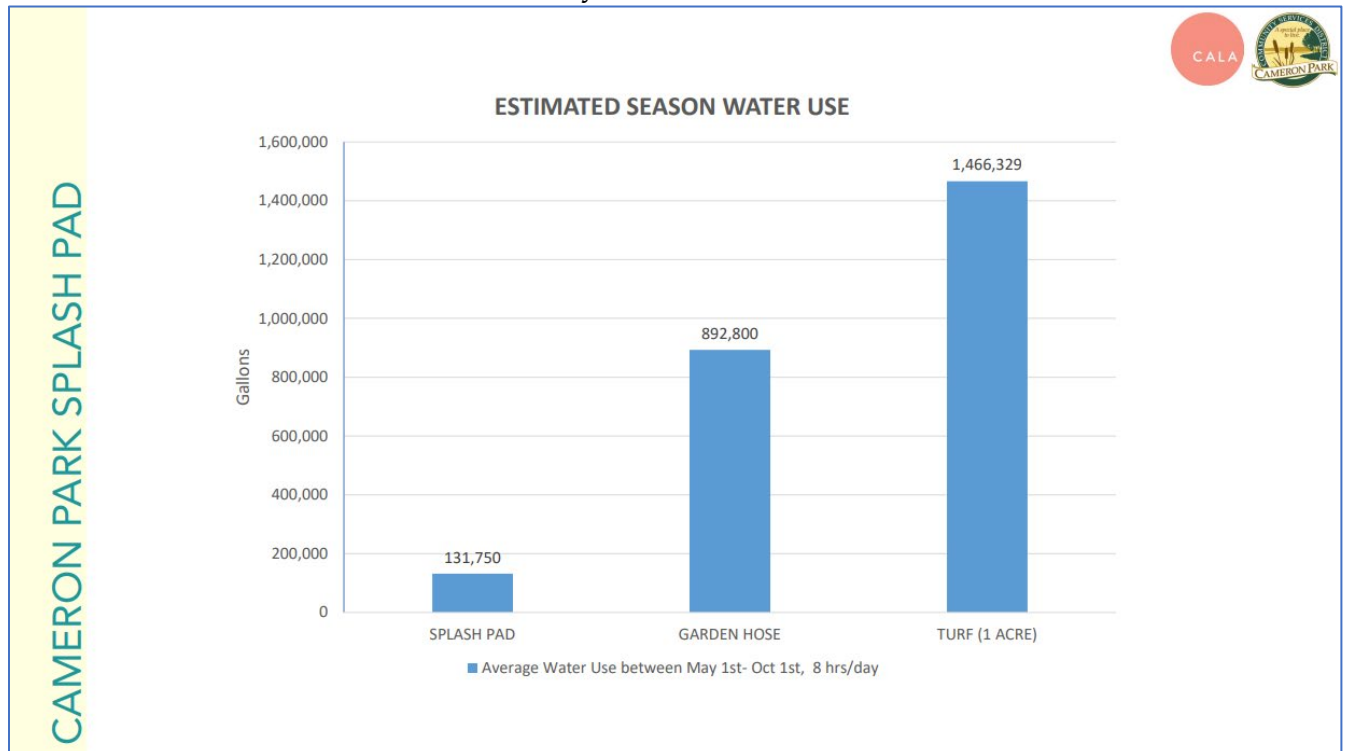


**Decommissioned Lagoon today**



## WATER USAGE COMPARISON

Provided by CALA for average water usage for our splash pad, a residential garden hose, and 1-acre of turf area between May 1<sup>st</sup> and October 1<sup>st</sup>.



## ADDITIONAL WATER USGAE INFORMATION FROM CALLANDER ASSOCIATES (CALA)

- A garden hose runs about 12 gallons per minute (GPM) and in 8 hours would consume up to 6,000 gallons of water per day. In comparison, the 700 to 1000 gallon of water use for the splash pad is very low. By not having these facilities, homeowners with children might choose to run homemade splash pads (sprinklers, slip-n-slides, etc.) that waste lots of water in their backyards. If the Board of Directors would like to see major water savings they can shut down irrigated turf not being used for sports which would be in line with EID's action recommendations. To compare, a turf irrigation system can use over 15,000 gallons per day fairly easily in a park setting.
- There is language in the El Dorado Irrigation District (EID) action that recommends avoiding construction of new pools, but not splash pads.
- EID's action for stage 1 water alert please note the following excerpts:
  - The regulation includes a prohibition against the irrigation of non-functional turf with potable water in the commercial, industrial, and institutional sector.

- The California State Water Resources Control Board (SWRCB) proposed emergency regulation that requires water suppliers to implement demand reduction actions for a shortage level of ten to twenty percent (Level 2). Given the District's favorable local water supply conditions, staff is proposing to maintain the existing Stage 1 water Alter, implementing the voluntary conservation actions identified in the Drought Action Plan for Stage 1 to achieve 15% conservation. "The District has sufficient water supplies, and thanks to late spring precipitation in 2022 could meet unrestricted demand during 2022 if necessary. Maintaining a Stage 1 Water Alert is prudent to guard against additional dry years and our current drought stage is consistent with the requirements of the proposed emergency regulation."
- Below are the key voluntary conservation measures included in Stage 1 that remain in effect. Staff will also continue to communicate other general guidelines and water efficiency practices that our customers can implement to help achieve additional water savings.

Voluntary:

- a) Apply irrigation water during evening and early morning hours only (7 PM to 10 AM);
- b) Inspect irrigation system for leaks and then repair or replace;
- c) Adjust sprinkler run times to avoid runoff; and
- d) Avoid pursuing construction of new swimming pools or rehabilitation that would require filling with potable water
- Other General Guidelines:
  - Adjust sprinklers to prevent overspray.
  - Stress your lawn and save your trees.
  - Reduce the number of days of outside irrigation and/or reduce sprinkler cycle run times. By reducing your watering times by two minutes across the board you can achieve an instant savings of 20 percent (for every 10 minutes that your sprinklers are currently scheduled).
  - Ensure ponds, waterway, decorative basins and swimming pools are equipped with water recirculation devices.
  - Do not hose off sidewalks, driveways and other impervious hardscapes, except where necessary to address an immediate health and safety need or to comply with a term or condition in a permit issued by a state or federal agency.
  - Use hoses equipped with a control nozzle capable of completely shutting off the flow of water.
  - Turn off irrigation during or within 48 hours of measurable precipitation.

## **IMPLICATIONS FOR CANCELING THE CAMERON PARK SPASH PAD PROJECT**

The Board of Directors should be realistic about the implications of reversing this process. Staff believes these implications include, but are not limited to:

- Amount of district funds spent on design services and permits with no product
- The District has a contract with Callander Associates for \$122,077.00 for splash pad design development; construction documents; preparation of plans, specifications and estimates; bidding and construction review; environmental assistance, and requested additional services (if any). The District has paid Callander Associates \$97,556.72 to date. As sometimes happens with local government, projects are canceled or go through modifications for any number of reasons, but regardless of that reason the agency runs the risk of having spent funds on a project that may be seen as “wasted” if no project is built.
- Number of hour’s staff have spent in internal meetings, meetings with vendors and consultants, and working on reports. While I can find no tracking for all staff hours, consideration for time spent on this project should be acknowledged.
- Criticism from the public should be expected for changing course on a publicly supported and Board of Directors approved project. There are members of the public who have supported this project. While we know that recent support for not moving forward with this project has been voiced at public meetings, those who previously supported the project were not present.
- Should the project be canceled the District will need to address the future of the lagoon and its fiscal impact. Options could include:
  - Leave it as is
  - Fill in the lagoon with earth and find another use for that space
  - Open up the levee dividing the lake from the lagoon in one of two spots so both bodies of water are connected.
    - Tunnel(s) with a metal or concrete liner could be installed
    - Remove a section or two of the levee. An option here would be use a bridge(s) that would allow the levee to continue to be used for walkers/joggers/runners
    - Remove the entire levee

## **STAFF RECOMMENDATION**

- Staff believes that this project should move forward. The Board of Directors held several meetings where the public had opportunities to provide comment on this project, a budget was created for the project, and a contract was executed for the design and development of this project.



- I believe a project like this will be a benefit to the community and, once operational, will become a popular amenity in Cameron Park. We can still celebrate the history of the Lagoon with a historical marker/sign of some sort, while introducing a new water play feature in the community.
- As a water feature it is designed to be very water efficient, as compared to other water features here and in other communities. We understand the need to be aware of public perception, but from what I can see the District and CALA have worked together to provide a design that will meet the needs of park visitors of all ages and will be a source of entertainment and joy for the parents and grandparents who bring their children to the splash pad, but who may not actually use the splash pad themselves.
- While some residents may not see this as a good use of District funds, it has been my experience that older residents tend to underestimate the cost of nearly all new park amenities, and most residents have no idea how much it costs to design, purchase, build, and maintain recreation and park facilities. This splash pad will be an investment in our park infrastructure and will add value to Cameron Park Lake as a community park. There will always be other needs within our District's park system, but an amenity like the splash pad is a project whose time has come.

### **SPLASH PADS IN ACTION: WHAT YOU'D BE GETTING FOR**

I believe that reminding the Board and public of what they would be getting from this project is important. Below is a link to a YouTube video showing some splash pads in action that illustrate the benefits for both kids and adults, and the impact a unique recreational amenity like this could have on the community. Press Ctrl and Click on the picture to start the video.



### **ATTACHMENTS**

10.a – March 2021 Survey Comments

10.b – CALA Splash pad and Park Improvement Plan Update slides from January 4, 2021 Parks and Recreation Committee meeting

10.c - Director Scobey slideshow presentation

## Cameron Park Splash Pad

ATTACHMENT 10.a

#	YES, PLEASE TELL US A LITTLE MORE ABOUT YOUR CONCERNS	DATE
1	What is the large blue area with the fountain? Is that a water element just for show? Is it a wading pool? Is it used for something - not clear to me. Thanks	3/7/2021 12:57 PM
2	Rally wish it would stay a lake to swim in so everyone can enjoy it.	3/6/2021 1:45 PM
3	Because CP Lake is a paying admission half the year I hope the water features are really worth paying to come in for.	3/6/2021 9:59 AM
4	It would only interest small children	3/5/2021 9:32 PM
5	What about water shortage, conservation and issues when there is a drought?	3/5/2021 7:57 PM
6	The geese population needs to be reduced before any planning. It gets pretty nasty out there.	3/5/2021 6:46 AM
7	This is not silicon valley! Cost? Who pays?	3/5/2021 4:56 AM
8	The splash pad is ok but I would like to see some adult items such as a couple of bocce ball areas	3/4/2021 8:35 AM
9	Very much like this idea and feel it would be a great asset to the the lake park and community.	3/4/2021 8:31 AM
10	Please make it free. Cameron park lake is completely over priced. I will just got to eldo hills if it's not free.	3/4/2021 6:31 AM
11	Disappointed in the decision to convert the swim lagoon to a splash pad. This concept seems to only cater to small children. Older children and adults who like to swim will lose out.	3/4/2021 2:07 AM
12	Please make sure the surface is textured regularly. I have seen so many kids eat it if this is not resurfaced seasonally . Are you considering a cute little stream feature for the smaller kids? Livermore in Folsom has a great example of this feature	3/4/2021 12:42 AM
13	Splash pads usually have a target age that is lower than the swim lagoon. I would like more hours for rec swim at the pool to compensate for this.	3/3/2021 9:16 PM
14	Cameron Park lake is admired by many in the county for its natural beauty. Not to say kids don't love splash pads, but recirculating water is gross and would be a significant cost to the CSD. Although I'll admit, I'd end up sitting there watching my kids scream and have tons of fun for a few years if Cameron Park had a splash pad. The natural playground is on an island. That makes me uncomfortable especially concerning since a grown man died falling in not too long ago. Would rather see kids playing in the lagoon area in a shaded natural play area / structure there. Would like to see kids who arrive in a wheelchair have proper access to amenities. Would be curious to have Fish and Wildlife weigh in on a boat launch in the lake. I like the interpretive signs. There's one on the east side of the lagoon describing the fish which I enjoyed reading but it's definitely not new looking. :) Pollinator garden - wildflowers would be nice outdoor education. I like updating the playground though it's not 100% necessary IMO and if it's done, can any of the elements be donated to another park/county/local apartment/etc. that playground is not perfect, but it's not terrible. If it ain't broke....	3/3/2021 9:01 PM
15	Absolutely LOVE the idea of a splash pad	3/3/2021 8:28 PM
16	Limited parking	3/3/2021 7:52 PM
17	I'm sad to see the lagoon being removed entirely. At least it was a place adults could enjoy unlike the slash pad. Poor budgeting costs the community a valuable asset ALL residents could use.	3/3/2021 7:22 PM
18	What is the large water are with fountains?	3/3/2021 6:59 PM
19	The splash pad seems small in comparison to the fountain space. I realize cost is a factor but I fear a splash pad too small for the high demand may lead to frustration and congestion in the area	3/3/2021 6:24 PM
20	Make sure that fountains will keep the area from getting slimy, make sure trees are not disturbed, add seating area in sand area and perhaps more shade	3/3/2021 5:42 PM
21	How would a splash pad conserve more water if the water is constantly running?	3/3/2021 4:43 PM
22	I'm concerned that the splash park is going to be more for little kids ansn not for the preteen-teenagers too. That's important I think for our youth to enjoy for all ages not just the young	3/3/2021 4:37 PM

## Cameron Park Splash Pad

	ones.	
23	This does not serve all age groups. The lagoon was fun for parents, teens, kids, and toddlers. This will only be of interest for kids through maybe 10 years of age. :(	3/3/2021 3:35 PM
24	I love the splash pad idea. My only concern is that I think there needs to be a playground nearby. (I couldn't tell if that is already in the plans). When I take my kids to the splash pad in EDH they end up playing on the playground most of the time and just cooling off at the splash pad. I also think there should be benches and picnic tables is possible.	3/3/2021 2:17 PM
25	I don't see how less energy will be used with a slash pad than the lagoon. And splash pads will only be used by very young children vs the lagoon which was used by all ages. Every time I've seen a splash pad installed, it works for awhile and invariably breaks down and never fixed.	3/3/2021 2:09 PM
26	We love this idea!	3/3/2021 1:25 PM
27	Folsom playgrounds and splash pads are free. If you continue to charge entrance fee for this play ground and splash pads I will continue to go to Folsom. Also, make sure there are shaded areas and benches for moms to sit	3/3/2021 1:12 PM
28	Temperature of turf, especially if water isn't running. Water restrictions during drought months. Cost of entrance to park. Keeping water features native to Northern California ... dolphins are fun! But maybe keep more of a forest/lake theme?	3/3/2021 12:38 PM
29	Will the remaining part of the lagoon still be swimmable? I think it would be a major downgrade to lose the entire swimming hole.	3/3/2021 12:24 PM
30	Doesn't seem to fit in with the setting at all. Would prefer something more natural in line with the existing environment	3/3/2021 11:30 AM
31	Limited parking available	3/3/2021 11:22 AM
32	I like the Nature theme best, as it fits in with the rest of the area.	3/3/2021 10:58 AM
33	Splash pad is a downgrade. I have fond memories of the lagoon as a child, and I don't see this bringing people out to use it. Similar features in Sacramento parks are barely used.	3/3/2021 10:57 AM
34	Why would I pay to go to one when there's free ones in EDH	3/3/2021 10:41 AM
35	Garbage	3/3/2021 9:56 AM
36	Bigger splash pad play area! Think promontory splash park in EDH. This will undoubtedly be the GO-TO spot for families from all over-from EDH to Shingle springs- and a larger area would be best! Lots of water features! Not just fountain sprays. Get rid of the sand area all together. Even more turf on that side would be beneficial. The sand is hard to keep clean with the wildlife in the area, it is messy and moms would prefer more space for kiddos to run around. Also, less sand mess transferred from the sand pit to the water area where parents will undoubtedly rinse their children clean.	3/3/2021 9:13 AM
37	What is the surface of splash pad? Is it slick? Hard?	3/3/2021 9:12 AM
38	Will you have to pay to get into CP lake to use this splash pad?	3/3/2021 8:34 AM
39	A splash park is a great idea!	3/2/2021 9:42 PM





CAMERON PARK LAKE SPLASH PAD &  
PARK IMPROVEMENT PLAN UPDATE





RASMUSSEN PARK  
COMMUNITY PARK | 10.1 ACRES



CONCEPT DESIGN



CHRISTA McAULIFFE PARK  
COMMUNITY PARK | 7.1 ACRES



CONCEPT DESIGN



GATEWAY PARK  
NEIGHBORHOOD PARK | 13.3 ACRES



CONCEPT DESIGN



DUNBAR PARK  
NEIGHBORHOOD PARK | 0.9 ACRES



CONCEPT DESIGN





DAVID WEST PARK  
NEIGHBORHOOD PARK | 6.2 ACRES



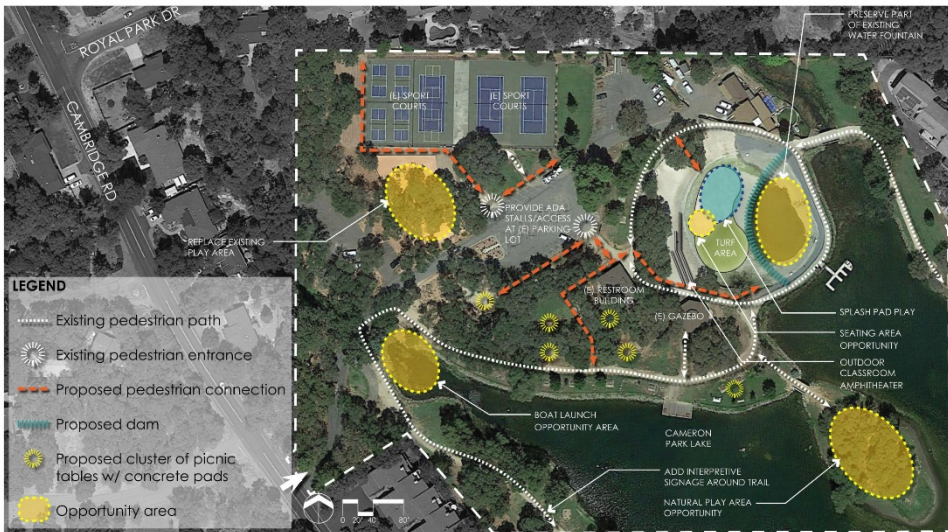
CONCEPT DESIGN



CAMERON PARK LAKE  
COMMUNITY PARK | 56.5 ACRES



CONCEPT DESIGN



ROYAL OAKS  
TRAIL/NATURE AREA | 10.4 ACRES



CONCEPT DESIGN



# STRATEGIES

- Big Picture: Advance construction of one large project at a time, consider future maintenance and operations costs
- Funding: Existing, non-competitive funds & additional competitive grants

# HIGH PRIORITY PROJECT

## Cameron Park Lake:

- Existing closure of a major amenity in a highly used facility. Recommend replacement as soon as possible.
- Splash pad and adjacent improvements to replace the Lagoon. Less costly and more accessible.

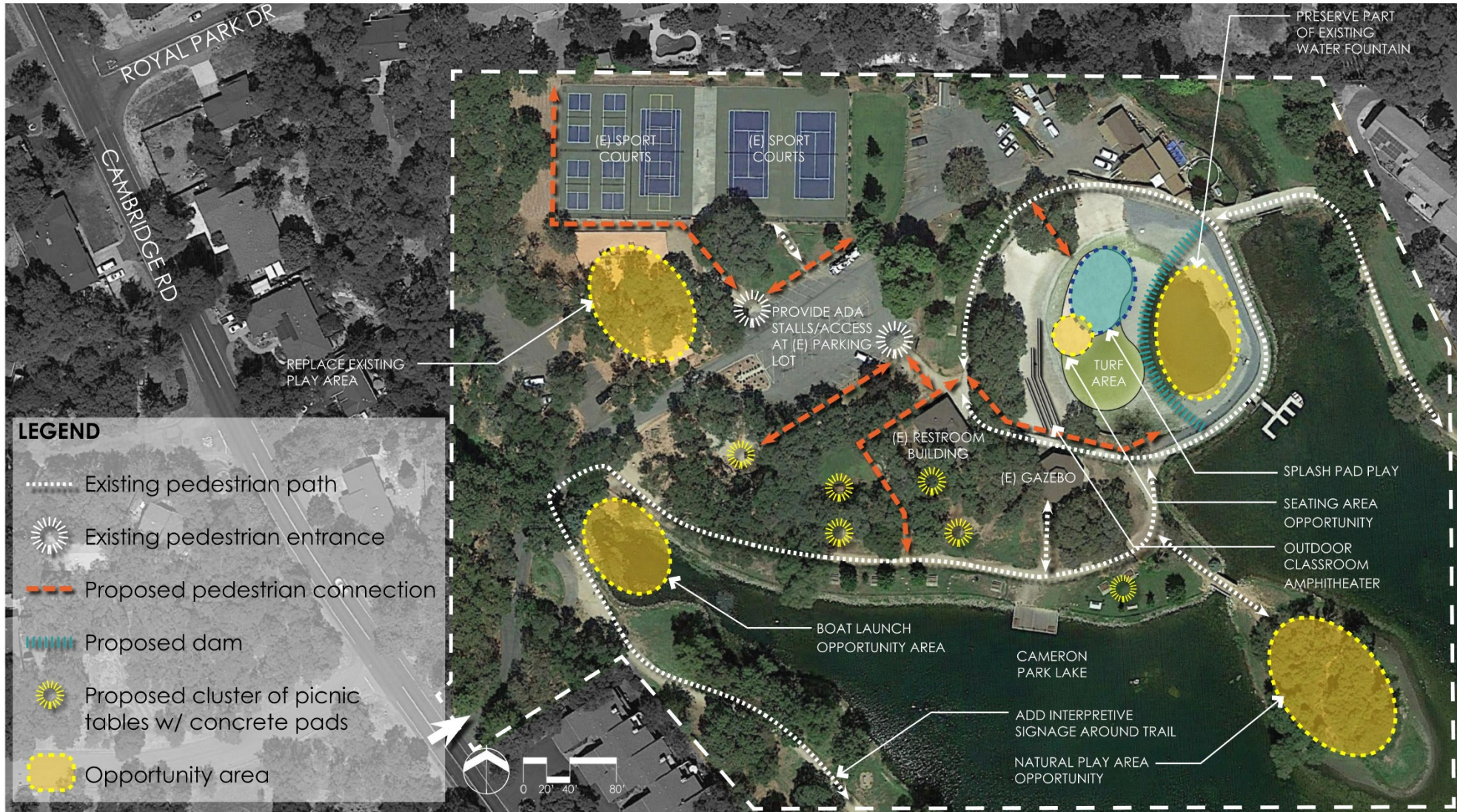


# CAMERON PARK LAKE

COMMUNITY PARK | 56.5 ACRES



## CONCEPT DESIGN



CAMERON PARK LAKE:  
PARK IMPROVEMENT PLAN



CAMERON PARK LAKE:  
LIMIT OF WORK









A scenic view of a pond in a park-like setting. In the foreground, two Canada geese stand on a sandy bank. The pond's surface is calm, reflecting the surrounding trees and a gazebo in the background. The gazebo is a wooden structure with a tiered roof. To the right, a building is partially visible behind a line of trees. The sky is overcast with soft, grey clouds. The overall atmosphere is peaceful and natural.

# QUESTIONS & DISCUSSION

# CSD Splash Pad Concept Not in Community's Best Interest

Monique Scobey  
Director, Cameron Park CSD  
Aug 17, 2022

# Common Ground

**Implement Park Impact Funds Quickly**

**Address the Retired Lagoon Facility ASAP**



# CA Is In Drought

## Why build a water facility when there isn't enough water?

The screenshot shows a web browser window with the URL [saveourwater.com](http://saveourwater.com). The main content is a campaign page with a background image of cracked, dry earth and a small green seedling. The text on the page reads:

### Save Water. Save California.

California is facing a severe drought due to climate change. We must act now. Let's save water to save California.

[TIPS TO SAVE WATER](#) [TOOLKIT](#)

The browser's taskbar at the bottom shows the system tray with a temperature of 97°F, 'Sunny' weather, and the date and time: 7:11 PM, 8/6/2022.

# All of CA Is In Drought

U.S. Drought Monitor

Current Map Maps Data Summary About Conditions & Outlooks En Español NADM

Home > California

## California

Map released: Thurs. August 4, 2022  
Data valid: August 2, 2022 at 8 a.m. EDT

**Intensity**

- None
- D0 (Abnormally Dry)
- D1 (Moderate Drought)
- D2 (Severe Drought)
- D3 (Extreme Drought)
- D4 (Exceptional Drought)
- No Data

**Authors**

United States and Puerto Rico Author(s):  
Curtis Riganti, National Drought Mitigation Center

Pacific Islands and Virgin Islands Author(s):  
Richard Heim, NOAA/NCEI


The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. See accompanying text summary for forecast statements.

97°F Sunny 6:36 PM 8/6/2022



# Splash Pad May Be Inoperable

## Future Water Restrictions Imperil Usage of Water Facility

  
**El Dorado Irrigation District**

In Reply Refer to: CS0622-007

June 9, 2022

VIA FIRST-CLASS MAIL

CAMERON PARK CSD  
ATTN FINANCE DEPT  
2502 COUNTRY CLUB DR  
CAMERON PARK, CA 95682

**Subject: Irrigation Water Use Prohibited on Non-Functional Turf**  
Service Address: 2502 COUNTRY CLUB DR CAMERON PARK  
Account #: 139753-001

Dear Customer,

El Dorado Irrigation District (EID) and its service area has been under a Stage 1 Water Alert since June 2021. This stage calls for all customers to voluntarily reduce water use by up to 15 percent compared to 2020 levels.

In light of continuing statewide drought conditions, on March 28, 2022 Governor Newsom issued an executive order directing the State Water Resources Control Board (Water Board) to consider adopting emergency regulations to increase water conservation.

On May 24, 2022, the Water Board adopted a drought related emergency water conservation regulation. The regulation includes a prohibition against the irrigation of non-functional turf with potable water in the commercial, industrial, and institutional sector. This regulation also applies to homeowner associations, common interest developments, community service organizations, and other similar entities. It does not include residential customers.

You are receiving this letter as an EID commercial water customer that may have non-functional turf. Non-functional turf means turf that is solely ornamental and not regularly used for human recreational purposes or for civic or community events.

Nonfunctional turf does not include sports fields and areas that are regularly used for human

# Splash Pad Considerations

<b>PRO</b>	<b>CON</b>
Replaces Unused Facility	Uses approximately 70% of Park Impact Fund
Lower Operating Expenses than Lagoon	Operating Expenses Not Quantified
Open Two Months Longer than Lagoon	Jeopardizes Other Important Projects
	Parking Impacts Unaddressed
	<b>Building Facility That We Can Not Use</b>

# Better Use Of Funds

- Solicit additional ideas from Community
- Replace lagoon with boat/kayak launch
- Aeration fountains at lake
- Additional parking, iron ranger at lake
- Shade structure at Pool
- Develop Dunbar Park
- Revisit Park Improvement Plans

# Conclusion/Suggestions

- Do not move forward with the splash pad
- Immediately determine lagoon replacement facility
- With community input, rank projects and calculate rough estimate of costs
- Allocate Park Impact funds
- Move forward with projects that best serve Cameron Park



## **Agenda Transmittal**

**DATE:** October 19, 2022

**FROM:** André Pichly, General Manager  
Mike Grassle, Parks & Facilities Superintendent

**AGENDA ITEM #11:** EASTWOOD PARK DESIGN IMPROVEMENTS AND CONSTRUCTION

**RECOMMENDED ACTION:** Approve Resolution 2022-31 approving the revised design park improvements for Eastwood Park and the construction of those improvements

### **Introduction and Background**

In August 2021, the Parks and Recreation Committee held a special meeting at Eastwood Park to discuss with residents living near the park how they would like to see the District spend funds from LLAD #42 on site improvements. In addition to the members of the Parks and Recreation Committee, District staff and representatives from Callander Associates were on hand to listen to residents and document their ideas for site improvements for Eastwood Park.

In May of 2022, a follow-up meeting was held at Eastwood Park with residents. This time the representatives of Callander Associates presented a design concept based on the input they received at the August 2021 meeting. The tone was different from the previous meeting and many of those in attendance indicated a desire to scale back the design for this park.

Callandar Associates created design concepts for a scaled back version of the input received at the May 2022 meeting. Attachments A and B illustrate the revised design and list the estimate of probable construction costs for completing the scope of work, which was endorsed by the Parks and Recreation Committee of October 3, 2022, with direction to forward to the Board of Directors for consideration and approval.

## **Discussion**

As of July 2022, The LLAD fund #42 had a balance of \$139,972. Residents living in the Eastwood development pay an assessment that keeps this fund healthy. To bring the balance down and justify continuing to collect this assessment, the District needs to spend these funds on improvements to Eastwood Park that invests in this park.

Investing in these improvements will benefit the users of this public park, primarily the neighbors. Items included in the scope of work include site work to prepare the project areas for construction, picnic area improvements, monument and flagpole improvements, and tree evaluation and trimming.

## **Fiscal Impact**

The estimate of probable construction costs is \$51,190.00, which includes a 10% contingency for design and change orders (a savings that could be realized if one or both contingencies are not needed). If the entire \$51,190.00 is used for this project, that would leave the fund balance for LLAD 42 at \$88,782.

## **Recommendation**

Staff recommends that the Board of Directors consider and approve Resolution 2022-31 that approves the revised design park improvements and the construction of those improvements.

### Attachments:

11.a – Eastwood Park Master Plan

11.b – Eastwood Park estimate of probably construction costs

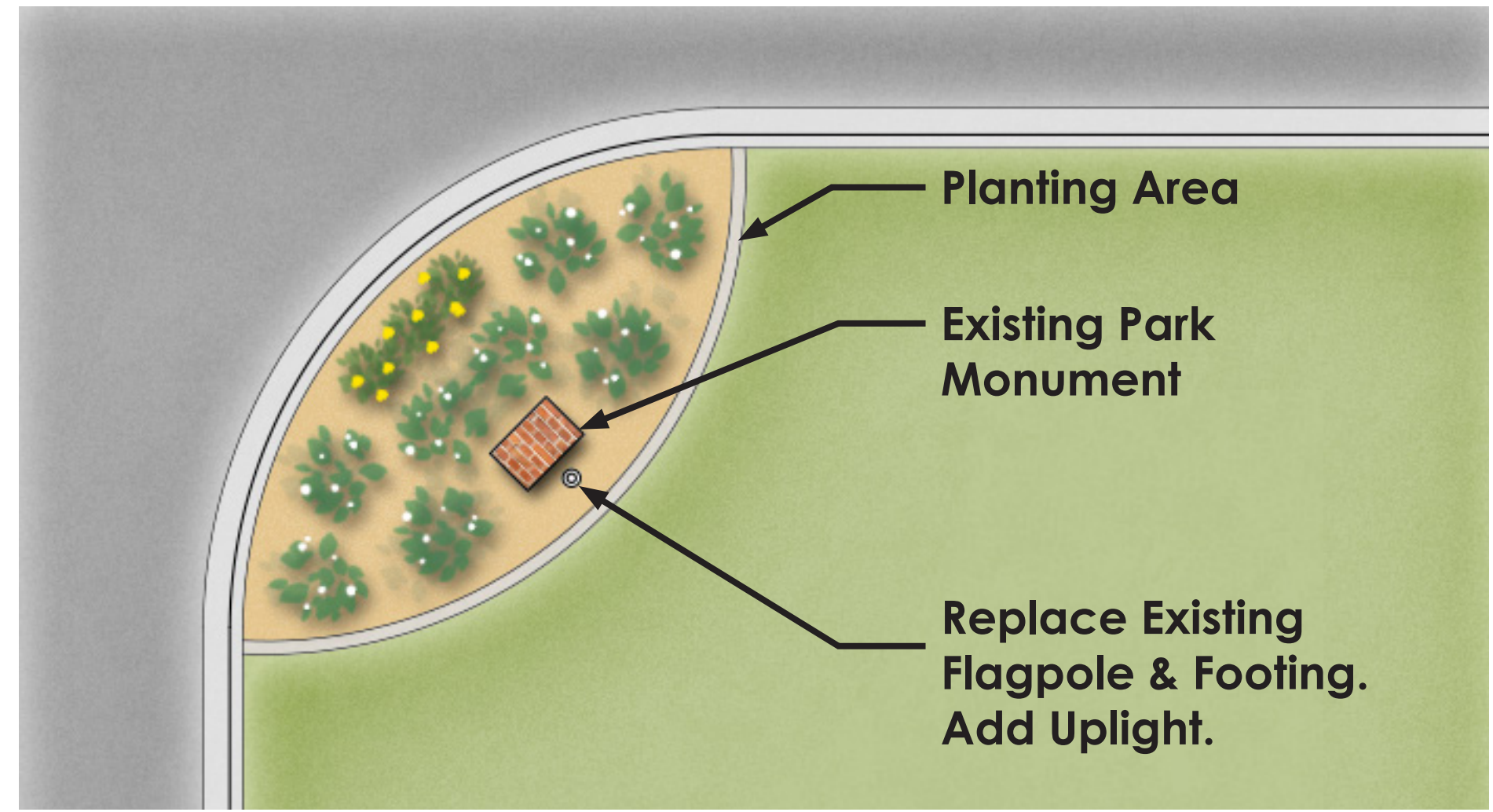
11.c – Resolution 2022-33



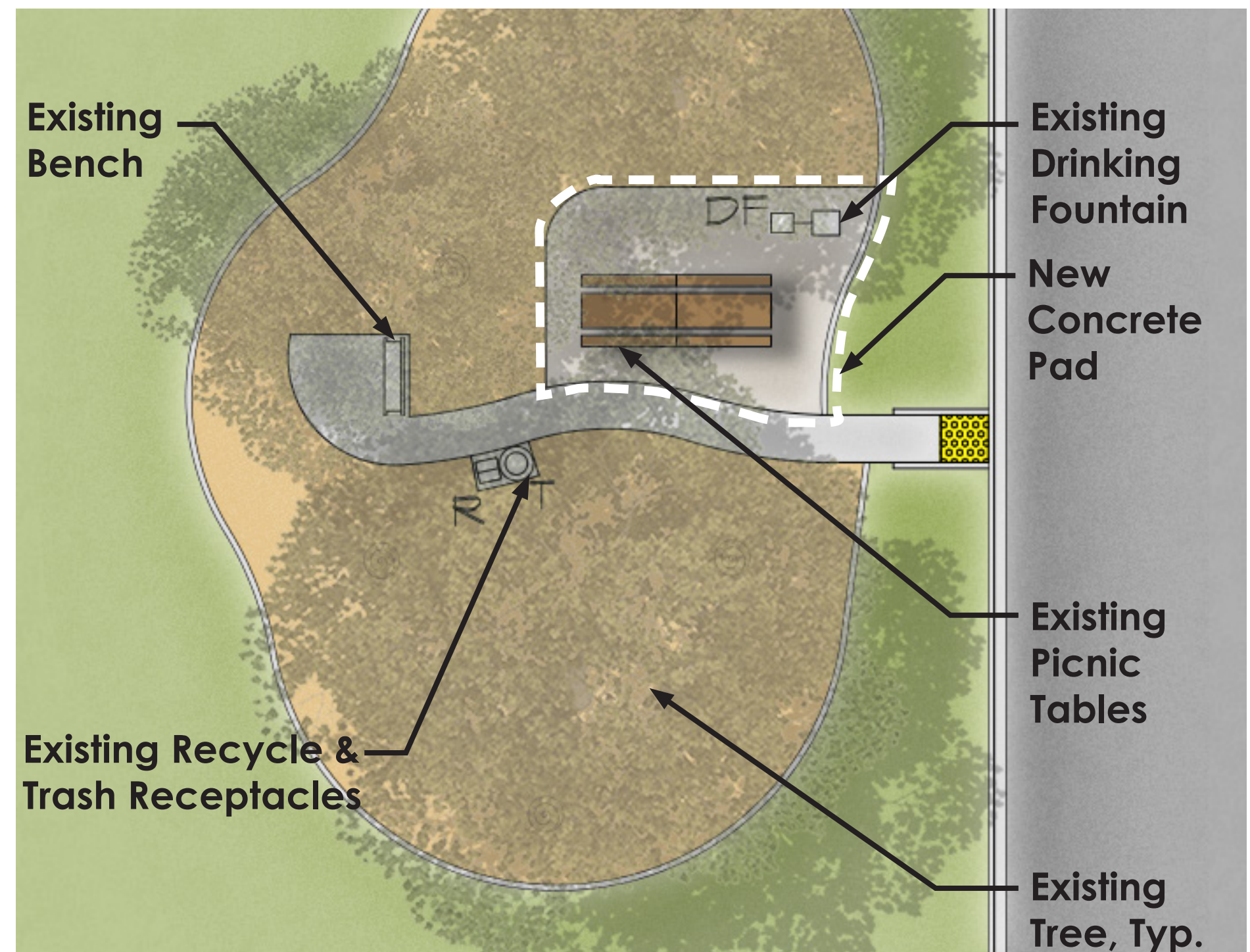
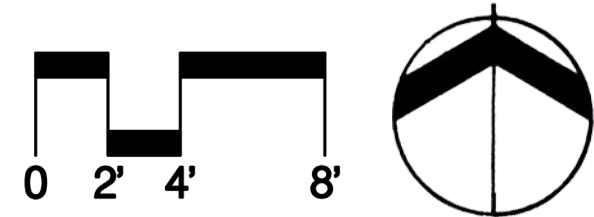
# Attachment 11.a

## KEYNOTE LEGEND

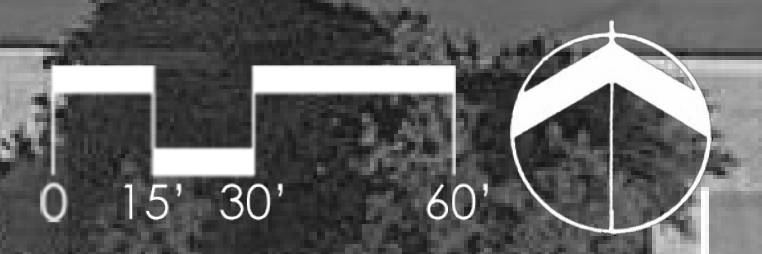
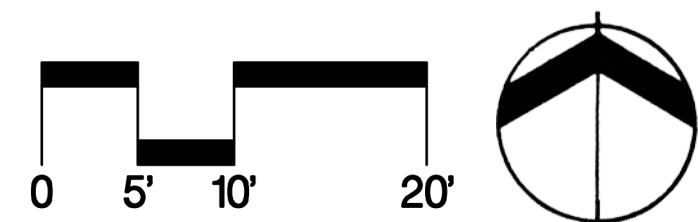
- ① Park Monument Improvements
- ② Picnic Area Improvements
- ③ Replace Existing Plastic Tables (2) & Bench (1) with new Metal Tables (2) & Bench (1).



PARK MONUMENT IMPROVEMENTS



PICNIC AREA IMPROVEMENTS



## EASTWOOD PARK IMPROVEMENTS - MASTER PLAN

CAMERON PARK, CA | JUNE 6, 2022





**Estimate of Probable Construction Costs**  
**Eastwood Park Improvements**

prepared for  
**Cameron Park Community Services District**

prepared on: 06/06/2022  
prepared by: IA  
checked by:

Item #	Description	Qty	Unit	Cost	Item Total	Subtotal
<b>A. Project Start-up</b>						
1.	Construction fence	200	LF	\$ 6.00	\$ 1,200.00	
						\$1,200.00
<b>B. Demolition and Earthwork</b>						
1.	Clear and grub	850	SF	\$ 2.00	\$ 1,700.00	
2.	Rough grading	850	SF	\$ 2.00	\$ 1,700.00	
						\$3,400.00
<b>C. Picnic Area Improvements</b>						
1.	Concrete pavement	650	SF	\$ 20.00	\$ 13,000.00	
2.	Picnic table	2	EA	\$ 3,000.00	\$ 6,000.00	
3.	Bench	1	EA	\$ 2,000.00	\$ 2,000.00	
						\$21,000.00
<b>D. Monument &amp; Flagpole Improvements</b>						
1.	Replace flag pole & footing	ALLOW	LS	\$ 7,000.00	\$ 7,000.00	
2.	Electrical	ALLOW	LS	\$ 3,000.00	\$ 3,000.00	
3.	Concrete Mowband 6"	30	SF	\$ 22.00	\$ 660.00	
4.	Soil preparation and fine grading	200	SF	\$ 1.00	\$ 200.00	
5.	Shrub, groundcover, & mulch	200	SF	\$ 3.00	\$ 600.00	
6.	Irrigation (adjust existing & new)	200	SF	\$ 3.00	\$ 600.00	
						\$12,060.00
<b>E. Tree Evaluation</b>						
1.	Tree Evaluation	ALLOW	LS	\$ 5,000.00	\$ 5,000.00	
						\$5,000.00
<b>F. Contingencies</b>						
1.	Design Contingency	ALLOW	10%	\$ 4,266.00	\$ 4,266.00	
2.	Change Order Contingency	ALLOW	10%	\$ 4,266.00	\$ 4,266.00	
						\$8,530.00
<b>G. TOTAL ESTIMATED CONSTRUCTION COSTS &amp; CONTINGENCIES</b>						<b>\$51,190.00</b>

**Based on drawing titled "Eastwood Park Improvements MP", dated "06/06/2022"**

The above items, amounts, quantities, and related information are based on Callander Associates' judgement at this level document preparation and is offered only as reference data. Callander Associates Landscape Architecture, Inc. has no control over construction costs and related factors affecting costs, and advises the client that significant variation may occur between this estimate of probable construction costs and actual construction prices.



RESOLUTION NO. 2022-33  
Board of Directors  
Cameron Park Community Services District  
October 19, 2022

RESOLUTION TO APPROVE CONSTRUCTION  
ON EASTWOOD PARK DESIGN IMPROVEMENTS

**WHEREAS**, Cameron Park Community Services District provides quality parks, recreation services to the citizens of Cameron Park; and

**WHEREAS**, the Cameron Park Community Services District engaged residents at two separate community meetings in 2021 and 2022 at Eastwood Park to gather input and feedback on design ideas and proposals; and

**WHEREAS**, Callandar Associates created an initial design based on community meeting attendees in 2021 that was reviewed by community meeting attendees who provided feedback and input on a revised design concept in 2022; and

**WHEREAS**, the Parks and Recreation Committee reviewed and endorsed the revised design concept; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of the Cameron Park Community Services District;

- Approves construction on the Eastwood Park design improvements

**PASSED AND ADOPTED** by the Board of Directors of the Cameron Park Community Services District, at a regularly scheduled meeting, held on the 19<sup>th</sup> day of October 2022, by the following vote of said Board:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

---

Felicity Wood Carlson, President  
Board of Directors

---

André Pichly, General Manager  
Secretary to the Board

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Budget and Administration Committee**  
**Tuesday, October 4, 2022**  
**6:45 p.m.**

**Agenda**

Members: Chair, Felicity Wood Carlson (FC), Vice-Chair, Director Sidney Bazett (SB)  
Alternate Director Eric Aiston (EA)  
Staff: André Pichly, General Manager; Christina Greek, Finance/HR Officer

**THIS MEETING HAS  
BEEN CANCELLED**



## APPROVAL OF AGENDA

### 1. APPROVAL OF CONFORMED AGENDA

- a. Conformed Agenda – CC&R Meeting – September 19th, 2022

## OPEN FORUM

*Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.*

## DEPARTMENT MATTERS

### 2. Monthly Staff Report

- a. Open Violations, CC&R Violation Manager Case Detail Report (written report)
  - Total Cases Open = 48
    - Initial Notices – 18
    - Referred to Legal – 0
    - Pre-Legal Notices – 2
    - Pre-legal cases going to legal after notice: CCR21-1055 and CCR21-1041
    - Final Notices – 5
    - Referred to Outside Agency – 1
    - Courtesy Notices – 22
  - Prior Month's Cleared Cases – 14
  - Prior Month's New Cases - 7
  
- b. Architectural Review Projects – Period – August 2022
  - Projects Reviewed – 11
  - Approved – 11

#### Summary of ARC Projects:

- Roofs – 6
- Solar – 1
- Tree Removals – 1
- Fences – 0
- New Home Const. – 1
- ADU/JADU – 0
- Swimming Pool – 0
- Exterior House Paint – 0
- Landscape – 0
- Deck – 0
- Exterior Renovation – 0
- Siding Replacement – 0
- Detached Garage - 2

### **3. Review and Provide Decision**

- a. Pre-Legal request transmittal for:  
3051 Braemer Dr. – Cameron Valley Estates #3 – Improperly Stored Boat (Attachment 3a. Field Report) – Carried over from 9.19.22 meeting – 9.29.22 update, Violation has been corrected.

### **4. Staff Updates**

- a. Neighborhood Campaign Update (oral, J. Mog)  
Next campaign, Highlands 1 & 3.

### **5. Items for Future CC&R Committee Agendas**

### **6. Items to take to the Board of Directors**

### **MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF**

- Website return receipt for CC&R complaints – Oral – Andre Pitchly

### **ADJOURNMENT**

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Fire and Emergency Services Committee  
Tuesday, October 4, 2022**

**Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682**

**Agenda**

Members: Chair, Director Eric Aiston (EA) & Vice Chair, Director Sidney Bazett (SB)  
Alternate, Director Felicity Wood Carlson (FWC)

Staff: General Manager André Pichly, Chief Dusty Martin

**CANCELED**

**The next regular meeting  
of the Fire and Emergency Services Committee  
will be on Tuesday, November 1, 2022**

**If you have questions, comments or concerns regarding please email  
[admin@cameronpark.org](mailto:admin@cameronpark.org) or call (530) 677-2231**

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Parks & Recreation Committee**  
**Monday, October 3, 2022**  
**6:30 p.m.**

**Cameron Park Community Center – Social Room**

**2502 Country Club Drive**  
**Cameron Park, CA 95682**

**HYBRID TELECONFERENCE TEAMS MEETING LINK**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NTY0ZmEwYzgtNDBiOS00Zjl5LTlhYTltMDZhYzM1Yjk3MjQ4%40thread.v2/0?context=%7b%22Tid%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22Oid%22%3a%22b510e640-8ba3-421f-a075-694cad7ace01%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTY0ZmEwYzgtNDBiOS00Zjl5LTlhYTltMDZhYzM1Yjk3MjQ4%40thread.v2/0?context=%7b%22Tid%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22Oid%22%3a%22b510e640-8ba3-421f-a075-694cad7ace01%22%7d)

# Agenda

Members: Chair, Director Monique Scobey (MS), Vice-Chair, Ellie Wooten (EW)  
Alternate: Director Sidney Bazett (SB)

Staff: General Manager André Pichly, Parks & Facilities Superintendent Mike Grassle,  
Recreation Supervisor Kimberly Vickers

## **CALL TO ORDER**

## **ROLL CALL**

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.*

## **APPROVAL OF AGENDA**

## **APPROVAL OF CONFORMED AGENDAS**

1. Conformed Agenda – Parks & Recreation Committee Meeting – did not have a quorum for August 1<sup>st</sup> meeting. September 12<sup>th</sup> meeting was cancelled.

## **OPEN FORUM**

*Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.*

## **DEPARTMENT MATTERS**

2. **Wildlife concerns at the lake and paddle boats** (Scobey)
3. **Eastwood Park Improvements** (A. Pichly/M. Grassle)
4. **Evacuation shelter verbal update** (M. Grassle) Information only / Not an Action Item
5. **Staff Oral & Written Updates**
  - a. Recreation Report (K. Vickers) Information only / Not an Action Item
  - b. Parks & Facilities Report (M. Grassle) Information only / Not an Action Item
6. **Items for November & Future Committee Agendas**
  - a. Ordinance 2001-01, Section 5 – Conduct in Parks: staff review and return to PRC for review and discussion (Scobey)
  - b. Memorial Bench Discussion (Scobey)
  - c. Website usage and registration software (Scobey)
  - d. Pickleball update (A. Pichly/M. Grassle)
7. **Items to take to the Board of Directors**

## **MATTERS TO AND FROM COMMITTEE MEMBERS**

## **ADJOURNMENT**