



CONFORMED AGENDA

Regular Board of Directors Meetings are held
Third Wednesday of the Month

BOARD MEETING

Wednesday, February 16, 2022

6:30 p.m.

TELECONFERENCE ZOOM MEETING

<https://us02web.zoom.us/j/81512292874>

Meeting ID: 815 1229 2874

(Teleconference/Electronic Meeting Protocols are attached)

Board Members

Felicity Carlson	President
Sidney Bazett	Vice President
Eric Aiston	Board Member
Monique Scobey	Board Member
Ellie Wooten	Board Member

CALL TO ORDER – 6:31

1. Roll Call – FC/SB/EA/MS/EW, present
 2. Pledge of Allegiance
-

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.

ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

3. Adopt the Agenda

Motion to Adopt the Agenda

MS/EA – Motion Passed

Ayes – FC/SB/EA/MS/EW

Noes – None

Absent – None

Abstain - None

RECOGNITIONS AND PRESENTATIONS

Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

4. Community Wildfire Safety Program – PG&E (B. Sanders)
-

OPEN FORUM FOR NON-AGENDA ITEMS

Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors.

APPROVAL OF CONSENT AGENDA

The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business #13 to be discussed and acted upon individually.

5. **APPROVE** Amended Conformed Agenda – Board of Directors Special Meeting December 16, 2021
6. **APPROVE** Conformed Agenda – Board of Directors Regular Meeting January 19, 2022

7. **APPROVE** Resolution 2022-04 – Consideration authorizing open meetings via teleconference for Cameron Park Board of Directors and Committee Meetings per AB 361 (Carlson)
8. **RECEIVE AND FILE** Mid-Year Financial Status Report for Fiscal Year 2021-22
9. **RECEIVE AND FILE** Budget Calendar for Fiscal Year 2022-23
10. **RECEIVE AND FILE** General Manager’s Report

Motion to approve Consent Agenda with Items 7 and 8 being pulled for discussion

MS/EW – Motion Passed

Ayes – FC/SB/EA/MS/EW

Noes – None

Absent – None

Abstain - None

GENERAL BUSINESS

For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

11. Items removed from the Consent Agenda for discussion

Motion to approve Item 7, Resolution 2022-04

MS/EW – Motion Passed

Ayes – FC/SB/MS/EW

Noes – EA

Absent – None

Abstain – None

Item 8 discussed, reviewed, and filed.

12. **APPROVE** Change to Admin Assistant II – Fire Prevention Specialist/Weed Abatement position and modify position from full-time to part-time

Suggested by Director Carlson to send this back to Budget & Admin Committee to modify and clarify job description. Some suggestions and changes include...

- *More emphasis in the job description on Weed Abatement/Fire Prevention Specialist duties*
- *Possibly remove Admin Assistant from job title, as this position does not do as much administrative duties as a typical Cameron Park CSD Admin Assistant.*
- *Discuss on who this position should report to.*
- *Comparison of this position’s salary v. Fire Marshal salary*

AGENDA

- *Possible part time Admin support for Fire Department in the future so this position can focus on Fire Prevention/Inspections.*
- *Asked that Director Scobey and Director Aiston to email General Manager with more suggestions.*

Motion to send Item 12 back to Budget & Admin Committee

*FC/MS – Motion Passed
Ayes – FC/SB/EA/MS/EW
Noes – None
Absent – None
Abstain - None*

13. **REVIEW AND APPROVE** District Work Plan 2022

Modifications to District Work Plan 2022

- *Modify bullet 4 under Budget & Admin to read “Update and refine the Reserve Policy to establish a healthy reserve balance for asset improvements and economic uncertainty”*
- *Add a bullet point under Budget & Admin “Clarify Fund 7, fire reserve balances, refine policies for Fund 7 and bring proposals for use of reserve funds to the Board of Directors”*
- *Remove the bullet 5 under Fire & Emergency*
- *Modify bullet 4 under CC&R by removing “...to improve curb appeal” and instead have it read “Collaborate with Apartment community management groups to improve compliance.”*

Motion to approve District Work Plan 2022 with modifications

*EA/SB – Motion Passed
Ayes – FC/SB/EA/MS/EW
Noes – None
Absent – None
Abstain – None*

14. **DISCUSS AND ADVISE** Summer Spectacular Fireworks

- *Staff will have more discussions about Summer Spectacular specifics and whether it will be possible this year. Will report back to the Board at a future date.*

15. **APPROVE** Sustainability Ad-Hoc Committee

- *Not approved due to new staff settling in and the current workload of staff. Bringing it back for discussion at a future date, possibly September meeting.*

BOARD INFORMATION ITEMS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

16. Committee Chair Report-Outs

- a. Budget & Administration
- b. Covenants, Conditions & Restrictions (CC&R)
- c. Fire & Emergency Services
- d. Parks & Recreation

17. General Matters to/from Board Members and Staff

- a. Upcoming Trainings & Community Meetings
 - SDRMA Spring Education Day, March 22, 2022, 9am – 4pm at Hilton Sacramento Arden West
 - Special District Leadership Academy (SDLA) – April 3rd-6th in San Diego, CA.

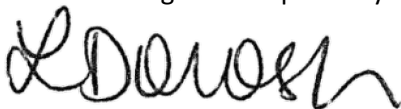
PUBLIC COMMENT

At this time, members of the public may speak on any closed session agenda item. Closed sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange, or lease of real property. Members of the public may address the Board prior to closing the meeting.

ADJOURNMENT – 10:18 (EA/SB)

Please contact the District office at (530) 677-2231 or admin@cameronpark.org if you require public documents in alternate formats or accommodation during public meetings. For the public's information, we are taking email requests at admin@cameronpark.org for future notification of Cameron Park Community Services District meetings

Conformed Agenda Prepared by:



Lindsay Dorosh
Board Secretary

Conformed Agenda Approved by:



[FELICITY Wood Carlson \(Mar 17, 2022 15:21 PDT\)](#)

Director Felicity Wood Carlson, President
Board of Directors






2.16.2022 Regular Meeting Conformed Agenda

Final Audit Report

2022-03-17

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