



AGENDA

Regular Board of Directors Meetings are held
Third Wednesday of the Month

REGULAR BOARD MEETING

Wednesday, February 21, 2024

6:30 pm

Cameron Park Community Center – Assembly Hall

Special Notation:

Director Sidney Bazett will participate in this meeting from a satellite location via teams. The Public may participate in all Open Session portions of this meeting from this location. The specifics of his location, while participating in the meeting are as follows:

Ka Eo Kai 3970 Wylie Rd Princeville HI 96722

Board Members

Monique Scobey	President
Dawn Wolfson	Vice President
Eric Aiston	Board Member
Sidney Bazett	Board Member
Tim Israel	Board Member

AGENDA

CALL TO ORDER

- A. Roll Call
 - B. Pledge of Allegiance
-

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.

ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

1. Adopt the Agenda
-

RECOGNITIONS, APPOINTMENTS, AND PRESENTATIONS

The Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens. The Board of Directors is prohibited from discussing issues not on the agenda brought to them at this time. According to State Law (the Brown Act), items must first be noticed on the agenda before any discussion or action.

OPEN FORUM FOR NON-AGENDA ITEMS

Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors.

APPROVAL OF CONSENT AGENDA

The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business to be discussed and acted upon individually.

2. **Conformed Agenda** –Regular Board of Directors Meeting, January 17, 2024
 3. **Receive and File** FY 2023-2024 Mid-year Budget Review (A. Gardner, C. Greek)
-

AGENDA

GENERAL BUSINESS

For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

4. Items removed from the Consent Agenda for discussion
 5. **Discuss, Receive and File** General Manager's Report (A. Gardner)
 6. **APPROVE** FY 2021-2022 Draft Audit (C. Greek, Michael O'Connor)
 7. **APPROVE** Establish an Ad Hoc Environmental Sustainability Committee (A. Gardner)
-

BOARD INFORMATION ITEMS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

8. Committee Chair Report-Outs
 - a) Budget & Administration
 - b) Covenants, Conditions & Restrictions (CC&R)
 - c) Fire & Emergency Services
 - d) Parks & Recreation
 - e) Fire Annexation Ad Hoc Committee

 9. General Matters to/from Board Members and Staff
 - Upcoming Trainings & Community Meetings
 - SDRMA Spring Education Day – Monday, March 25th (Sacramento)
 - CSDA Special Districts Legislative Days – Tues, May 21th & Wed, May 22th (Sacramento)
-

ADJOURNMENT

Please contact the District office at (530) 677-2231 or boardclerk@cameronpark.org if you require public documents in alternate formats or accommodation during public meetings. For the public's information, we are taking email requests at boardclerk@cameronpark.org for future notification of Cameron Park Community Services District meetings.



CAMERON PARK COMMUNITY SERVICES DISTRICT

2502 Country Club Drive
Cameron Park, CA 95682
(530) 677-2231 Phone
(530) 677-2201 Fax
www.cameronpark.org

CONFORMED AGENDA

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Third Wednesday of the Month

REGULAR BOARD MEETING

Wednesday, January 17, 2024

6:30 pm

Cameron Park Community Center – Assembly Hall

Board Members

Monique Scobey	President
Dawn Wolfson	Vice President
Eric Aiston	Board Member
Sidney Bazett	Board Member
Tim Israel	Board Member

AGENDA

CALL TO ORDER 6:32 PM

- A. Roll Call *MS/DW/EA/SB/ TI all present*
- B. Pledge of Allegiance

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.

ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

- 1. Adopt the Agenda *EA/SB, Approved 5-0*
-

RECOGNITIONS, APPOINTMENTS, AND PRESENTATIONS

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OPEN FORUM FOR NON-AGENDA ITEMS

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APPROVAL OF CONSENT AGENDA *GM suggested to amend item 3 for a typo, and item 6 to new business SB/DW, Approved 5-0*

The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business to be discussed and acted upon individually.

- 2. Conformed Agenda –Regular Board of Directors Meeting, December 20, 2023
- 3. **APPROVE** Amended 2024 Board & Committee Calendar
- 4. **APPROVE** Recreation Department Part-time/Seasonal Minimum Wage Adjustment (K. Vickers)
- 5. **APPROVE** Fiscal Year 2024-25 Budget Timeline (C. Greek)
- 6. **Receive and Appoint** Mike Churchill to the El Dorado Solid Waste Advisory Committee (A. Gardner)
- 7. **APPROVE** Resolution 2024-01 Awarding Project Bid for Rasmussen & David West Sports Field Improvement Project to Delta Bluegrass (M. Grassle)

GENERAL BUSINESS

For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

8. Items removed from the Consent Agenda for discussion – *Amended typo in item 3 and item 6*
Restated with TI still as alternate.
DW/ EA, Approved 5-0
9. General Manager’s Report (A. Gardner, Oral)
10. **APPROVE** 2024 Service and Facility Use Fees (A. Gardner) *EA/ SB, Approved 5-0*
11. **APPROVE** Surplus 1999 & 2002 Ford Expeditions (M. Grassle) *DW/ EA, Approved 5-0*

BOARD INFORMATION ITEMS

At this time, the Board and staff are provided with the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

12. Committee Chair Report-Outs
 - Budget & Administration
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ADJOURNMENT 7:34 PM

AGENDA

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Agenda Transmittal

DATE: February 21, 2024

FROM: Christina Greek, Finance and Human Resources Officer

AGENDA ITEM #3: FISCAL YEAR 2023-24 MID-YEAR FINANCIAL REPORT

RECOMMENDED ACTION: RECEIVE AND FILE

Introduction

The Fiscal Year 2023-24 Mid-Year Financial Report for the General Fund is attached (Attachment 3A). The report period is 7/1/23 through 12/31/23 which represents 50% of the Fiscal Year.

Budget and Administration Committee

The Budget and Administration Committee reviewed the report and forwarded it to the Board of Directors as a consent item.

Discussion

Generally, financial variances at Mid-Year are due to one-time payments at the beginning of a fiscal year and seasonality of services and programs.

The District's financial status to date is being monitored closely by the General Manager and staff. During the first half of FY 2023-24 revenues are 40% collected; this is due in part to the kiosk at the lake being closed and losing not only lake entry revenues but annual pass revenue being lower due to lake entry being free for everyone. FY 2023-24 expenditures are at 34% expended. Staff will be working together in the next month to make internal budget adjustments.

Attachment:

3A – Fiscal Year 2023-24 Mid-Year Financial Status Report

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
01 - General Fund
From 7/1/2023 Through 12/31/2023

		<u>FY 22/23 Final Budget</u>	<u>FY 22/23 Current Period Actual</u>	<u>FY 22/23 % Exp to Date</u>	<u>FY 23/24 Final Budget</u>	<u>FY 23/24 Current Period Actual</u>	<u>FY 23/24 % Exp to Date</u>
Operating Revenue							
Property Taxes	4110	4,788,564.00	2,624,624.77	54.81%	5,152,837.00	2,741,590.60	53.20%
Franchise Fees	4113	220,000.00	68,875.45	31.30%	250,000.00	77,237.00	30.89%
Fire Marshall Plan Review	4132	77,000.00	18,753.65	24.35%	77,000.00	32,598.53	42.33%
Arc Review Fees	4140	0.00	369.00	0.00%	0.00	0.00	0.00%
Tuition Fees/Revenue	4142	0.00	0.00	0.00%	0.00	715.00	0.00%
Youth Classes	4145	0.00	165.00	0.00%	0.00	0.00	0.00%
Recreation Program Revenue	4154	150,000.00	46,184.50	30.78%	180,000.00	32,927.50	18.29%
Instructor Program Revenue	4155	50,000.00	35,769.90	71.53%	100,000.00	46,578.30	46.57%
Transfer In	4165	73,837.00	0.00	0.00%	63,006.00	0.00	0.00%
Special Events	4170	2,000.00	38.00	1.90%	0.00	0.00	0.00%
Lake Entries - Daily (Kiosk)	4180	40,000.00	32,207.50	80.51%	50,000.00	3,983.10	7.96%
Annual Passes (Lake/Pool Combo)	4181	65,500.00	11,260.00	17.19%	65,000.00	6,716.50	10.33%
Picnic Site Rentals	4182	6,000.00	1,069.00	17.81%	2,000.00	0.00	0.00%
Assembly Hall & Classroom Rentals	4185	30,000.00	18,960.87	63.20%	47,000.00	15,403.97	32.77%
Gym Rentals	4186	23,000.00	3,212.26	13.96%	23,000.00	10,993.20	47.79%
Pool Rental Fees	4187	101,500.00	61,151.39	60.24%	113,000.00	69,759.72	61.73%
Sports Field Rentals	4190	21,000.00	11,389.00	54.23%	31,800.00	331.00	1.04%
Donations	4250	0.00	100.00	0.00%	7,745.00	12,170.00	157.13%
Sponsorships	4255	2,500.00	0.00	0.00%	0.00	0.00	0.00%
JPA Reimbursable	4260	1,212,000.00	0.00	0.00%	1,353,200.00	0.00	0.00%
Fire Apparatus Equip Rental	4262	15,000.00	0.00	0.00%	260,000.00	12,876.52	4.95%
Reimbursement/Refund	4400	47,700.00	3,500.00	7.33%	0.00	0.00	0.00%
Weed Abatement	4410	14,300.00	12,725.10	88.98%	50,000.00	1,717.90	3.43%
Interest Income	4505	1,000.00	1,014.24	101.42%	6,000.00	3,016.75	50.27%
Other Income/Refunds	4600	2,000.00	344.61	17.23%	2,000.00	26.91	1.34%
First Responder Fee	4602	100,000.00	0.00	0.00%	115,000.00	120,797.91	105.04%
Grants	4610	0.00	0.00	0.00%	104,450.00	44,429.15	42.53%
Gain/Loss of Assets	4615	0.00	0.00	0.00%	10,000.00	14,175.00	141.75%
Total Operating Revenue		<u>7,042,901.00</u>	<u>2,951,714.24</u>	<u>41.91%</u>	<u>8,063,038.00</u>	<u>3,248,044.56</u>	<u>40.28%</u>
Expenditures							
Salaries - Perm.	5000	923,694.00	404,017.13	43.73%	968,124.00	394,243.26	40.72%
Salaries - Seasonal	5010	109,068.00	109,134.22	100.06%	152,600.00	85,183.95	55.82%
Overtime	5020	11,966.00	11,644.64	97.31%	7,250.00	5,471.28	75.46%
In Lieu Benefits Stipend	5120	10,000.00	4,250.02	42.50%	0.00	0.00	0.00%

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
01 - General Fund
From 7/1/2023 Through 12/31/2023

		FY 22/23 Final Budget	FY 22/23 Current Period Actual	FY 22/23 % Exp to Date	FY 23/24 Final Budget	FY 23/24 Current Period Actual	FY 23/24 % Exp to Date
Health Benefit	5130	145,861.00	62,219.69	42.65%	156,923.00	70,787.56	45.10%
Retiree Health Benefit	5135	111,317.00	51,012.30	45.82%	103,204.00	47,860.75	46.37%
Dental Insurance	5140	13,262.00	5,741.22	43.29%	15,530.00	5,780.90	37.22%
Vision Insurance	5150	2,003.00	839.34	41.90%	2,510.00	688.02	27.41%
CalPERS Employer Retirement	5160	295,567.00	256,186.97	86.67%	278,753.00	240,651.41	86.33%
CalPERS 457	5161	0.00	1,450.00	0.00%	5,500.00	2,275.00	41.36%
Worker's Compensation	5170	42,262.00	42,251.93	99.97%	53,530.00	52,872.16	98.77%
FICA/Medicare Employer Contribution	5180	29,061.00	16,649.43	57.29%	34,200.00	14,930.35	43.65%
UI/TT Contribution	5190	10,603.00	3,111.03	29.34%	13,364.00	2,106.55	15.76%
Advertising/Marketing	5209	16,000.00	8,066.13	50.41%	2,500.00	64.95	2.59%
Agency Administration Fee	5210	0.00	(20.00)	0.00%	0.00	0.00	0.00%
Agriculture	5215	20,400.00	7,851.22	38.48%	22,900.00	7,498.02	32.74%
Audit/Accounting	5220	36,000.00	1,450.00	4.02%	35,000.00	14,028.00	40.08%
Bank Charge	5221	14,400.00	5,395.68	37.47%	20,600.00	6,943.98	33.70%
Clothing/Uniforms	5230	6,250.00	1,238.13	19.81%	29,300.00	26,009.70	88.77%
Computer Software	5231	36,622.00	18,668.73	50.97%	40,580.00	21,658.54	53.37%
Computer Hardware	5232	6,750.00	1,297.18	19.21%	4,900.00	4,173.96	85.18%
Contractual Services	5235	5,000.00	4,221.25	84.42%	10,000.00	11,075.39	110.75%
Contractual - Provider Services - FIRE	5236	4,264,550.00	0.00	0.00%	3,661,974.00	605,080.37	16.52%
Contract Under Utilization	5237	(250,000.00)	0.00	0.00%	0.00	0.00	0.00%
Ambulance Exp	5238	0.00	0.00	0.00%	1,353,200.00	353,535.33	26.12%
Contract Services - Other	5240	111,202.00	22,113.19	19.88%	176,067.00	48,103.23	27.32%
Director Compensation	5250	16,800.00	5,500.00	32.73%	17,000.00	10,000.00	58.82%
EDC Department Agency	5260	4,500.00	4,798.29	106.62%	5,000.00	5,158.68	103.17%
Educational Materials	5265	3,450.00	0.00	0.00%	400.00	0.00	0.00%
Equipment-Minor/Small Tools	5275	15,500.00	10,527.24	67.91%	14,500.00	1,535.23	10.58%
Fire & Safety Supplies	5285	4,850.00	1,527.16	31.48%	3,850.00	7,675.31	199.35%
Fire Prevention & Inspection	5290	1,800.00	2,859.86	158.88%	2,000.00	2,992.46	149.62%
Fire Turnout Gear	5295	30,000.00	7,998.82	26.66%	28,400.00	202.70	0.71%
Fire- Intern paid	5296	11,800.00	2,720.00	23.05%	10,000.00	640.00	6.40%
Food	5300	2,950.00	1,585.37	53.74%	3,900.00	1,774.51	45.50%
Fuel	5305	53,500.00	32,584.99	60.90%	62,200.00	26,576.59	42.72%
Government Fees/Permits	5310	29,900.00	18,205.50	60.88%	32,200.00	11,687.40	36.29%
Janitorial / HH Supplies	5315	33,200.00	18,555.52	55.89%	46,979.00	30,638.63	65.21%
Instructors	5316	30,000.00	18,898.30	62.99%	54,000.00	15,850.48	29.35%
Insurance	5320	206,710.00	206,709.90	99.99%	254,433.00	254,432.52	99.99%

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
01 - General Fund
From 7/1/2023 Through 12/31/2023

		FY 22/23 Final Budget	FY 22/23 Current Period Actual	FY 22/23 % Exp to Date	FY 23/24 Final Budget	FY 23/24 Current Period Actual	FY 23/24 % Exp to Date
Legal Services	5335	10,000.00	1,412.01	14.12%	10,000.00	2,736.00	27.36%
Maint. - Vehicle Supplies	5340	500.00	166.42	33.28%	600.00	26.99	4.49%
Maint. - Buildings	5345	24,400.00	27,720.04	113.60%	26,000.00	36,022.98	138.54%
Maint. - Equipment	5350	33,800.00	22,481.21	66.51%	42,350.00	34,274.49	80.93%
Maint. - Grounds	5355	46,150.00	15,329.67	33.21%	45,250.00	33,798.68	74.69%
Maint. - Radio/Phones	5360	2,000.00	989.46	49.47%	2,000.00	2,607.85	130.39%
Maint. - Tires & Tubes	5365	12,600.00	9,207.69	73.07%	13,400.00	2,906.21	21.68%
Maint. - Vehicle	5370	32,700.00	23,696.53	72.46%	32,500.00	44,919.12	138.21%
Medical Supplies	5375	0.00	0.00	0.00%	30,040.00	2,804.61	9.33%
Memberships/Subscriptions	5380	12,200.00	11,368.06	93.18%	12,150.00	10,443.57	85.95%
Mileage Reimbursement	5385	3,900.00	1,285.82	32.96%	2,900.00	1,086.20	37.45%
Miscellaneous	5395	500.00	1,248.39	249.67%	500.00	905.33	181.06%
Office Supplies/Expense	5400	8,450.00	3,193.19	37.78%	7,000.00	4,350.25	62.14%
Pool Chemicals	5405	31,500.00	16,166.69	51.32%	38,000.00	18,977.21	49.94%
Postage	5410	4,000.00	917.01	22.92%	2,250.00	959.99	42.66%
Printing	5415	550.00	258.29	46.96%	750.00	307.64	41.01%
Professional Services	5420	20,683.00	11,196.79	54.13%	136,750.00	103,404.13	75.61%
Program Supplies	5421	13,000.00	6,117.17	47.05%	16,000.00	4,822.13	30.13%
Publications & Legal Notices	5425	450.00	845.97	187.99%	1,180.00	1,121.19	95.01%
Radios	5430	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%
Rent/Lease - Equipment	5440	2,100.00	774.44	36.87%	11,900.00	792.32	6.65%
Staff Development	5455	25,500.00	2,154.01	8.44%	22,800.00	20,353.82	89.27%
Phones/internet	5470	46,900.00	23,997.93	51.16%	55,000.00	25,615.78	46.57%
Travel/Lodging	5480	0.00	0.00	0.00%	0.00	701.13	0.00%
Tuition	5486	0.00	0.00	0.00%	0.00	151.00	0.00%
Utilities - Water	5490	50,500.00	27,178.36	53.81%	41,500.00	29,235.19	70.44%
Utilities - Gas	5491	93,500.00	55,183.21	59.01%	150,000.00	33,390.07	22.26%
Utilities - Electric/Solar	5492	136,200.00	71,614.80	52.58%	157,000.00	71,334.84	45.43%
Cal Fire In Kind Purchases	5501	4,000.00	4,644.89	116.12%	15,000.00	3,778.15	25.18%
Capital Equipment Expense	5625	0.00	16,222.50	0.00%	0.00	0.00	0.00%
Transfer Out	7000	9,020.00	0.00	0.00%	9,020.00	0.00	0.00%
Transfer to Reserve	7001	500,000.00	0.00	0.00%	0.00	0.00	0.00%
Total Expenditures		<u>7,542,901.00</u>	<u>1,726,630.93</u>	<u>22.89%</u>	<u>8,566,211.00</u>	<u>2,882,014.04</u>	<u>33.64%</u>
Net Revenue Over Expenditures		<u>(500,000.00)</u>	<u>1,225,083.31</u>	<u>(245.01)%</u>	<u>(503,173.00)</u>	<u>366,030.52</u>	<u>(72.74)%</u>

Cameron Park
Community Services District



Agenda Transmittal

DATE: February 21, 2024

FROM: Alan Gardner, General Manager

AGENDA ITEM #5: GENERAL MANAGER'S REPORT

RECOMMENDED ACTION: Receive and File

1. I have continued becoming familiar with the District, its organization, recordkeeping, staff and business practices. I can report that all of our staff want us to recover from the retreat caused in part by Covid 19 and exhibit a can-do attitude. **OUR NEW MOTTO IS "YES WE CAN."**

Our New Motto is
YES WE CAN!
PLAN YOUR
EVENTS WITH US!
Please suggest activities
for any age — day or night!

- * Special Events
- * Youth Programs
- * Adult Programs
- * Senior Programs
- * Aquatics
- * Facility Rentals
- * **Volunteers Welcome**

PROGRAMS * EVENTS * ACTIVITIES FOR ALL AGES
AQUATICS * PARKS * FACILITY RENTALS

Stay Informed! Visit our website and subscribe to our FREE email service for News & Events or Meetings
2502 Country Club Drive, Cameron Park • 530-677-2231 • www.cameronpark.org

2. I am pleased to announce on February 12, 2024 Kaylee Mullins joined the CPCSD as our new receptionist. She comes to us with over 3 years of legal background from the Department of Social Services to the Department of Child Support Services, her favorite hobbies include riding

her motorcycle, photography, hiking/adventuring with her pup Brutus, reading, and enjoying the life she has been given. She appreciates all the little things life offers her and she loves bringing in positive energy anywhere she goes. She is happy to be joining the team of CSD and can't wait to see where it leads!



3. We have reviewed events intended through August. I am very pleased to note that the Union will be partnering with us to both advertise our events and provide some volunteers. The Union's hope is that the assistance will help us recover and develop reliable revenue that can benefit both the community and staff. As you probably know, our hourly staff can be flexed or work overtime, but we cannot ask them to volunteer at any time for District activities. One of our recent employees is experienced in developing and managing volunteers and we intend to present a positive image and encourage participation.
4. We held the four committee meetings, and the mid-year budget review and audit have both been forwarded for action. The committee recommended the Consent Calendar for the mid-year review and I agree. While the fire section is only adjusted through December, there are no significant variances that need Board action at this time. The audit has been placed on the Agenda for general discussion. I complement our Finance Officer and her team for their very substantial work in trying to bring our annual audit requirements current. I did hear a question about why the audit report doesn't mention internal controls. None of the audits review

internal controls unless they spot and ask about an irregularity. From my review our Finance Team has continually acted to improve and standardize processes and control points. That will continue.

5. One change just established has placed the safety issues for the entire District, including instruction, management, scheduling, reporting and recordkeeping, under one team. This will preclude less transparent reporting and action. As part of this change, you will soon find notices throughout the District about who or what agency to call in an emergency or when there is an after-hours problem. You can already see the increased safety signage around the community center and will soon be around the lake and trail heads. I will be asking the Sheriff to occasionally have a deputy park a marked vehicle during drop-off or pickup at the school when cars transit our property at an unsafe speed. We will also be talking with the school administration and request a note to parents be included in future school communication.

6. Our Parks & Facilities Supervisor, Finance Officer and I have also been discussing necessary or desired projects as gathered from residents, staff and our review and analysis. First and foremost is a new electronic gate at the park. Parking revenues are down substantially as are annual pass sales. We discussed this in the Parks Committee and were supported in making the gate first out of authorized funds. We will also submit the cost to be paid from one of our funds based on a prior precedent. The Committee has now suggested the Board pick the additional projects to be outlined by the Architect. This was part of the delay last year when the Board first wanted an Architect to suggest which projects made sense. It is your choice. But may I respectfully suggest that the staff recommended initial project list now includes the following high value items:
 - a. The gate, including security cameras and supplemental lighting.
 - b. Opening the aggregate wall by 20' between the lagoon and main lake which will greatly enhance access and safe launching of even float tubes, and increase use. The State Department of Water Resources controls this. We are inquiring as to the requirements. Additionally, we are inquiring about some dredging at both inlets to the lake which are significantly impacted and restrict flows that impact lake health during low water flows.
 - c. Four or five pickle ball courts at Christie McCullough Park between the current parking lot and the fields, up against the freeway.
 - d. A bubbler to help turn over the lake, cool it, reduce algae and enhance the lake's health for both human and nonhuman users. The original bubbler design would cover the whole lake with sunken pipe, but even a partial project would be useful.
 - e. Repair and maintenance at the community center including pool tile repair and potential addition of shade structures, a small splash pad at the pre-plumbed slide location, and internal painting and grant supported communication upgrades to increase marketability.

- f. Convert the pickle ball former tennis court at the lake 50/50 for bocce ball and an ADA playground. We should be able to obtain grant funds for the playground. Regardless both can be charged against existing special fund categories.
7. In terms of near-term revenue generators, we are exploring pickle ball tournaments, with three courts in the gym and two in the theater room. Our recent employee who's good with volunteers is also adept at potential tournament activities. We also are exploring reviving disc golf on a contracted basis.
8. This may seem like a lot with our small staff, but Union help, growing a team of volunteers, and staging activities we can advance the parks and recreation half of the District. We can begin the path to positive revenue from cost-based activities that will begin to and continue to polish our image and provide service. Many of the activities like another car show or two will be filtered in, with some not until 2025 given the necessary lead times.
9. Outreach: attended Rotary, Board of Supervisors, met the fire chiefs in both potential partners and Rescue, met the airport manager and board member, regularly walk around and talk with visitors and groups using the Community Center. Also met several Cameron Park businesses.



Agenda Transmittal

DATE: February 6, 2024

FROM: Christina Greek, Finance Officer

AGENDA ITEM #6: FISCAL YEAR 2021-22 DRAFT AUDIT REPORT

RECOMMENDED ACTION: REVIEW, DISCUSS, AND APPROVE

Budget and Administration Committee

The Budget and Administration Committee reviewed the report on February 6, 2024 and forwarded it to the Board of Directors.

Please find attached the FY 2021-2022 Draft Audit Report for your review and approval to forward to the Board Director's at their next meeting to be held on February 21, 2024.

The Auditor's opinion indicates the District's FY 2021-22 "financial statements present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information" and "the respective changes in financial position are in accordance with Generally Accepted Accounting Principles (GAAP)". In short, no Audit findings are attached to this FY 2021-22 Draft Audit Report, which is the highest rating for an Audit.

In addition, the Auditor noted no observations and recommendations during the current or prior year.

Attachments:

- 6A – Management Report, June 30, 2022
- 6B – Basic Financial Statements, June 30, 2022

DRAFT

1/3/2024

To be used only for management discussion purposes; engagement is incomplete; this draft is subject to final review and possible revision. ****Report/Letter date is TENTATIVE-TBD****

CAMERON PARK COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS & MANAGEMENT REPORT

For the Year Ended

JUNE 30, 2022

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Board of Directors
Cameron Park Community Services District
Cameron Park, California

In planning and performing our audit of the financial statements of Cameron Park Community Services District as of and for the year ended June 30, 2022, in accordance with auditing standards generally accepted in the United States of America, we considered Cameron Park Community Services District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the organization's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

During our audit, we noted certain matters involving internal controls and other operational matters that are presented for your consideration in this report. We will review the status of these comments during our next audit engagement. Our comments and recommendations, all of which have been discussed with appropriate members of management, are not intended to be all-inclusive, but rather represent those matters that we considered worthy of your consideration. Our comments and recommendations are submitted as constructive suggestions to assist you in strengthening controls and procedures; they are not intended to reflect on the honesty or integrity of any employee. We will be pleased to discuss these comments in further detail at your convenience, to perform any additional study of these matters, or to assist Cameron Park Community Services District in implementing the recommendations.

This report is intended solely for the information and use of management of Cameron Park Community Services District and others within the organization, and is not intended to be, and should not be, used by anyone other than these specified parties.

We thank Cameron Park Community Services District's staff for its cooperation during our audit.

O'Connor & Company.

Novato, California

Board of Directors
Cameron Park Community Services District
Cameron Park, California

We have audited the basic financial statements of Cameron Park Community Services District (the District) for the year ended June 30, 2022. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated August 30, 2022, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement and are fairly presented in accordance with U.S. generally accepted accounting principles. Because an audit is designed to provide reasonable, but not absolute assurance and because we did not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us.

As part of our audit, we considered the internal control of the District. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the District are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during the year. We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. We evaluated the key factors and assumptions used to develop the accounting estimates in determining that they are reasonable in relation to the financial statements taken as a whole. The most sensitive estimate(s) affecting the financial statements were:

- Accrual and disclosure of compensated absences
- Capital asset lives and depreciation expense.
- Pension plan and post-employment benefit actuarial assumptions
- Fair value of investments and financial instruments.
- Accrual and disclosure of lease liabilities.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Audit Adjustments

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. For the purposes of this letter, professional standards define an audit adjustment as a proposed correction of the financial statements that, in our judgment, may not have been detected except through our auditing procedures. An audit adjustment may or may not indicate matters that could have a significant effect on the District's financial reporting process (that is, cause future financial statements to be materially misstated).

There were no audit adjustments proposed for June 30, 2022.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated XX/XX/XX.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the Management's Discussion and Analysis, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

This report is intended solely for the information and use of management and the Board of Directors of the District and others within the organization, and is not intended to be, and should not be, used by anyone other than these specified parties.

Cameron Park Community Services District
MANAGEMENT REPORT
For the Year Ended June 30, 2022

Current Year Observation

1. Lease Capitalization Policy

Observation:

Cameron Park Community Services District (the District) implemented Governmental Accounting Standards Board Statement No. 87, Leases, which became effective for the year ended June 30, 2022, and had immaterial effects on the financial statements. This new standard requires leases to be capitalized as intangible assets. In compliance with the new accounting statement the District should consider formalizing a capitalization policy for leases similar to their capitalization policy for capital assets.

Recommendation:

We recommend the District consider formalizing a capitalization policy for leases liabilities and the right to use assets over \$40,000.

Prior Year Observations

There were no prior year observations.

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1/3/2024

To be used only for management discussion purposes; engagement is incomplete; this draft is subject to final review and possible revision. ****Report/Letter date is TENTATIVE-TBD****

**CAMERON PARK COMMUNITY
SERVICES DISTRICT**

CAMERON PARK, CALIFORNIA

ANNUAL FINANCIAL REPORT

JUNE 30, 2022

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Cameron Park Community Services District
Cameron Park, California

Opinions

We have audited the accompanying financial statements of the governmental activities and each major fund of Cameron Park Community Services District and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Cameron Park Community Services District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund Cameron Park Community Services District, as of June 30, 2022 and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Cameron Park Community Services District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Cameron Park Community Services District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Cameron Park Community Services District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Cameron Park Community Services District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis (pages 3-6) and the required supplementary information (page 28-31), as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary data (pages 32-33) is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly presented in all material respects in relation to the financial statements taken as a whole.

O'Connor & Company.

Novato, California

Cameron Park Community Services District
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)
For the Year Ended June 30, 2022

Cameron Park Community Services District's (the "District") Management's Discussion and Analysis (MD&A) is designed to (a) assist the reader in focusing on significant financial issues, (b) provide an overview of the District's financial activity, (c) identify changes in the District's financial position (its ability to address the next and subsequent year challenges), and (d) identify individual fund issues or concerns.

Since the MD&A is designed to focus on the current year's activities, resulting changes and currently known facts, please read it in conjunction with the District's basic financial statements.

OVERVIEW OF FINANCIAL STATEMENTS

This annual report consists of three parts: management's discussion and analysis (this section), the basic financial statements and required supplementary information. The basic financial statements include two kinds of statements that present different views of the District.

The first two statements are government-wide financial statements that provide both short-term and long-term information about the District's overall financial status.

The remaining statements are fund financial statements that focus on individual parts of the District, reporting the District's operation in more detail than the government-wide statements.

The fund financial statements are composed of:

- Governmental fund statements which tell how basic services were financed in the short term, as well as what remains for future spending.

The Statement of Net Position and the Statement of Activities

The Statement of Net Position and Statement of Activities report information about the District as a whole and about its activities. These statements include all assets and liabilities of the District using the accrual basis of accounting, which is similar to the accounting used by private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the District's net position as well as changes to that net position. Net position is the difference between assets and liabilities, which is one way to measure the District's financial health, or financial position. Over time, increases or decreases in the District's net position are one indicator of whether its financial health is improving or deteriorating. To assess the overall health of the District, you need to consider additional non-financial factors including the condition of the District's buildings and other facilities.

REPORTING THE DISTRICT'S MOST SIGNIFICANT FUNDS

Fund Financial Statement

The fund financial statements provide more detailed information about the District's most significant funds, not the District as a whole. Funds are accounting devices for District use to keep track of specific sources of funding and spending on programs:

- Some funds are required by law and covenants.
- The District establishes other funds to control and manage money for particular purposes or to show that certain revenues have been properly used.

Cameron Park Community Services District
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)
 For the Year Ended June 30, 2022

Governmental Funds

The District's basic services are reported in governmental funds, which generally focus on how money flows into and out of those funds and the balances left at year end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash, and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of fund information, which helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, we provide additional information at the bottom of the governmental fund statements that explains the relationship (or differences) between them.

FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

The following table summarizes the District's net position as of June 30, 2022:

Table 1
Governmental Activities Net Position

	Governmental Activities	
	2022	2021
Current and other assets	\$ 8,859,361	\$ 8,513,424
Capital assets, net of accumulated depreciation	19,093,000	18,768,224
Total assets	<u>27,952,361</u>	<u>27,281,648</u>
Deferred outflows of resources	<u>648,415</u>	<u>647,073</u>
Current liabilities	1,022,497	1,209,945
Long-term debt outstanding	<u>9,124,276</u>	<u>10,749,504</u>
Total liabilities	<u>10,146,773</u>	<u>11,959,449</u>
Deferred inflows of resources	<u>1,204,297</u>	<u>475,098</u>
Net position:		
Net investment in capital assets	13,281,346	12,519,309
Restricted	4,584,609	3,959,926
Unrestricted	<u>(616,249)</u>	<u>(985,061)</u>
Total net position	<u>\$ 17,249,706</u>	<u>\$ 15,494,174</u>

The District's net position was \$17,249,706 for the fiscal year ended June 30, 2022.

The following table summarizes the District's change in net position for the year ended June 30, 2022:

Cameron Park Community Services District
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)
 For the Year Ended June 30, 2022

Table 2
Changes in Net Position

	Governmental Activities	
	2022	2021
Revenues		
Program revenues:		
Charges for services	\$ 1,983,275	\$ 1,213,552
Operating contributions and grants	<u>1,298,234</u>	<u>1,191,899</u>
Subtotal program revenues	<u>3,281,509</u>	<u>2,405,451</u>
General revenues:		
Property taxes	5,540,059	5,376,199
Franchise fees	218,982	206,526
Interest income	<u>25,147</u>	<u>26,823</u>
Total revenues	<u>9,065,697</u>	<u>8,014,999</u>
Program Expenses		
General government	801,917	1,664,820
Recreation	483,730	352,220
Public safety - fire protection	4,519,481	3,828,900
Parks	607,466	1,205,213
Maintenance	628,512	785,040
Interest and fees	<u>269,059</u>	<u>199,306</u>
Total expenses	<u>7,310,165</u>	<u>8,035,499</u>
Change in Net Position	<u>\$ 1,755,532</u>	<u>\$ (20,500)</u>

Government Activities

For the 2022 fiscal year, the total District revenues were \$9,065,697 and the total District expenses were \$7,310,165. The difference of \$1,755,532 is the change in net position bringing the total net position to \$17,249,706 on June 30, 2022. The main sources of revenue for the District are charges for services, operating grants, and property taxes. District taxpayers ultimately financed \$5,540,059 for these activities through local taxes and assessments.

Capital Assets

At June 30, 2022, the District had \$19,093,000 in a broad range of capital assets, including land, buildings and furniture and equipment.

Table 3
Capital Assets at Year End

	2022	2021
Land	\$ 8,093,000	\$ 8,093,000
Construction in progress	181,506	724,803
Land and park improvements	710,830	710,830
Buildings and structures	16,538,909	15,953,096
Furniture and equipment	5,119,929	4,270,256
Accumulated depreciation	<u>(11,551,174)</u>	<u>(10,983,761)</u>
Net capital assets	<u>\$ 19,093,000</u>	<u>\$ 18,768,224</u>

Cameron Park Community Services District
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)
 For the Year Ended June 30, 2022

Debt Administration

The District made all scheduled repayments of existing debt. Each of the District's debt issues is discussed in detail in Note 4 to the basic financial statements. As of June 30, 2022, the District's debt comprised:

Net pension liability	\$ 768,116
Refunding bond	5,729,000
F-250 Fire truck Utility lease	531,856
Compensated absences	32,782
Other post-employment benefits	<u>2,062,522</u>
Total	<u>\$ 9,124,276</u>

Economic Outlook and Major Initiatives

Financial planning is based on specific assumptions from recent trends, State of California economic forecasts and historical growth patterns in the various communities served by the District.

The economic condition of the District as it appears on the balance sheet reflects financial stability and the potential for organizational growth. The District will continue to maintain a watchful eye over expenditures and remain committed to sound fiscal management practices to deliver the highest quality service to the citizens of the area.

Contacting the District's Financial Management

This financial report is designed to provide citizens, taxpayers, investors and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have any questions regarding this report or need additional financial information, contact the General Manager, Cameron Park Community Services District, 2502 Country Club Drive, Cameron Park, California, 95682.

Cameron Park Community Services District
STATEMENT OF NET POSITION
 June 30, 2022

ASSETS

Cash and investments	\$ 8,702,568
Accounts receivable	156,793
Non-depreciable capital assets	8,274,506
Depreciable capital assets, net	<u>10,818,494</u>
Total assets	<u>27,952,361</u>

DEFERRED OUTFLOWS OF RESOURCES

Deferred outflows of resources - pension	<u>648,415</u>
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LIABILITIES

Accounts payable	888,772
Accrued expenses	133,725
Long-term liabilities:	
Due within one year:	
Refunding bonds	469,000
Fire Truck lease	82,654
Due after one year:	
Refunding bonds	5,260,000
Fire Truck lease	449,202
Compensated absences	32,782
Other post-employment benefits	2,062,522
Net pension liability	<u>768,116</u>
Total due after one year	<u>8,572,622</u>
Total liabilities	<u>10,146,773</u>

DEFERRED INFLOWS OF RESOURCES

Deferred inflows of resources - OPEB	64,261
Deferred inflows of resources - pension	<u>1,140,036</u>
Total deferred inflows of resources	<u>1,204,297</u>

NET POSITION

Net investment in capital assets	13,281,346
Restricted	4,584,609
Unrestricted	<u>(616,249)</u>
Total net position	<u>\$ 17,249,706</u>

The accompanying notes are an integral part of these financial statements.

Cameron Park Community Services District
STATEMENT OF ACTIVITIES
 For the year ended June 30, 2022

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net (Expense) Revenue and Changes in Net Position</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	<u>Total Governmental Activities</u>
Governmental activities:					
General government	\$ 801,917	\$ -	\$ 1,298,234	\$ -	\$ 496,317
Recreation	483,730	982,355	-	-	498,625
Public safety	4,519,481	414,300	-	-	(4,105,181)
Parks	607,466	549,115	-	-	(58,351)
Facility	628,512	37,505	-	-	(591,007)
Interest and fees	269,059	-	-	-	(269,059)
	<u>\$ 7,310,165</u>	<u>\$ 1,983,275</u>	<u>\$ 1,298,234</u>	<u>\$ -</u>	<u>(4,028,656)</u>
General revenues:					
Taxes					5,540,059
Franchise fees					218,982
Use of money and property					<u>25,147</u>
Total general revenues					<u>5,784,188</u>
Change in net position					1,755,532
Net position beginning of period					<u>15,494,174</u>
Net position ending of period					<u>\$ 17,249,706</u>

The accompanying notes are an integral part of these financial statements.

Cameron Park Community Services District
 GOVERNMENTAL FUNDS
BALANCE SHEET
 June 30, 2022

	General	Fire Development	Parks Impact AB 1600	Nonmajor Governmental Funds	Total Governmental Funds
<u>ASSETS</u>					
Cash and investments	\$ 4,134,311	\$ 1,039,924	\$ 1,565,401	\$ 1,962,932	\$ 8,702,568
Accounts receivable	95,020	-	-	61,773	156,793
Due from other funds	66,037	-	-	-	66,037
Total assets	<u>\$ 4,295,368</u>	<u>\$ 1,039,924</u>	<u>\$ 1,565,401</u>	<u>\$ 2,024,705</u>	<u>\$ 8,925,398</u>
<u>LIABILITIES</u>					
Accounts payable	\$ 848,701	\$ -	\$ -	\$ 40,071	\$ 888,772
Accrued expenses	55,981	-	-	5,350	61,331
Due to other funds	-	-	-	66,037	66,037
Total liabilities	<u>904,682</u>	<u>-</u>	<u>-</u>	<u>111,458</u>	<u>1,016,140</u>
<u>FUND BALANCES</u>					
Committed - stabilization reserve	65,000	-	-	-	65,000
Committed - economic uncertainties	400,000	-	-	-	400,000
Restricted	-	1,039,924	1,565,401	1,979,284	4,584,609
Unassigned	2,925,686	-	-	(66,037)	2,859,649
Total fund balances	<u>3,390,686</u>	<u>1,039,924</u>	<u>1,565,401</u>	<u>1,913,247</u>	<u>7,909,258</u>
Total liabilities and fund balances	<u>\$ 4,295,368</u>	<u>\$ 1,039,924</u>	<u>\$ 1,565,401</u>	<u>\$ 2,024,705</u>	<u>\$ 8,925,398</u>

The accompanying notes are an integral part of these financial statements.

Cameron Park Community Services District
 Reconciliation of the
GOVERNMENTAL FUNDS - BALANCE SHEET
 with the Governmental Activities
STATEMENT OF NET POSITION
 For the year ended June 30, 2022

TOTAL FUND BALANCES - TOTAL GOVERNMENTAL FUNDS \$ 7,909,258

Amounts reported for Governmental Activities in the Statement of Net Position are different from those reported in the Governmental Funds above because of the following:

CAPITAL ASSETS

Capital Assets used in Governmental Activities are not current assets or financial resources and therefore are not reported in the Governmental Funds 19,093,000

LONG-TERM ASSETS AND LIABILITIES

The assets and liabilities below are not due and payable in the current period and therefore are not reported in the Funds:

Fire truck lease	(531,856)
Other bonds	(5,729,000)
Accrued interest	(72,394)
Other post-employment benefits	(2,062,522)
Deferred inflows of resources - OPEB	(64,261)
Non-current portion of compensated absences	(32,782)
Deferred inflows - pension	(1,140,036)
Deferred outflows - pension	648,415
Net pension liability	<u>(768,116)</u>

NET POSITION OF GOVERNMENTAL ACTIVITIES \$ 17,249,706

The accompanying notes are an integral part of these financial statements.

Cameron Park Community Services District
 GOVERNMENTAL FUNDS
STATEMENT OF REVENUES,
 EXPENDITURES AND CHANGES IN FUND BALANCES
 For the year ended June 30, 2022

	General	Fire Development	Parks Impact AB 1600	Other Governmental Funds	Total Governmental Funds
Revenues:					
Property taxes	\$ 4,602,535	\$ -	\$ -	\$ 937,524	\$ 5,540,059
Franchise fees	218,982	-	-	-	218,982
Intergovernmental	1,254,404	-	-	43,830	1,298,234
Charges for services	599,905	124,570	549,115	327,235	1,600,825
Donations	382,450	-	-	-	382,450
Other income	4,213	-	-	1,890	6,103
Interest	1,609	4,132	5,553	7,750	19,044
Total revenues	<u>7,064,098</u>	<u>128,702</u>	<u>554,668</u>	<u>1,318,229</u>	<u>9,065,697</u>
Expenditures:					
General government	607,415	-	-	194,502	801,917
Recreation	484,301	-	-	-	484,301
Public safety	4,544,157	1,246	-	76,103	4,621,506
Parks	530,942	-	5,490	-	536,432
Facility	938,358	-	-	280,415	1,218,773
Capital outlay	612,265	-	-	-	612,265
Debt service:					
Principal	-	-	-	600,323	600,323
Interest	-	-	-	196,665	196,665
Total expenditures	<u>7,717,438</u>	<u>1,246</u>	<u>5,490</u>	<u>1,348,008</u>	<u>9,072,182</u>
Excess (deficit) of revenues over (under) expenditures	<u>(653,340)</u>	<u>127,456</u>	<u>549,178</u>	<u>(29,779)</u>	<u>(6,485)</u>
Other financing sources (uses):					
Debt proceeds	612,265	-	-	-	612,265
Transfer in	-	-	-	125,191	125,191
Transfer out	(36,660)	-	(88,531)	-	(125,191)
Total other financing sources (uses):	<u>575,605</u>	<u>-</u>	<u>(88,531)</u>	<u>125,191</u>	<u>612,265</u>
Net change in fund balance	(77,735)	127,456	460,647	95,412	605,780
Fund balances, beginning of period	3,468,421	912,468	1,104,754	1,817,835	7,303,478
Fund balances, end of period	<u>\$ 3,390,686</u>	<u>\$ 1,039,924</u>	<u>\$ 1,565,401</u>	<u>\$ 1,913,247</u>	<u>\$ 7,909,258</u>

The accompanying notes are an integral part of these financial statements.

Cameron Park Community Services District
RECONCILIATION OF THE NET CHANGE IN FUND BALANCES -
TOTAL GOVERNMENTAL FUNDS
with the
CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES
For the year ended June 30, 2022

Total net change in fund balances - governmental funds	\$	605,780
CAPITAL ASSETS TRANSACTIONS		
Governmental Funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is capitalized and allocated over their estimated useful lives and reported as depreciation expense.		
The capital outlay expenditures are therefore added back to the fund balance		901,917
Depreciation expense is deducted from the fund balance		(577,141)
LONG-TERM DEBT PROCEEDS AND PAYMENT		
Bond proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Net Position.		
Repayment of bond principal is an expenditure in the governmental funds, but in the Statement of Net Position the repayment reduces long-term liabilities.		
Repayment of debt principal is added back to the fund balance		600,323
Fire Truck lease proceeds		(612,265)
Governmental funds record pension expense as it is paid. However, in the Statement of Activities those costs are reversed as deferred outflows/(inflows) and an increase/(decrease) in net pension liability.		
		898,975
ACCRUAL OF NON-CURRENT ITEMS		
The amounts below included in the Statement of Activities do not provide (or require) the use of current financial resources and therefore are not reported as revenue or expenditures in the governmental funds (net change):		
Other post-employment benefits		9,766
Accrued interest		(72,394)
Compensated absences		571
		571
Changes in net position of governmental activities	\$	1,755,532

The accompanying notes are an integral part of these financial statements.

Cameron Park Community Services District
NOTES TO FINANCIAL STATEMENTS
For the Year Ended June 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of Cameron Park Community Services District (the "District") have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the District's accounting policies are described below.

A. Reporting Entity

The District was duly organized and formed on June 26, 1961, pursuant to the Community Services District Law of the State of California (Division 2 of Title 6 of the Government Code, Section 61000, et seq.). The District was primarily formed to provide fire protection and park and recreation services but has the authority to provide many other services, including police protection, garbage collection and disposal, water, sewer, electric, street lighting, and mosquito abatement. The District is governed by a five-member elected Board of Directors.

The District has defined its reporting entity in accordance with GASB Statement No. 14, *The Financial Reporting Entity*, which provides guidance for determining which governmental activities, organizations, and functions should be included in its reporting entity.

The District levies assessments and provides services to eighteen Lighting and Landscaping Districts which are operated under the Lighting and Landscaping Act of 1972. All parcels within each Lighting and Landscaping District are assessed at varying rates depending upon the increased property values created by the installation of nearby public improvements.

B. Basis of Presentation - Government-Wide Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all the non-fiduciary activities of the primary government and its component units. The effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. The District has no business-type activities or component units.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Certain indirect costs are allocated from the general government activity to the recreation and park activity based on relative percentages or prior year actual operating expenditures. Program revenues include 1) charges to customers who purchase, use or directly benefit from the goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *full accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue when reimbursable costs are incurred under the accrual basis of accounting.

Cameron Park Community Services District
NOTES TO FINANCIAL STATEMENTS
For the Year Ended June 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. Basis of Presentation - Fund Financial Statements

The accounts of the District are organized on the basis of funds. A fund is a separate accounting entity with a self-balancing set of accounts. Each fund was established for the purpose of accounting for specific activities in accordance with applicable regulations, restrictions, or limitations. Separate financial statements are provided for each governmental fund. Major individual governmental funds are reported as separate columns in the fund financial statements.

The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and how spending activities are controlled.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

The District may fund programs with a combination of cost-reimbursement grants, categorical block grants, and general revenues. Thus, both restricted and unrestricted net position may be available to finance program expenditures. The District's policy is to first apply restricted grant resources to such programs, followed by general revenues if necessary.

Governmental capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of governmental long-term debt and acquisitions under capital leases are reported as other financing sources.

Non-exchange transactions, in which the District gives or receives value without directly receiving or giving equal value in exchange, include taxes, grants, entitlements, and donations. On the accrual basis, revenue from taxes is recognized in the fiscal year for which the taxes are levied or assessed. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

The emphasis of fund financial statements is on major governmental funds, each of which is displayed in a separate column. All remaining governmental funds are aggregated and reported as non-major funds in a single column, regardless of their fund type. Major funds are those that have assets, liabilities, revenue or expenditures equal to ten percent of their fund-type total. The General Fund is always a major fund. The District may also select other funds it believes should be presented as major funds.

The District reports the following major governmental fund types:

General Fund – this is the District's primary operating fund. It is used to account for all activities, except those required to be accounted for in another fund.

Fire Development Special Revenue Fund - this fund was established to account for the purchase of capital equipment to support public safety services.

Park Impact AB1600 Fund - this fund was established to account for the park impact fee and related activities and associated costs.

Cameron Park Community Services District
NOTES TO FINANCIAL STATEMENTS
For the Year Ended June 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. Basis of Presentation - Fund Financial Statements (concluded)

Other Governmental Funds are comprised of several non-major funds that include funds for separate smaller landscaping districts, funds reserved for specific capital acquisitions, fire prevention and safety and other miscellaneous fund balances.

D. Budgets

Budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP). Annual appropriated budgets are adopted and amended as required for the General Fund, the CC & R Special Revenue Fund, and the Impact Fee Special Revenue Fund and for active Lighting and Landscaping Special Revenue Funds. For each legally adopted operating budget, expenditures may not exceed budgeted appropriations at the activity level. The legal appropriation basis is at the level called "Department" (e.g., Parks) or an entire fund (e.g., CC & R Special Revenue Fund).

General fund expenditures were under appropriations in the amount of \$607,450.

E. Cash and Investments

The District pools cash resources of its various funds to facilitate the management of cash. Cash applicable to a particular fund is readily identifiable. The balance in the pooled cash and investment account is available to meet current operating requirements.

F. Interfund Transactions

Interfund transactions are reflected as loans, services provided, reimbursements, or transfers. Loans are reported as receivables and payables, as appropriate, and are referred to as due from/due to other funds.

Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures. Reimbursements occur when one fund incurs a cost, charges the appropriate benefitting fund and reduces its cost as a reimbursement. All other interfund transactions are treated as transfers.

G. Capital Assets

Capital assets for governmental fund types are not capitalized in the funds used to acquire or construct them. Capital acquisitions are reflected as expenditures in the governmental fund, and the related assets are reported in the government-wide financial statements. Capital assets, owned by the District, are stated at historical cost or estimated historical cost, if actual historical cost is not available.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

- Structures and improvements: 5 to 30 years
- Equipment: 3 to 20 years

It is the policy of the District to capitalize all land, structures and improvements, and equipment, except assets costing less than \$5,000.

H. Compensated Absences

An employee accumulates vacation time in accordance with the employee's respective "Memorandum of Understanding." The amount of vacation and sick time vested and accrued depends on years of service and date of hire. Vacation vested may be accumulated not to exceed 240 hours and is paid in full upon termination or retirement.

Cameron Park Community Services District
NOTES TO FINANCIAL STATEMENTS
For the Year Ended June 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)H. Compensated Absences (concluded)

Sick leave time may be accumulated without limit from year to year. Upon non-disciplinary separation from the District, after one year of consecutive District employment, the District will apply 100% of represented employees sick leave as retirement service credits. Upon retirement at age 55 or over after at least 5 years of consecutive District employment, or upon industrial disability retirement, the District will apply 100% of represented employee's sick leave as retirement service credits. In the event of death of the employee, the District will pay to the employee's designated beneficiary 100% of accumulated sick leave up to 960 hours.

I. Property Taxes

All property taxes are collected and allocated by the County of El Dorado (the County) to the various taxing entities. Property taxes are determined annually as of January 1 and attach as an enforceable lien on real property as of July 1. Taxes are due November 1 and February 1 and are delinquent if not paid by December 10 and April 10, respectively. The District participates in the County "Teeter-Plan" method of property tax distribution. Under the Teeter Plan, the County remits property taxes to the District based on assessments, not on collections, according to the following schedule: 55 percent in December, 40 percent in April, and 5 percent at the end of the fiscal year. Property tax is recognized when it is available and measurable. The District considers property tax as available if it is received within 60 days after fiscal year end.

J. Net Position

GASB Statement No. 34 added the concept of Net Position, which is measured on the full accrual basis, to the concept of Fund Balance, which is measured on the modified accrual basis.

Net position is the excess of all the District's assets over all its liabilities, regardless of fund. Net position is divided into three captions under GASB Statement No. 34. These captions apply only to net position, which is determined only at the Government-wide level, and are described below:

Invested in capital, net of related debt describes the portion of net position that is represented by the current net book value of the District's capital assets, less the outstanding balance of any debt issued to finance these assets.

Restricted describes the portion of net position that is restricted as to use by the terms and conditions of agreements with outside parties, governmental regulations, laws, or other restrictions that the District cannot unilaterally alter. These include amounts for debt service requirements.

Unrestricted describes the portion of net position that is not restricted to use.

K. Fund Equity

The accompanying basic financial statements reflect certain changes that have been made with respect to the reporting of the components of Fund Balances for governmental funds. In previous years, fund balances for governmental funds were reported in accordance with previous standards that included components for reserved fund balance, unreserved fund balance, designated fund balance, and undesignated fund balance. Due to the implementation of GASB Statement No. 54, the components of the fund balances of governmental funds now reflect the component classifications described below.

Nonspendable fund balance includes amounts that are not in a spendable form, such as prepaid items or supplies inventories, or that are legally or contractually required to remain intact, such as principal endowments.

Cameron Park Community Services District
NOTES TO FINANCIAL STATEMENTS
For the Year Ended June 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (concluded)

K. Fund Equity (concluded)

Restricted fund balance includes amounts that are subject to externally enforceable legal restrictions imposed by outside parties (i.e., creditors, grantors, contributors) or that are imposed by law through constitutional provisions or enabling legislation.

Committed fund balance includes amounts whose use is constrained by specific limitations that the government imposes upon itself, as determined by a formal action of the highest level of decision-making authority. The Board of Directors serves as the District's highest level of decision-making authority and has the authority to establish, modify or rescind a fund balance commitment via minutes action.

Assigned fund balance includes amounts intended to be used by the District for specific purposes, subject to change, as established either directly by the Board of Directors or by management officials to whom assignment authority has been delegated by the Board of Directors.

Unassigned fund balance is the residual classification that includes spendable amounts in the General Fund that are available for any purpose.

When expenditures are incurred for purposes for which both restricted and unrestricted (committed, assigned or unassigned) fund balances are available, the District specifies that restricted revenues will be applied first. When expenditures are incurred for purposes for which committed, assigned or unassigned fund balances are available, the District's policy is to apply committed fund balance first, then assigned fund balance, and finally unassigned fund balance.

L. Use of Estimates

The process of preparing financial statements in conformity with U.S. generally accepted accounting principles requires the use of estimates and assumptions regarding certain types of assets, liabilities, revenues, and expenditures/expenses. Such estimates primarily relate to unsettled transactions and events as of the date of the financial statements. Accordingly, upon settlement, actual results may differ from estimated amounts.

M. Deferred Outflows and Inflows of Resources

Pursuant to GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, and GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*, the District recognizes deferred outflows and inflows of resources.

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. A deferred outflow of resources is defined as a consumption of net position by the government that is applicable to a future reporting period. In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. A deferred inflow of resources is defined as an acquisition of net position by the District that is applicable to a future reporting period.

N. Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the District's California Public Employees' Retirement System (CalPERS) plans (Plans) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Cameron Park Community Services District
NOTES TO FINANCIAL STATEMENTS
 For the Year Ended June 30, 2022

NOTE 2 - CASH AND INVESTMENTS

The District participates in the El Dorado County Treasury. El Dorado County (the County) pools its funds with those of other districts in the County and invests the cash. These pooled funds are carried at cost, which approximates market value. Interest earned is deposited quarterly into participating funds. Any investment losses are proportionately shared by all funds in the pool.

The County is authorized to deposit cash and invest excess funds by California Government Code Section 53648 et seq. The funds maintained by the County are either secured by federal depository insurance or are collateralized.

Furthermore, the County Treasurer has a written investment policy, approved by the Board of Supervisors, which is more restrictive than state code as to terms of maturity and type of investment. Also, the County has an investment committee, which performs regulatory oversight for its pool as required by California Government Code Section 27134.

Cash balances from all funds are combined and invested to the extent possible pursuant to the District Board Approved Investment Policy and Guidelines and State Government Code.

Deposits and Investments	Carrying Amount	Market Value	Investment Risk
Cash in bank	\$ 3,618,774	\$ 3,618,774	AA
Cash in County Treasury	5,083,794	5,083,794	N/A
Total cash and investments	<u>\$ 8,702,568</u>	<u>\$ 8,702,568</u>	

A. Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for deposits and investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party.

California Law requires banks and savings and loan associations to pledge government securities with a market value of 110% of the District's cash on deposit or first trust deed mortgage notes with a value of 150% of the deposit as collateral for these deposits. Under California Law, this collateral is held in the District's name and places the District ahead of general creditors of the institution.

B. Authorized Investments

California statutes authorize the District to invest idle or surplus funds in a variety of credit instruments as provided for in California Government Code Section 53600, Chapter 4: Financial Affairs. The Government Code allows investments in the following instruments:

- Securities of the United States Government, or its agencies
- Small Business Administration loans
- Certificates of Deposit (or Time Deposits) placed with commercial banks and/or savings and loan companies
- Negotiable Certificates of Deposit
- Banker's Acceptances
- Commercial paper and medium-term corporate notes
- Local Agency Investment Fund (State Pool and County Pool) Demand Deposits
- Repurchase Agreements (Repos)
- Passbook Savings Account Demand Deposits - Reverse Repurchase Agreements
- County Cash Pool

Cameron Park Community Services District
NOTES TO FINANCIAL STATEMENTS
 For the Year Ended June 30, 2022

NOTE 2 - CASH AND INVESTMENTS (concluded)C. Fair Value Reporting - Investments

GASB Statement No. 72, *Fair Value Measurements and Application*, establishes a fair value hierarchy consisting of three broad levels: Level 1 inputs consist of quoted prices (unadjusted) for identical assets and liabilities in active markets that a government can access at the measurement date, Level 2 inputs consist of inputs other than quoted prices that are observable for an asset or liability, either directly or indirectly, that can include quoted prices for similar assets or liabilities in active or inactive markets, or market-corroborated inputs, and Level 3 inputs have the lowest priority and consist of unobservable inputs for an asset or liability. The District's investments in the El Dorado County Treasurer's Investment Fund were an uncategorized input and not defined as a Level 1-3 input.

NOTE 3 - CAPITAL ASSETS

An analysis of capital assets as of June 30, 2022, is as follows:

	Balance at 07/01/21	Increase	Decrease	Balance at 6/30/22
<u>Governmental Activities</u>				
Capital assets, not being depreciated:				
Land	\$ 8,093,000	\$ -	\$ -	\$ 8,093,000
Construction in progress	724,803	161,625	704,922	181,506
Total capital assets, not being depr.	<u>8,817,803</u>	<u>161,625</u>	<u>704,922</u>	<u>8,274,506</u>
Capital assets, being depreciated:				
Land improvements	710,830	-	-	710,830
Buildings and structures	15,953,096	585,813	-	16,538,909
Furniture and equipment	4,270,256	861,870	12,197	5,119,929
Total capital assets, being depreciated	<u>20,934,182</u>	<u>1,447,683</u>	<u>12,197</u>	<u>22,369,668</u>
Less accumulated depreciation for:				
Land improvements	292,963	36,359	-	329,322
Buildings and structures	6,785,618	373,493	-	7,159,111
Furniture and equipment	3,905,180	167,289	9,728	4,062,741
Total accumulated depreciation	<u>10,983,761</u>	<u>577,141</u>	<u>9,728</u>	<u>11,551,174</u>
Total capital assets being depr. - net	<u>9,950,421</u>	<u>870,542</u>	<u>2,469</u>	<u>10,818,494</u>
Capital assets - net	<u>\$ 18,768,224</u>	<u>\$ 1,032,167</u>	<u>\$ 707,391</u>	<u>\$ 19,093,000</u>
<u>Depreciation allocation:</u>				
Parks				\$ 80,800
Facility				311,656
Public safety				184,685
Total				<u>\$ 577,141</u>

Cameron Park Community Services District
NOTES TO FINANCIAL STATEMENTS
 For the Year Ended June 30, 2022

NOTE 4 - LONG-TERM DEBT

The following is a summary of changes in long-term debt as of June 30, 2022:

	Balance at 07/01/21	Increase	Decrease	Balance at 6/30/22	Current
Refunding bond	\$ 6,171,000	\$ -	\$ 442,000	\$ 5,729,000	\$ 469,000
Fire Truck Lease	77,915	-	77,915	-	-
F-250 Fire Truck Utility Lease	-	612,265	80,409	531,856	82,654
Other post-employment benefits	2,136,549	-	74,027	2,062,522	-
Net pension liability	2,330,687	-	1,562,571	768,116	-
Compensated absences	33,353	-	571	32,782	-
Total	<u>\$10,749,504</u>	<u>\$ 612,265</u>	<u>\$2,237,493</u>	<u>\$ 9,124,276</u>	<u>\$ 551,654</u>

General Obligation Bonds, Series A

On August 24, 2005, the District issued \$8,685,000 in general obligation bonds. The bonds were issued at a premium of \$274,347. The bonds were issued for the purpose of constructing a new community center. The general obligation bonds are payable solely from *ad valorem* property taxes. The bonds were fully refunded with proceeds from Umpqua Bank at an interest rate of 3% through August 1, 2030.

Principal payments on the bonds are due August 1 and interest is due on August 1 and February 1 of every year. Debt service requirements are as follows:

Year Ending June 30	Principal	Interest	Total
2023	\$ 469,000	\$ 164,835	\$ 633,835
2024	510,000	150,150	660,150
2025	546,000	134,310	680,310
2026	585,000	117,345	702,345
2027	629,000	99,135	728,135
2028	673,000	79,605	752,605
2029	724,000	58,650	782,650
2030	770,000	36,240	806,240
2031	823,000	12,345	835,345
Total	<u>\$ 5,729,000</u>	<u>\$ 852,615</u>	<u>\$ 6,581,615</u>

Fire Truck Lease

On March 29, 2021, the District entered into a lease purchase agreement for a Fire truck in the amount of \$612,265. Principal payments on the lease are due April 1 and interest is due on April 1 of each year. The lease has an interest rate of 2.79%. Lease service requirements are as follows:

Year Ending June 30	Principal	Interest	Total
2023	\$ 82,654	\$ 14,850	\$ 97,504
2024	84,962	12,542	97,504
2025	87,334	10,170	97,504
2026	89,773	7,731	97,504
2027	92,279	5,225	97,504
2028	94,854	2,650	97,504
Total	<u>\$ 531,856</u>	<u>\$ 53,168</u>	<u>\$ 585,024</u>

Cameron Park Community Services District
NOTES TO FINANCIAL STATEMENTS
 For the Year Ended June 30, 2022

NOTE 5 - DEFINED BENEFIT PENSION PLAN

Plan Description: All qualified permanent and probationary employees are eligible to participate in the District's following cost-sharing multiple employers defined benefit pension plans (Plans):

- District Miscellaneous

The Plans are administered by the California Public Employees' Retirement System (CalPERS). Benefit provisions under the Plans are established by State statute and District resolution. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

Benefits Provided - CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries.

Benefits are based on years of credited service, equal to one year of full-time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: The Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

The Plan provisions and benefits in effect at June 30, 2022, are summarized as follows:

	<u>District Miscellaneous</u>	
	<u>Prior to January 1, 2013</u>	<u>On or after January 1, 2013</u>
Hire date		
Benefit formula	2% @ 55	2% @ 62
Benefit vesting schedule	5 years service	5 years service
Benefit payments	monthly for life	monthly for life
Retirement age	50 – 55	52 - 67
Monthly benefits, as a % of eligible compensations	2.0% to 2.7%	1.0% to 2.5%
Required employee contribution rates	7%	6.25%
Required employer contribution rates	8.892%	6.842%

Contributions - Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for the Plans are determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The District is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

For the year ended June 30, 2022, the contributions recognized as part of pension expense for each Plan were as follows:

	<u>All Plans</u>
Contributions – employer	\$ 256,747

As of June 30, 2022, the District reported net pension liabilities for its proportionate shares of the net pension liability of the Plans as follows:

Cameron Park Community Services District
NOTES TO FINANCIAL STATEMENTS
 For the Year Ended June 30, 2022

NOTE 5 - DEFINED BENEFIT PENSION PLAN (continued)

	<u>Proportionate Share of Net Pension Liability</u>
Miscellaneous	\$ 497,839
Safety	<u>270,277</u>
Total Net Pension Liability	<u>\$ 768,116</u>

The District's net pension liability for the Plans is measured as the proportionate share of the net pension liability. The net pension liability of the Plans is measured as of June 30, 2021, and the total pension liability for each Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2020 rolled forward to June 30, 2021 using standard update procedures. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, actuarially determined.

The District's proportionate share of the net pension liability for each Plan as of June 30, 2021 and 2022 was as follows:

<u>District's Plans</u>	<u>All Plans</u>
Proportion - June 30, 2021	.02142%
Proportion - June 30, 2022	.0142%
Change – Increase (Decrease)	.0072%

For the year ended June 30, 2022, the District recognized pension expense of \$642,227. On June 30, 2022, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Changes in assumptions	\$ -	\$ -
Differences between expected and actual experience	102,004	-
Differences between projected and actual investment earnings	-	595,454
Differences between employer's contributions and proportionate share of contributions	21,450	518,819
Change in employer's proportion	268,214	25,763
Pension contributions after measurement date	<u>256,747</u>	<u>-</u>
Total	<u>\$ 648,415</u>	<u>\$ 1,140,036</u>

The \$256,747 amount reported as deferred outflows of resources related to contributions, subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2023.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

<u>Year Ended June 30</u>	
2023	\$ (233,466)
2024	(192,654)
2025	(157,882)
2026	(164,366)
Thereafter	-

Cameron Park Community Services District
NOTES TO FINANCIAL STATEMENTS
 For the Year Ended June 30, 2022

NOTE 5 - DEFINED BENEFIT PENSION PLAN (continued)

Actuarial Assumptions - The total pension liabilities in the June 30, 2021 actuarial valuations were determined using the following actuarial assumptions:

	<u>All Plans</u>
Valuation Date	June 30, 2020
Measurement Date	June 30, 2021
Actuarial Cost Method	Entry-Age Normal Cost Method
Actuarial Assumptions:	
Discount Rate	7.15%
Inflation	2.30%
Projected Salary Increase	Varies by Entry Age and Service
Investment Rate of Return	7.15% (1)
Mortality	Derived using CalPERS Membership Data for all Funds (2)

(1) Net of pension plan investment expenses, including inflation.

(2) The mortality table used was developed based on CalPERS' specific data. The table includes 20 years of mortality improvements using Society of Actuaries Scale BB. For more details on this table, please refer to the CalPERS 2014 experience study report available on CalPERS website.

The EARSL for PERF C for June 30, 2022, measurement date is 3.7 years.

Discount Rate – The discount rate used to measure the total pension liability was 7.15% for each Plan. To determine whether the municipal bond rate should be used in the calculation of a discount rate for each plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the current 7.15 percent discount rate is adequate, and the use of the municipal bond rate calculation is not necessary. The long term expected discount rate of 7.15 percent will be applied to all plans in the Public Employees' Retirement Fund (PERF). The stress test results are presented in a detailed report called "GASB Crossover Testing Report" that can be obtained from the CalPERS website under the GASB 68 section.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund (PERF) cash flows. Using historical returns of all the Public Employees Retirement Funds' asset classes (which includes the agent plan and two cost-sharing plans or PERF A, B, and C funds), expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each PERF fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits of cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

Cameron Park Community Services District
NOTES TO FINANCIAL STATEMENTS
 For the Year Ended June 30, 2022

NOTE 5 - DEFINED BENEFIT PENSION PLAN (concluded)

<u>Asset Class</u>	<u>Assumed Asset Allocation</u>
Global Equity	50%
Fixed Income	28%
Inflation Assets	0%
Private Equity	8%
Real Assets	13%
Liquidity	1%
Total	<u>100%</u>

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the District's proportionate share of the net pension liability for each Plan, calculated using the discount rate for each Plan, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	<u>All Plans</u>
1% Decrease	6.15%
Net Pension Liability	\$2,529,837
Current Discount Rate	7.15%
Net Pension Liability	\$768,116
1% Increase	8.15%
Net Pension Liability	(\$681,790)

Pension Plan Fiduciary Net Position

Detailed information about each pension plan's fiduciary net position is available in the separately issued CalPERS financial reports.

NOTE 6 - DEFERRED COMPENSATION PLAN

The District offers its employees a deferred compensation plan (the "Plan") created in accordance with Internal Revenue Code Section 457. The Plan, available to all full-time and permanent part-time employees, permits them to defer a portion of their salary until future years. Under this plan, participants are not taxed on the deferred portion of the compensation until distributed to them; distributions may be made only at termination, retirement, death or in an emergency as defined by the Plan.

The laws governing deferred compensation plan assets require plan assets to be held by a Trust for the exclusive benefit of plan participants and their beneficiaries. Since the assets held under these plans are not the District's property, are not managed by the District and are not subject to claims by general creditors of the District, they have been excluded from these financial statements.

NOTE 7 - POST-EMPLOYMENT BENEFITS OTHER THAN RETIREMENT

Plan Description. The District's defined benefit post-employment healthcare plan, Cameron Park Community Services District Other Post-Employment Benefit Program, provides medical benefits to eligible retired District employees and their beneficiaries. The contribution requirements of plan members and the District are established and may be amended by the District's governing board. Depending on the number of years of service and the circumstances surrounding retirement, employees may be eligible to receive health care insurance cost reimbursement of between 50%-100%.

Cameron Park Community Services District
NOTES TO FINANCIAL STATEMENTS
 For the Year Ended June 30, 2022

NOTE 7 - POST-EMPLOYMENT BENEFITS OTHER THAN RETIREMENT (continued)

Funding Policy. There is no statutory requirement for the District to prefund its OPEB obligation. The District currently pays for retiree healthcare benefits on a pay-as-you-go basis. There are no employee contributions.

Employees Covered by Benefit Terms

On June 30, 2022 (the census date), the benefit terms covered the following employees:

Inactive employees or beneficiaries currently receiving benefit payments:	11
Active employees or beneficiaries currently receiving benefit payments:	14
Active employees waiving medical coverage:	<u>3</u>
Active plan members:	<u><u>28</u></u>

Actuarial Assumptions

The District's net OPEB liability was measured as of June 30, 2021 and the total OPEB liability used to calculate the net OPEB liability was determined by Alternative Measurement Method valuation dated June 30, 2021 to determine the June 30, 2021 net OPEB liability, based on the following assumptions:

Discount rate: 1.92%
 Inflation rate 2.50%. Payroll Growth 3.00%.
 Mortality rates were based on CalPERS tables.

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of OPEB plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

Changes in the Total OPEB Liability

Balance as of June 30, 2021	\$ 2,136,549
Changes for the year:	
Service cost	-
Interest	-
Change of assumptions	(74,027)
Benefit payments, including refunds of employee contributions	-
Administrative expenses	-
Net changes	<u>(74,027)</u>
Balances as of June 30, 2022	<u><u>\$ 2,062,522</u></u>

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

The total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using a discount rate that is one percentage point lower (0.92%) or one percentage point higher (2.92%) follows:

Plan's Net OPEB Liability/(Asset)		
1% Decrease (0.92%)	Current Discount Rate (1.92%)	1% Increase (2.92%)
\$ 2,373,780	\$ 2,062,522	\$ 1,810,795

Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rates

The net OPEB liability of the District, as well as what the District's net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1% point lower or 1% point higher than the current set of healthcare cost trend rates:

Cameron Park Community Services District
NOTES TO FINANCIAL STATEMENTS
 For the Year Ended June 30, 2022

NOTE 7 - POST-EMPLOYMENT BENEFITS OTHER THAN RETIREMENT (concluded)

	1% Decrease	Healthcare Trend Rates	1% Increase
Plan's Net OPEB Liability	\$ 1,798,339	\$ 2,062,522	\$ 2,393,931

OPEB Expense and Deferred Inflows and Outflows of Resources Related to OPEB

For the year ended June 30, 2022, the District recognized an OPEB expense of (\$9,766). At June 30, 2022, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes of assumptions	\$ -	\$ 64,261
Differences between actual and expected experience	-	-
Net differences between projected and actual earnings on OPEB plan investments	-	-
Change in employer's proportion	-	-
OPEB contributions after measurement date	-	-
Total	\$ -	\$ 64,261

\$0 reported as deferred outflows of resources related to contributions after the measurement date will be recognized as a reduction of net OPEB liability in the year ended June 30, 2023.

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Year Ended June 30</u>	
2023	\$ (9,766)
2024	(9,766)
2025	(9,766)
2026	(9,766)
2027	(9,766)
Thereafter	(15,431)
	\$ (64,261)

NOTE 8 - RISK MANAGEMENT

The District is exposed to various risks of loss related to: torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District participates in the Special District Risk Management Authority (SDRMA), an intergovernmental risk-sharing, joint powers authority (risk-sharing pool) established to provide an independently managed, self-insurance program for members. The purpose of SDRMA is to spread the adverse effect of losses among the members and to purchase excess insurance as a group, thereby reducing its expense.

The District contributes its pro-rata share of anticipated losses to a pool administered by SDRMA. Should actual losses among participants be greater than the anticipated losses, the District will be assessed its pro-rata share of that deficiency. Conversely, if the actual losses are less than anticipated, the District will be refunded its pro-rata share of the excess. Settled claims have not exceeded commercial excess liability coverage in any of the past three fiscal years.

Cameron Park Community Services District
NOTES TO FINANCIAL STATEMENTS
 For the Year Ended June 30, 2022

NOTE 9 - CONTINGENT LIABILITIES

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the appreciable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the government expects such amounts, if any, to be immaterial.

The District is subject to litigation arising in the normal course of business. In the opinion of the District's management there is no pending litigation that can currently be determined to have a material adverse effect on the financial position of the District.

NOTE 10 - STEWARDSHIP AND COMPLIANCE

At June 30, 2022, only two non-major funds had negative fund equity as follows: Promotional Grant and Per Capita Grant.

The fund's negative fund equity balances are expected to return to a positive status in fiscal year 2022.

NOTE 11- TRANSFERS

Interfund transfers for the year ended June 30, 2022 consisted of the following amounts:

	<u>Transfers In</u>	<u>Transfers Out</u>
General Fund	\$ -	\$ 36,660
Parks Impact AB 1600	-	88,531
Maintenance	9,020	-
Per Capita Grant	116,171	-
Total	<u>\$ 125,191</u>	<u>\$ 125,191</u>

The composition of inter-fund balances was as follows:

	<u>Inter-fund Receivable</u>	<u>Inter-fund Payable</u>
Promotional grant	\$ -	\$ 36
General Fund	66,037	-
Per Capita Grant	-	66,001
Total	<u>\$ 66,037</u>	<u>\$ 66,037</u>

The above balances generally resulted from a time lag between the dates that inter-fund goods and services are provided, or reimbursable expenditures occur, transactions are recorded in the accounting system, and payment between funds are made.

REQUIRED SUPPLEMENTARY INFORMATION

DRAFT

Cameron Park Community Services District
GENERAL FUND
SCHEDULE OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
Budget and Actual
For the year ended June 30, 2022
(Unaudited)

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
Revenues:				
Property taxes	\$ 4,582,358	\$ 4,582,358	\$ 4,602,535	\$ 20,177
Franchise fees	206,780	206,780	218,982	12,202
Intergovernmental	1,150,000	1,150,000	1,254,404	104,404
Charges for services	545,667	545,667	599,905	54,238
Donations and grants	113,120	113,120	382,450	269,330
Other income	8,000	8,000	4,213	(3,787)
Interest	19,000	19,000	1,609	(17,391)
Total revenues	<u>6,624,925</u>	<u>6,624,925</u>	<u>7,064,098</u>	<u>439,173</u>
Expenditures:				
General government	596,243	596,243	607,415	(11,172)
Recreation	463,745	463,745	484,301	(20,556)
Public safety	4,239,952	4,239,952	4,544,157	(304,205)
Facility	861,240	861,240	938,358	(77,118)
Parks	463,745	463,745	530,942	(67,197)
Total expenditures	<u>6,624,925</u>	<u>6,624,925</u>	<u>7,105,173</u>	<u>(480,248)</u>
Excess (deficit) of revenues over (under) expenditures	-	-	(41,075)	(41,075)
Other financing sources (uses):				
Transfer in	-	-	-	-
Transfer out	-	-	(36,660)	(36,660)
Total other financing sources (uses):	-	-	(36,660)	(36,660)
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	(77,735)	<u>\$ (77,735)</u>
Fund balances, beginning of period			3,468,421	
Fund balances, end of period			<u>\$ 3,390,686</u>	

Cameron Park Community Services District
SCHEDULE OF THE LOCAL GOVERNMENT'S PROPORTIONATE
SHARE OF THE NET PENSION LIABILITY - ALL PLANS
 June 30, 2022

Measurement Date, June 30	2021	2020	2019	2018	2017	2016	2015	2014
Proportion of the net pension liability	0.01420%	0.02142%	0.02020%	0.01938%	0.01962%	0.03895%	0.03225%	0.01139%
Proportion share of the net pension liability	\$ 768,116	\$ 2,330,687	\$ 2,069,818	\$ 1,867,820	\$ 1,945,624	\$ 1,650,266	\$ 976,452	\$ 708,539
Covered - employee payroll	\$ 782,635	\$ 734,282	\$ 684,507	\$ 692,037	\$ 539,852	\$ 539,852	\$ 450,150	\$ 450,150
Proportionate share of the net pension liability as percentage of covered-employee payroll	98.14%	317.41%	302.38%	269.90%	360.40%	305.69%	216.92%	157.40%
Plan fiduciary net position as a percentage of the total pension liability	87.84%	81.33%	81.77%	85.27%	84.18%	85.39%	91.01%	75.43%

* Fiscal year 2015 was the 1st year of implementation.

Cameron Park Community Services District
SCHEDULE OF CONTRIBUTIONS - ALL PLANS
 June 30, 2022

Fiscal Year Ending June 30	All Plans							
	2022	2021	2020	2019	2018	2017	2016	2015
Contractually required contribution (actuarially determined)	\$ 256,747	\$ 208,378	\$ 216,326	\$ 186,826	\$ 142,135	\$ 123,075	\$ 81,896	\$ 82,050
Contributions in relation to the actuarially determined contributions	<u>(256,747)</u>	<u>(208,378)</u>	<u>(216,326)</u>	<u>(186,826)</u>	<u>(142,135)</u>	<u>(123,075)</u>	<u>(81,896)</u>	<u>(82,050)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered - employee payroll	\$ 883,376	\$ 782,635	\$ 734,282	\$ 684,507	\$ 692,037	\$ 539,852	\$ 539,852	\$ 450,150
Contributions as a percentage of covered-employee payroll	29.06%	26.63%	29.46%	27.29%	20.54%	22.80%	18.19%	18.23%

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Cameron Park Community Services District
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CHANGE IN THE
NET OPEB LIABILITY AND RELATED RATIOS
For the period ended June 30, 2022

	2022	2021	2020	2019
Total OPEB Liability				
Service cost	\$ -	\$ 80,851	\$ 44,823	\$ 42,833
Interest	-	426,540	(333,232)	(481,697)
Change in assumptions	(74,027)	-	-	-
Benefit payments, included refunds of employee contributions	-	(157,431)	(147,850)	(149,117)
Net change in OPEB liability	(74,027)	349,960	(436,259)	(587,981)
Total OPEB liability - beginning of year	2,136,549	1,786,589	2,222,848	2,810,829
Total OPEB liability - end of year	<u>\$ 2,062,522</u>	<u>\$ 2,136,549</u>	<u>\$ 1,786,589</u>	<u>\$ 2,222,848</u>
Plan Fiduciary Net Position				
Net investment income	\$ -	\$ -	\$ -	\$ -
Contributions				
Employer	-	-	-	-
Benefit payments, included refunds of employee contributions	-	-	-	-
Administrative expense	-	-	-	-
Net change in plan fiduciary net position	-	-	-	-
Plan fiduciary net position - beginning of year	-	-	-	-
Plan fiduciary net position - end of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's net OPEB liability - end of year	<u>\$ 2,062,522</u>	<u>\$ 2,136,549</u>	<u>\$ 1,786,589</u>	<u>\$ 2,222,848</u>
Covered-employee payroll	\$ 734,282	\$ 734,282	\$ 684,507	\$ 692,037
Net OPEB liability as a percentage of covered-employee payroll	280.89%	290.97%	261.00%	321.20%

Notes to Schedule:

The schedules present information to illustrate the changes in the District's net OPEB liability over a ten-year period when the information is available. The District adopted GASB 75 for the fiscal year ending June 30, 2018.

Cameron Park Community Services District
NON-MAJOR GOVERNMENTAL FUNDS
BALANCE SHEET
June 30, 2022

	CC& R 2	Quimby Act 3	Fire Training 5	Fire Equipment Replacement 7	Maintenance 30-50	Community Center 70	Scholarship Fund 71	Per Capita Grant 80	Debt Service 90	Promotional Grant 81	Total Governmental Funds
ASSETS											
Cash and investments	\$ 185,219	\$ 54,432	\$ 29,484	\$ 499,291	\$ 615,465	\$ 1	\$ 8,968	\$ -	\$ 570,072	\$ -	\$ 1,962,932
Accounts receivable	560	-	13,213	48,000	-	-	-	-	-	-	61,773
Total assets	<u>\$ 185,779</u>	<u>\$ 54,432</u>	<u>\$ 42,697</u>	<u>\$ 547,291</u>	<u>\$ 615,465</u>	<u>\$ 1</u>	<u>\$ 8,968</u>	<u>\$ -</u>	<u>\$ 570,072</u>	<u>\$ -</u>	<u>\$ 2,024,705</u>
LIABILITIES											
Accounts payable	\$ 15,104	\$ -	\$ 183	\$ -	\$ 24,784	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,071
Due to other funds	-	-	-	-	-	-	-	66,001	-	36	66,037
Accrued expenses	2,445	-	-	-	2,905	-	-	-	-	-	5,350
Total liabilities	<u>17,549</u>	<u>-</u>	<u>183</u>	<u>-</u>	<u>27,689</u>	<u>-</u>	<u>-</u>	<u>66,001</u>	<u>-</u>	<u>36</u>	<u>111,458</u>
FUND BALANCES											
Restricted	168,230	54,432	42,514	547,291	587,776	1	8,968	-	570,072	-	1,979,284
Unassigned	-	-	-	-	-	-	-	(66,001)	-	(36)	(66,037)
Total fund balances	<u>168,230</u>	<u>54,432</u>	<u>42,514</u>	<u>547,291</u>	<u>587,776</u>	<u>1</u>	<u>8,968</u>	<u>(66,001)</u>	<u>570,072</u>	<u>(36)</u>	<u>1,913,247</u>
Total liabilities and fund balances	<u>\$ 185,779</u>	<u>\$ 54,432</u>	<u>\$ 42,697</u>	<u>\$ 547,291</u>	<u>\$ 615,465</u>	<u>\$ 1</u>	<u>\$ 8,968</u>	<u>\$ -</u>	<u>\$ 570,072</u>	<u>\$ -</u>	<u>\$ 2,024,705</u>

Cameron Park Community Services District
NON-MAJOR GOVERNMENTAL FUNDS
STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
For the year ended June 30, 2022

	CC& R 2	Quimby Act 3	Fire Training 5	Fire Equipment Replacement 7	Maintenance 30-50	Community Center 70	Scholarship Fund 71	Per Capita Grant 80	Debt Service 90	Promotional Grant 81	Total Governmental Funds
Revenues:											
Property taxes	\$ 79,071	\$ -	\$ -	\$ -	\$ 218,752	\$ -	\$ -	\$ -	\$ 639,701	\$ -	\$ 937,524
Intergovernmental	-	43,830	-	-	-	-	-	-	-	-	43,830
Charges for services	30,175	-	29,356	260,374	7,330	-	-	-	-	-	327,235
Other income	-	-	-	-	-	-	1,890	-	-	-	1,890
Interest	717	188	2	116	5,192	-	-	23	1,512	-	7,750
Total revenues	109,963	44,018	29,358	260,490	231,274	-	1,890	23	641,213	-	1,318,229
Expenditures:											
General government	113,392	-	20,057	3,691	-	-	-	57,362	-	-	194,502
Public safety	-	-	-	76,103	-	-	-	-	-	-	76,103
Facility	-	-	-	-	280,415	-	-	-	-	-	280,415
Debt service:											
Principal	-	-	-	158,323	-	-	-	-	442,000	-	600,323
Interest	-	-	-	18,165	-	-	-	-	178,500	-	196,665
Total expenditures	113,392	-	20,057	256,282	280,415	-	-	57,362	620,500	-	1,348,008
Excess (deficit) of revenues over (under) expenditures	(3,429)	44,018	9,301	4,208	(49,141)	-	1,890	(57,339)	20,713	-	(29,779)
Other financing sources (uses):											
Transfer in	-	-	-	-	9,020	-	-	116,171	-	-	125,191
Transfer out	-	-	-	-	-	-	-	-	-	-	-
Total other financing sources (uses):	-	-	-	-	9,020	-	-	116,171	-	-	125,191
Net change in fund balance	(3,429)	44,018	9,301	4,208	(40,121)	-	1,890	58,832	20,713	-	95,412
Fund balances, beginning of period	171,659	10,414	33,213	543,083	627,897	1	7,078	(124,833)	549,359	(36)	1,817,835
Fund balances, end of period	\$ 168,230	\$ 54,432	\$ 42,514	\$ 547,291	\$ 587,776	\$ 1	\$ 8,968	\$ (66,001)	\$ 570,072	\$ (36)	\$ 1,913,247



Agenda Transmittal

DATE: February 21, 2024

FROM: Alan Gardner, General Manager

AGENDA ITEM 7#: Establish an Ad Hoc Environmental Sustainability Committee

RECOMMENDED ACTION: Approve

Background

This item was first brought to the Board on February 16, 2022, by the then General Manager Andre Pichly. It was not approved due to staff workload. It was suggested that the item may be returned at a later time, but the current staff did not find that had occurred.

While President Scobey can simply implement the Committee, she requested staff to bring forward this item from the Strategic Plan for Board comments on its implementation at this time. The following are the details of the Need, Objectives and Time Period for the Committee.

Discussion

Policy 4060.1 states:

The Board President shall appoint such ad hoc committees as may be deemed necessary or advisable by himself/herself and/or the Board. The duties of the ad hoc committees shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made.

Need:

The 2021-2026 Strategic Plan set a goal of establishing this Committee for the goals of:

- a. Determining the impacts to the environment when making strategic and operational decisions.
- b. Creating opportunities for re-use and recycling.
- c. Meeting any new waste collection and recycling mandates.

Objectives:

- a. Contribute to the overall environmental health of the community.
- b. Develop a policy that would guide consideration of environmental impacts when making decisions regarding the District's services and operations.
- c. Educate residents about the benefits and opportunities for re-use and recycling.

- d. Implement water conservation strategies in parks and facilities.
- e. Effectively implement new waste collection and recycling mandates.

Time Period:

The Committee shall consist of one or two Board members appointed by the President, staff designated by the General Manager, and interested residents. It shall meet quarterly after the initial organizational meeting. After one year of meetings the Committee shall report to the Board on the effectiveness and continuing need in order to extend the time period.

Staff Comment: Staff supports this request. There are areas where additional eyes and suggestions can improve our environmental sensitivity and activities, for example waste collection and composting. The requested one-year trial should demonstrate the value to be gained. By establishing a quarterly meeting schedule, it does not appear to overly burden staff like the previously suggested monthly meeting schedule might.

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Budget and Administration Committee
Tuesday, February 6, 2024
6:45 p.m.

Cameron Park Community Center – Social Room
2502 Country Club Drive
Cameron Park, CA 95682

Agenda

Members: Director Monique Scobey (MS), Director Dawn Wolfson (DW),
Alternate Director Tim Israel (TI)

Staff: Alan Gardner, General Manager; Christina Greek, Finance/HR Officer

CALL TO ORDER

ROLL CALL

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

ADOPTION OF AGENDA

1. APPROVAL OF CONFORMED AGENDA

- a. Conformed Agenda- November 7, 2023
- b. Conformed Agenda- January 9, 2024

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

2. Nomination of Committee Chair and Vice Chair

3. FY 2021-2022 Draft Audit (C. Greek, Michael O'Connor)
4. FY 2023-2024 Mid-year Budget Review (A. Gardner, C. Greek)

5. STAFF UPDATES

- a. Check Register Review November 2023 (C. Greek)
- b. Check Register Review December 2023 (C. Greek)
- c. Check Register Review January 2024 (C. Greek)
- d. Finance Office Monthly Report (C. Greek)

6. ITEMS FOR FUTURE COMMITTEE MEETINGS

- a. EDSWAC Report out from Mike Churchill
- b. Update Credit Card Policy
- c. RFP for Auditor
- d. FY 23/24 3rd Qtr Budget to Actuals

7. ITEMS TO FORWARD TO THE BOARD OF DIRECTORS

- a. FY 2021-2022 Audit
- b. Mid-Year Budget Review

8. MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Covenants, Conditions & Restrictions (CC&R) Committee Meeting

Monday, February 5, 2024

5:30 p.m.

Cameron Park Community Center – Social Room

2502 Country Club Drive

Cameron Park, CA 95682

Agenda

Members: Chair Bob Dutta (BD), Vice Chair Sid Bazett (SB), Tim Israel (TI), Candice Hill Calvert (CHC),
Terry Eastwood (TE)

Alternate: Dawn Wolfson (DW)

Staff: CC&R Compliance Officer Jim Mog, General Manager Alan Gardner

CALL TO ORDER

ROLL CALL

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1. APPROVAL OF AGENDA

2. APPROVAL OF CONFORMED AGENDA

a. Conformed Agenda – CC&R Meeting – January 8th, 2024

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

3. Monthly Staff Report

- a. Open Violations, CC&R Violation Manager Case Detail Report (written report)
 - o Total Cases Open = 48
 - Courtesy Notices – 11
 - Initial Notices – 14
 - Final Notices – 6
 - Pre-legal Notices – 5
 - Referred to Legal – 0
 - Outside Agency – 3
 - o Prior Month's Cleared Cases – 3
 - o Prior Month's New Cases – 12

- b. Architectural Review Projects – Period –January 2024
 - o Projects Reviewed – 20
 - o Projects Approved – 18

Summary of ARC Projects:

- o Roofs – 5
- o Solar – 3
- o Tree Removals – 1
- o Fences – 2
- o New Home Const. – 0
- o ADU/JADU – 0
- o Swimming Pool – 1
- o Exterior House Paint – 0
- o Carport – 0
- o Deck – 2
- o Exterior Renovation – 1
- o Siding Replacement – 1
- o Detached Garage – 0
- o Gazebo/Pergola/Patio Cover – 1
- o Storage Shed – 0
- o Window Replacement – 1

4. Pre-Legal Requests – Action Item – Staff is seeking approval of the following.

- a. CCR23-1076 – 3605 Millbrae Rd. – Cameron Park N. #2 – Vehicle parking and storage. Resident has a boat in the driveway and a recreational trailer on the side frontage with no screening. Resident has been sent 3 notices to date without response. Staff is requesting Pre-Legal Approval from the committee to send legal notice for abatement.

- b. CCR23-1053 – 3589 Castlebrook Rd. – Cameron Park N. #1 – Vehicle parking and storage. Resident has a large flat bed trailer in frontage along the Castlebrook Rd frontage. Staff have addressed many violations of boat in driveway, recreational trailer in driveway, jet skis and trailer in driveway. The resident removes the items upon notice and then brings them back out after a short period of storage. The case is often open and closed. This case has been worked since 2020. Staff are requesting Pre-Legal Approval from the committee to send legal notice for abatement.

5. Staff Updates – (Not an action item)

- a. Pre-Legal Notices sent:
CCR23-1014 – 2885 Holly Hills Lane – Cameron Park N. #2 – Clause 3 Architectural Review required for a frontage fence. Pre-Legal sent for fence not in conformance with CC&Rs and Cameron Park Fence Guidelines. No Action has been taken by property owner. Item sent to Legal for review.
- b. Neighborhood Campaign – Archwood Rd. East. – Staff sent out letters to all residents on Archwood Rd. to focus on Materials, Trash Cans and Trailered Items. This was just a neighborhood request before ending any violation notices to correct.

6. Items for Future CC&R Committee Agendas

7. Items to take to the Board of Directors

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Fire & Emergency Services Committee
Tuesday, February 6, 2024
5:30 p.m.

Cameron Park Community Center – Social Room

2502 Country Club Drive
Cameron Park, CA 95682

Agenda

Members: Director Eric Aiston (EA) & Director Dawn Wolfson (DW)
Alternate, Director Sidney Bazett (SB)

Staff: General Manager Alan Gardner, Chief Dusty Martin & Chief Kalan Richards

CALL TO ORDER

ROLL CALL

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ADOPTION OF AGENDA

1. APPROVAL OF CONFORMED AGENDA

Conformed Agenda- January 9, 2024

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

2. None

STAFF REPORTS

3. Department Report for January 2024 (K. Richards)

ITEMS FOR FUTURE COMMITTEE AGENDAS

-

ITEMS TO TAKE TO THE BOARD OF DIRECTORS

-

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Parks & Recreation Committee
Monday, February 5, 2024
6:45 p.m.

Cameron Park Community Center – Social Room

2502 Country Club Drive
Cameron Park, CA 95682

Agenda

Members: Tim Israel (TI), Eric Aiston (EA), Alternate: Monique Scobey (MS).

Staff: General Manager Alan Gardner, Parks & Facilities Superintendent Mike Grassle,
Recreation Supervisor Kimberly Vickers

CALL TO ORDER

ROLL CALL

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ADOPTION OF AGENDA

APPROVAL OF CONFORMED AGENDA

1. Conformed Agenda- January 8, 2024

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

2. Review contract/proposal for Landscape Architect service (M. Grassle & A. Gardner)
3. Committee to discuss and continue identifying potential projects to be funded by Prop 68, Quimby, and Park Impact Fees. (M. Grassle & A. Gardner)
4. Annual Recreation Report/Presentation (K. Vickers)

STAFF REPORTS

5. Recreation Report (K. Vickers)
6. Parks & Facilities Report (M. Grassle)

ITEMS FOR FUTURE COMMITTEE AGENDAS

- Fees at Cameron Park Lake and Park Entry Improvements
- Future Project (Quimby Fees)
- Park tour coordinated by Kim; visit proposed to Fair Oaks RPD
- Road widening project (Paul J. Ryan Park)

ITEMS TO FORWARD TO THE BOARD OF DIRECTORS

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT