



AGENDA

Regular Board of Directors Meetings are held
Third Wednesday of the Month

BOARD MEETING
Wednesday, January 19, 2022
6:30 p.m.

TELECONFERENCE ZOOM MEETING
<https://us02web.zoom.us/j/83090070768>

Meeting ID: 830 9007 0768

(Teleconference/Electronic Meeting Protocols are attached)

Board Members

Felicity Carlson	President
Sidney Bazett	Vice President
Eric Aiston	Board Member
Monique Scobey	Board Member
Ellie Wooten	Board Member

CALL TO ORDER

1. Roll Call
 2. Pledge of Allegiance
-

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.

ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

3. Adopt the Agenda
-

RECOGNITIONS AND PRESENTATIONS

Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

OPEN FORUM FOR NON-AGENDA ITEMS

Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors.

APPROVAL OF CONSENT AGENDA

The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business #13 to be discussed and acted upon individually.

4. **APPROVE** Conformed Agenda – Board of Directors Special Meeting December 16, 2021
 5. **APPROVE** Conformed Agenda – Board of Directors Special Meeting January 6, 2022
 6. **APPROVE** Conformed Agenda – Board of Directors Special Meeting January 13, 2022
 7. **APPROVE** Final Settlement Disbursement Agreement for Community Center Construction Warranty Litigation
 8. **APPROVE** Land & Water Conservation Fund Resolution 2022-02
 9. **RECEIVE AND FILE** General Manager’s Report
-

GENERAL BUSINESS

For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

10. Items removed from the Consent Agenda for discussion
-

BOARD INFORMATION ITEMS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

11. Committee Chair Report-Outs
 - a. Budget & Administration
 - b. Covenants, Conditions & Restrictions (CC&R)
 - c. Fire & Emergency Services
 - d. Parks & Recreation
 12. General Matters to/from Board Members and Staff
 - Upcoming Trainings & Community Meetings
 - SDRMA Spring Education Day, March 22, 2022, 9:00am – 4:00pm at Hilton Sacramento Arden West
 - CSDA Gold Country Chapter Meeting & Workshop, January 26, 9:00am – 12noon (date firm, times are tentative) at Cameron Park Community Center
 - Solar Project Update
-

PUBLIC COMMENT

At this time, members of the public may speak on any closed session agenda item. Closed sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange, or lease of real property. Members of the public may address the Board prior to closing the meeting.

ADJOURNMENT

Please contact the District office at (530) 677-2231 or admin@cameronpark.org if you require public documents in alternate formats or accommodation during public meetings. For the public's information, we are taking email requests at admin@cameronpark.org for future notification of Cameron Park Community Services District meetings.



Teleconference/Electronic Meeting Protocols

Cameron Park Community Services District

(Effective April 2, 2020)

WHEREAS, on March 4, 2020, Governor Newsom proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS, March 17, 2020, Governor Newsom issued Executive Order N-29-20 suspending parts of the Brown Act that required in-person attendance of Board members and citizens at public meetings; and

WHEREAS, on March 19, 2020, Governor Newsom issued Executive Order N-33-20 directing most individuals to shelter at home or at their place of residence.

NOW, THEREFORE, the Cameron Park Community Services District will implement the following protocols for its Board and committee meetings.

The guidance below provides useful information for accessing Cameron Park Community Services District (“District”) meetings remotely and establishing protocols for productive meetings.

BOARD AND COMMITTEE MEMBERS:

- **Attendance.** Board and Committee Members should attend District meetings remotely from their homes, offices, or an alternative off-site location. As per the Governor’s updated Executive Order N-29-20, there is no longer a requirement to post agendas at or identify the address of these locations.
- **Agendas.** Agenda packages will be made available on the District’s website. They will also be sent by email to all Board and Committee Members. Note that under the circumstances, District staff may not be able to send paper packets.
- **Board and Committee Member Participation.** Meeting Chair(s) will recognize individual Board and Committee Members and unmute their device so that comments may be heard or will read comments if they are provided in writing only.

PUBLIC PARTICIPATION:

- **Attendance.** The District’s office will remain closed to the public until further notice. Members of the public will be able to hear and/or see public meetings via phone, computer, or smart device. Information about how to observe the meeting is listed on the agenda of each meeting.
- **Agendas.** Agendas will be made available on the District’s website and to any members of the public who have a standing request, as provided for in the Brown Act.
- **Public Participation.** The public can observe and participate in a meeting as follows:
 - **How to Observe the Meeting:**
 - **Telephone:** Listen to the meeting live by calling Zoom at (669) 900-6833 or (346) 248 7799. Enter the Meeting ID# listed at the top of the applicable Board or Committee agenda followed by the pound (#) key. More phone numbers can be found on Zoom’s website at <https://us04web.zoom.us/j/91011220960> if the line is busy.
 - **Computer:** Watch the live streaming of the meeting from a computer by navigating to the link listed at the top of the applicable Board or Committee agenda using a computer with internet access that meets Zoom’s system requirements (<https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)
 - **Mobile:** Log in through the Zoom mobile app on a smartphone and enter the Meeting ID# listed at the top of the applicable Board or Committee agenda.
 - **How to Submit Public Comments:**
 - **Before the Meeting:** Please email your comments to admin@cameronpark.org, with “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed 3 minutes at staff’s cadence), prominently write “Read Aloud at Meeting” at the top of the email. Emails running longer than the time limit will not be finished. All comments received at least 2 hours prior to the meeting on the day the meeting will be held, will be included as an agenda supplement on the District’s website

under the relevant meeting date, and provided to the Directors/Committee Members at the meeting. Comments received after that time will be treated as contemporaneous comments.

- **Contemporaneous Comments:** During the meeting, the Board President/Committee Chair or designee will announce the opportunity to make public comments. If you would like to make a comment during this time, you may do so by clicking the “raise hand” button. You will be addressed and un-muted when it is your turn to speak (not to exceed the 3 minute public comment time limit).

FOR ALL PARTICIPANTS:

- **Get Connected:** Please download Zoom application for your device and familiarize yourself with how to utilize this tool. There is no cost for using the application.
- **Ensure Quiet.** All audience members will be muted during the meeting until they are addressed by the Board/Committee as their time to speak. Please make every effort to find a location with limited ambient noise. Please turn off the ringer on your phone and other notification sounds on your devices to reduce interruptions.

We anticipate that this process of moving to remote meetings will likely include some challenges. Please bear with us as we navigate this process.



CAMERON PARK COMMUNITY SERVICES DISTRICT

2502 Country Club Drive
Cameron Park, CA 95682
(530) 677-2231 Phone
(530) 677-2201 Fax
www.cameronpark.org

CONFORMED AGENDA

Regular Board of Directors Meetings are held
Third Wednesday of the Month

SPECIAL BOARD MEETING
Thursday, December 16, 2021
6:30 p.m.

Cameron Park Community Center
2502 Country Club Drive, Cameron Park, CA 95682

Board Members

Eric Aiston	President
Felicity Carlson	Vice President
Sidney Bazett	Board Member
Monique Scobey	Board Member
Ellie Wooten	Board Member

CALL TO ORDER 6:34

1. Roll Call *EA/FC/SB/MS/EW*
 2. Pledge of Allegiance
-

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.

ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

3. Adopt the Agenda

Motion to adopt the Agenda.

*FC/SB – Motion Passed
Ayes – EA, FC, SB, MS, EW
Noes – None
Absent – None
Abstain – None*

RECOGNITIONS AND PRESENTATIONS

Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

**Presentation of Signed “History of Cameron Park”
Karen Guthrie and Beverly Campbell**

OPEN FORUM FOR NON-AGENDA ITEMS

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APPROVAL OF CONSENT AGENDA

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4. **APPROVE** Conformed Agenda – Board of Directors Meeting November 17, 2021
5. **RECEIVE AND FILE** General Manager’s Report
6. **APPROVE** 2022 Board and Committee Meeting Calendar
7. **APPROVE** Resolution 2021-32 Authorizing the Application for Air Quality Management District Vehicle Emission Reduction Grant for Summer Spectacular Shuttles
8. **RECEIVE & FILE** Revised and Updated CC&R Handbook

Motion to adopt the Consent Agenda pulling item #6.

*FC/EW – Motion Passed
Ayes – EA, FC, SB, MS, EW
Noes – None
Absent – None
Abstain – None*

GENERAL BUSINESS

For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

9. Items removed from the Consent Agenda for discussion
 - *Item #6 APPROVE 2022 Board and Committee Meeting Calendar*

Motion to approve the 2022 Board and Committee Meeting Calendar as follows: all Board meeting dates and times; January 3 Committee dates changed to January 10; January Committee dates and times (as amended); February – December Committee dates but times to be determined in January.

*MS/FC – Motion Passed
Ayes – EA, FC, SB, MS, EW
Noes – None
Absent – None
Abstain – None*

10. **APPROVE** Resolution 2021-33 to Adopt Public Agency Vesting Under Section 22893 Of The Public Employees’ Medical And Hospital Care Act

Motion to approve Resolution 2021-33 to Adopt Public Agency Vesting Under Section 22893 Of The Public Employees’ Medical And Hospital Care Act

*MS/FC – Motion Passed
Ayes – EA, FC, SB, MS, EW
Noes – None
Absent – None
Abstain – None*

11. **APPROVE** Splash Pad Fundraising Ad Hoc Committee

Motion to approve Splash Pad Fundraising Ad Hoc Committee.

*MS/SB – Motion Passed
Ayes – EA, FC, SB, MS, EW
Noes – None
Absent – None
Abstain – None*

12. **PROVIDE DIRECTION** Regarding Application for Land & Water Conservation Fund Grant for the Splash Pad at Cameron Park Lake

- direction given to staff

13. **NOMINATE & ELECT** Election of President and Vice President

Motion to approve elect Director Carlson as President.

*MS/SB – Motion Passed
Ayes – EA, FC, SB, MS, EW
Noes – None
Absent – None
Abstain – None*

Motion to approve elect Director Bazett as Vice President.

*FC/EW – Motion Passed
Ayes – EA, FC, SB, MS, EW
Noes – None
Absent – None
Abstain – None*

BOARD INFORMATION ITEMS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

14. Committee Chair Report-Outs

- a. Budget & Administration
- b. Covenants, Conditions & Restrictions (CC&R)
- c. Fire & Emergency Services
- d. Parks & Recreation

15. General Matters to/from Board Members and Staff

- Upcoming Trainings & Community Meetings
 - SDRMA Spring Education Day, March 22, 2022, 9:00am – 4:00pm at Hilton Sacramento Arden West
 - CSDA Gold Country Chapter Meeting & Workshop, January 26, 9:00am – 12noon (date firm, times are tentative) at Cameron Park Community Center
- Solar Project Update (oral, J. Ritzman)
 - *Waiting on PGE; Brighton calling weekly to move it along.*

JR – District is receiving \$193,788, thank you for boxes of candy from Board of Directors to all employees, Chamber Mixer well attended and received.

EA – attended Chamber Mix, making fellow Directors aware that Grizzly Flat residents not receiving FEMA funds due to income calculations for El Dorado County which are based on South Lake Tahoe and El Dorado Hills, attended tree lighting which was well attended, does not support new re-districting map due to inclusion of White Rock Road development may shift voting power, has scheduled a meeting with Parlin in January.

SB – Attended Taxpayers Association Homeless meeting and was disappointed that there was no consensus on a path to address homelessness in County.

EW – nothing to report

MS – Welcomes Andre; Thank you Jill; reminder that Strategic Plan has a sustainability objective that could be implemented in 2022.

FC – Chocolate boxes for staff was fun to coordinate; 2021 was an amazing year that could have been disastrous.

MG – Skate Park closing in January to repair damage due vandalism and install additional security measures; hopeful to recruit community members to support safe operations of skate park.

JE – Remarkable changes at the District since 2017 due to the GM and Board; thanks to Jill and welcome André

AP – drinking with the fire hose; reviewing strategic plan; build on the good work that exists; moving to Placerville next week; office closed 23 & 24 and January 3.

AGENDA

PUBLIC COMMENT

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CONVENE TO CLOSED SESSION

The Board will recess to closed session to discuss the following item(s):

- CONFERENCE WITH REAL PROPERTY NEGOTIATIONS pursuant to Government Code section 54956.8, 3301 Spill Way, Cameron Park, CA 95682
District Negotiator: General Manager

- Discussed in closed session and direction given to staff and negotiator.
 - Pursuant to California Government Code §54957(B)(1) - Consider the appointment employment, or performance, discipline or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.
Unrepresented District Employee: General Manager Performance Evaluation/Exit Interview

- Discussed in closed session and direction given to staff.
-

ADJOURNMENT 10:16PM

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Conformed Agenda Prepared by:

Conformed Agenda Approved by:

Board Clerk
Administrative Assistant II

Director Felicity Carlson, President
Board of Directors



CONFORMED AGENDA

Regular Board of Directors Meetings are held
Third Wednesday of the Month

SPECIAL BOARD MEETING
Thursday, January 6, 2022
6:30 p.m.

TELECONFERENCE ZOOM MEETING
<https://us02web.zoom.us/j/83698724180>

Meeting ID: 836 9872 4180

(Teleconference/Electronic Meeting Protocols are attached)

Board Members

Felicity Carlson	President
Sidney Bazett	Vice President
Eric Aiston	Board Member
Monique Scobey	Board Member
Ellie Wooten	Board Member

CALL TO ORDER 6:35

1. Roll Call *EW/MS/FC/EA - SB joined after the Pledge of Allegiance*
 2. Pledge of Allegiance
-

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ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

3. Adopt the Agenda

Motion to adopt the Agenda.

*EA/EW – Motion Passed
Ayes – MS, EA, FC, EW, SB
Noes – None
Absent – None
Abstain – None*

OPEN FORUM FOR NON-AGENDA ITEMS

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GENERAL BUSINESS

For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

4. **APPROVE** Resolution 2022-01 – Consideration authorizing open meetings via teleconference for Cameron Park Board of Director meetings per AB 361 (Carlson)

No action was taken.

Board took a 5 minute break at 7:10pm due to technology challenges.

AGENDA

BOARD INFORMATION ITEMS

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ADJOURNMENT *meeting resumed at 7:18 and was adjourned without further discussion or action*

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Conformed Agenda Prepared by:

Conformed Agenda Approved by:

Lindsay Dorosh
Board Clerk

Director Felicity Carlson, President
Board of Directors



CAMERON PARK COMMUNITY SERVICES DISTRICT

2502 Country Club Drive
Cameron Park, CA 95682
(530) 677-2231 Phone
(530) 677-2201 Fax
www.cameronpark.org

CONFORMED AGENDA

Regular Board of Directors Meetings are held
Third Wednesday of the Month

SPECIAL BOARD MEETING
Thursday, January 13, 2022
6:30 p.m.

TELECONFERENCE ZOOM MEETING
<https://us02web.zoom.us/j/89128014451>

Meeting ID: 891 2801 4451

(Teleconference/Electronic Meeting Protocols are attached)

Board Members

Felicity Carlson	President
Sidney Bazett	Vice President
Eric Aiston	Board Member
Monique Scobey	Board Member
Ellie Wooten	Board Member

CALL TO ORDER – 6:43

1. Roll Call – FC/SB/EA/EW – Present, MS- Absent
2. Pledge of Allegiance

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ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

3. Adopt the Agenda

EA/EW – Motion Passed

Ayes –FC/SB/EA/EW

Noes – None

Absent – MS

Abstain – None

OPEN FORUM FOR NON-AGENDA ITEMS

Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors.

CLOSED, Re-opened to read public comments via email about approval of Resolution 2022-01. Jim Mog read emails (3 for virtual meetings, 1 oppose.) President Carlson read a public comment opposing virtual meetings. CLOSED.

GENERAL BUSINESS

For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

4. **APPROVE** Resolution 2022-01 – Consideration authorizing open meetings via teleconference for Cameron Park Board of Director meetings per AB 361 (Carlson)

AGENDA

*FC/EW – Motion Passed
Ayes – FC/SB/EW
Noes – None
Absent – MS
Abstain – EA*

Resolution PASSED

BOARD INFORMATION ITEMS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

ADJOURNMENT – 7:05 (EA/FC)

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Conformed Agenda Prepared by:

Conformed Agenda Approved by:

Lindsay Dorosh
Board Clerk

Director Felicity Carlson, President
Board of Directors

*Cameron Park
Community Services District*



Agenda Transmittal

DATE: January 19, 2022

FROM: André Pichly, General Manager

AGENDA ITEM #7: **FINAL SETTLEMENT DISBURSEMENT FOR THE COMMUNITY CENTER CONSTRUCTION WARRANTY LITIGATION**

RECOMMENDED ACTION: Approve

In 2017, the District entered into an agreement with Anguis & Terry LLP Attorneys to investigate and pursue (if warranted) a construction defect claim for the Community Center. Anguis and Terry attorneys worked towards a resolution with several contractors regarding construction defects at the Community Center. This is the final Settlement Agreement that specifies an amount of \$47,221.53 that the District will receive under the terms of the agreement. The agreement requires approval by the Board of Directors.

Attachments:

7A - Cameron Park Community Services District v. Prowest PCM, Inc., et al. Final Settlement Disbursement Agreement



PAUL P. TERRY, JR.²
 BRADLEY J. EPSTEIN³
 JULIE M. MOUSER
 ZER IYER
 SAM Y. CHON²
 SUSANA C. CENDEJAS
 JORDAN O'BRIEN
 STEPHEN HAUPTMAN²
 ALLISON ANDERSEN
 CANG LE
 JASMINE HALE
 ANNE T. ACUÑA
 GARY H. GALE
 LANCE R. STEWART
 LUCAS M. SPRENKEL³
 KEVEN LEVEILLE¹
 JOSHUA MENDELSON

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 DANIEL E. ANGIUS
 MICHAEL HARDY

¹ Admitted in Florida only

² Admitted in California & Florida

³ Admitted in California & Nevada

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Walnut Creek, CA
 Riverside, CA
 Los Angeles, CA
 San Diego, CA
 Fresno, CA
 Manteca, CA
 Palm Harbor, FL
 Orlando, FL
 Fort Lauderdale, FL
 Reno, NV

December 14, 2021

Via Electronic Mail to jritzman@cameronpark.org
 Board of Directors
 Cameron Park Community Services District
 c/o Jill Ritzman, General Manager
 2502 Country Club Dr.
 Cameron Park, CA 95682

Re: Cameron Park Community Services District v. Prowest PCM, Inc., et al.
 Final Settlement Disbursement

Dear Members of the Board,

The Cameron Park Community Services District has reached settlement with the final remaining defendant, Gudgel Roofing, in the amount of \$75,000.00. Please accept this letter as the second and final accounting of the District's settlement proceeds. The District will receive a check for a net recovery value of **\$47,221.53**.

Pursuant to the Attorney/Client Contingency Fee Agreement (the "Fee Agreement"), the District is responsible for compensating Angius & Terry LLP for legal services rendered in connection with the construction defect claims based on a percentage of the recovery. Pursuant to the Fee Agreement, our fee is 33% of the recovery. Hence, attorney's fees amount to \$24,750.00.

The District is additionally responsible for reimbursing Angius & Terry LLP for all litigation costs and expenses that have been advanced during the course of the litigation. The remaining litigation expenses for this matter as of November 15, 2021 amount to \$3,107.21. These expenses are inclusive of expert and consultant costs and other legal costs (*special master final bill package, court filing fees, electronic service fees, and other similar expenditures*).

The following chart sets forth the above-referenced amounts:

Gudgel Roofing Settlement	\$75,000.00
Legal Fees 33% contingency	(\$24,750.00)
Expert costs advanced by Angius & Terry LLP (ADA Consultant, Empire Works & PB+A)	(\$0)
Mediator	(\$1,425.00)
In-house costs advanced (One Legal electronic court filing fees and File & Serve Xpress)	(\$1,603.47)
Interest on costs advanced	(\$78.74)



Re: Cameron Park Community Services District v. Prowest PCM, Inc., et al.
Final Settlement Disbursement

December 14, 2021

Page 2

Total Costs	(\$3,107.21)
TOTAL FEES & COSTS	(\$27,857.21)
Balance due District	\$47,221.53

If the Board agrees with the above accounting, please have a Board representative countersign this letter and return it. Once received, and after the funds for the payment are available from the bank, we will issue a check in the amount of **\$47,221.53** made payable to Cameron Park Community Services District c/o Jill Ritzman, General Manager, 2502 Country Club Dr. Cameron Park, CA 95682.

Very truly yours,
ANGIUS & TERRY LLP

Bradley J. Epstein

AGREED & ACCEPTED:

By: Cameron Park Community Services District

signature

name

office



Agenda Transmittal

DATE: January 19, 2022

FROM: André Pichly, General Manager

AGENDA ITEM #8: LAND AND WATER CONSERVATION FUND GRANT APPLICATION
RESOLUTION

RECOMMENDED ACTION: Approve Resolution 2022-02

Introduction

As a special district, Cameron Park Community Services District is eligible to receive funds from Land and Water Conservation Fund (LWCF). This federal grant funds up to 50% of a project's total costs up to \$6 million, including planning and permitting, requiring a 50% match from the local agency.

Consistent with the Board of Director's directive on December 16, 2021, staff are developing an application for LWCF to fund 50% of the planning and construction costs for Cameron Park Lake's Swimming Lagoon Renovation to a Splash Pad. A Board of Directors Resolution is a required element of the grant application (Attachment A). The grant is due on February 1, 2022.

Discussion

Staff is developing a grant application for a total project cost of \$1,358,987, 50% or \$679,493.50 to be funded by LWCF (Attachment B). Staff wanted to make the Board aware of a few items of note regarding the grant conditions.

Federal 6(F)(3) Protection

LWCF requires that the park, or minimally the project site, be placed under Federal 6(F)(3) Protection, which requires that the site remain a park (Attachment C). This protection ensures that the park remains "accessible and protected for public outdoor recreation" into perpetuity. Any future changes to that status must be reviewed and

approved by the National Park Service. To make the application competitive, staff is recommending that the entirety of Cameron Park Lake's 56.5 acres be placed under this federal protection.

Cash Flow Commitment

LWCF funds are reimbursed once the project is completed and inspected by grantor. LWCF requires that the Board designate and approve a cash flow funding source, which staff has designated as General Fund, Fund 001. Staff analyzed the District's cash flow and determined that there is adequate funding resources in the General Fund. Ensuring a timely construction project will be important.

Construction Timeline

Grant funding is awarded in summer 2022 with construction starting in fall 2022 or once Section 106, National Historic Preservation Act review is complete. Staff is seeking details of this requirement with Callander Associations, and their environmental sub-contractor LSA, to determine if this review took place with the Categorical Exemption (approved by the Board on November 17, 2020); and if not, determine steps, timeline and costs for this review to take place.

Parks and Recreation Committee Review

The Parks and Recreation Committee reviewed and endorsed this report.

Conclusion

Staff nearing completion of the LWCF application for Cameron Park Lake's Swimming Lagoon Renovation to a Splash Pad. If the grant is awarded, the District's existing local funding can be used for park improvements in other high priority areas including Rasmussen, Gateway and Dunbar Parks; install shade at the pool; and construct new park signs. In addition, the District's local funding will leverage new competitive grant opportunities in the future.

Attachments:

- A. Resolution 2022-02
- B. Grant Application, incomplete, draft
- C. LWCF Park Stewardship Requirements

Resolution No. _____
RESOLUTION OF THE (Applicant's Governing Body):

**APPROVING THE APPLICATION FOR LAND
AND WATER CONSERVATION FUND
PROJECT**

WHEREAS, the Congress under Public Law 88-578 has authorized the establishment of a federal Land and Water Conservation Fund Grant-In-Aid program, providing Matching funds to the State of California and its political subdivisions for acquiring lands and developing Facilities for public outdoor recreation purposes; and

WHEREAS, the California Department of Parks and Recreation is responsible for administration of the program in the State, setting up necessary rules and procedures governing Applications by local agencies under the program; and

WHEREAS, the Applicant certifies by resolution the approval of the Application and the availability of eligible Matching funds prior to submission of the Application to the State; and

NOW, THEREFORE, BE IT RESOLVED that the (Governing Body):

_____ hereby:

1. Approves the filing of an Application for Land and Water Conservation Fund assistance for the proposed;
(Project Name): _____
2. Agrees to abide by Section 6(f)(3) of Public Law 88-578 which states "No property acquired or developed with assistance under this section shall, without the approval of the National Secretary of the Interior, be converted to other than public outdoor recreation uses. The Secretary shall approve such conversion only if he finds it to be in accord with the then existing comprehensive statewide outdoor recreation plan and only upon such conditions as he deems necessary to assure the substitution of other recreation properties of at least equal fair market value and of reasonably equivalent usefulness and location."
3. Certifies that said agency has Matching funds from eligible source(s) and can finance 100 percent of the Project, which up to half may be reimbursed; and
4. Appoints the (Authorized Representative Designated Position Title):
_____ as agent of the Applicant to conduct all negotiations and execute and submit all documents, including, but not limited to, Applications, Contracts, amendments, payment requests, and compliance with all applicable current state and federal laws which may be necessary for the completion of the aforementioned Project.

Approved and Adopted on the ___ day of _____, 20__.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by (Applicant's Governing Body): _____ following a roll call vote:

Ayes
Noes
Absent

(Clerk)

DRAFT

**State of California – Natural Resources Agency
Department of Parks and Recreation
Land and Water Conservation Fund
Application Form – Local Agency Competitive Program**

PROJECT NAME	Total Project Cost \$ _____	
	Maximum Grant Request \$ _____	
	Minimum Grant Request \$ _____ (Match will be the difference between the approved grant amount and the above total project cost.)	
PROJECT ADDRESS (current/future entrance w/ zip code)	Nearest Cross Street	County of Project
GRANT APPLICANT (entity applying for the Grant)	Grant Applicant's Mailing Address	
Project Address Latitude and Longitude	Degrees: Minutes: Seconds:	
AUTHORIZED REPRESENTATIVE AS SHOWN IN RESOLUTION		
_____	_____	_____
Name (<i>typed or printed</i>) and Title	Email address	Phone
DAY-TO-DAY CONTACT for ADMINISTRATION of the GRANT (<i>if different from AUTHORIZED REPRESENTATIVE</i>)		
_____	_____	_____
Name (<i>typed or printed</i>) and Title	Email address	Phone
For Acquisition: Total land acquired will be _____ acres. Total acreage to be placed under LWCF Protection shown on the Boundary Map will be _____ acres:	For Development: Total acreage to be placed under LWCF Protection shown on the Boundary Map will be _____ acres:	
GRANT SCOPE: I represent and warrant that this Application Packet describes the intended use of the requested Grant to complete the Recreation Features and Major Support Amenities listed in the attached Grant Scope/Cost Estimate Form. I agree with the Application and procedural requirements described in the Application Guide. I declare under penalty of perjury, under the laws of the State of California, that the information contained in this Application Packet, including required attachments, is accurate.		
_____	_____	
Signature Authorized Representative as shown in Resolution	Date	
Print Name: _____		
Title: _____		

Application Checklist Item #3

Project Summary

1. **Type of Park:** City-wide Park

Type of Park Explanation:

The project is located at Cameron Park Lake, a 56 acre park with a lake, walking paths, disc golf course, pickle ball and tennis courts, and an aged children's playground. The park's Swimming Lagoon is closed and shuttered. Cameron Park Lake operates for the 19,000 Cameron Park residents. Many multi-family apartment complexes where single parent and/or working class families live, are within walking distance to Cameron Park Lake.

Project Summary:

The project rehabilitates a closed Swimming Lagoon into a fully accessible, water and energy efficient Splash Pad to meet the needs of young families with small children and people of all ages with mobility challenges. Four and a half percent of Cameron Park's population is children under the age of five, and 9.7% of the population is disabled.

The Splash Pad will save energy, save water, be open two and a half times more often, and be accessible to people of all ages and abilities. The recirculating water system is economical to operate, with a pump one-tenth the size of the Lagoon's pump. Fully ADA accessible for grandparents and people of all ages with mobility challenges. Unlike the Lagoon which was open only on selected afternoons June – August, the Splash Pad will be operational seven days a week during warm weather months.

The Splash Pad elements provide a sense of place replicating plants and animals that live at Cameron Park Lake. Features include cattail reeds, frogs, ladybugs and a bald eagle. The sandy shores will be kept to provide a beach atmosphere and creative play space.

The Swimming Lagoon was constructed 25+ years ago by constructing a levee adjacent to Cameron Park Lake. The Lagoon contained 1.5 million gallons of ground water in a sand-bottom facility, pumped and chlorinated. The Lagoon closed in 2019 due to safety hazard of poor water clarity, inability to meet ADA regulations, repetitive repair costs of antiquated mechanisms, energy inefficiencies for the open water system, public perception of poor water quality, high utility and chemical costs.

2. SCORP/LWCF Priorities

Priority Citation	Explanation about how project meets cited priority
3.	Cameron Park Lake, and properties within its boundaries, is not under LWCF or federal protection. 56 acres will be protected due to this project which includes the entirety of Cameron Park Lake and Splash Pad within its boundry.
4.	<p>The renovation project transforms the Lagoon into a Splash Pad breaking down barriers for people with disabilities. Sand, lack of pathways, proximity of parking, cement stairs and curbing prevented many from accessing the Lagoon. New pathways and proximity of parking, and a Splash Pad with fully accessible features, will provide easy access and fun for all.</p> <p>The Splash Pad is designed specifically to engage small children of all abilities, their parents and grandparents, in active, healthy lifestyles. There is ample room to run/walk/roll between features, jump and splash in a safe environment. Splash Pad contributes to the natural setting with features representing plants and animals found at Cameron Park Lake, such as cattail reeds, ladybugs and a bald eagle. Sandy shores will be kept encouraging creative play.</p>
5.	<p>The community was informed and engaged in the renovation of the Lagoon in many ways including electronic survey, public meetings, print newspaper, social media, and presentations at public events. An electronic survey, which was open for 45 days, collected input from 271 people. Survey was promoted in all District communications including social media, print newspaper, E-newsletter, and at public meetings. Five public meetings were held, four working design meeting with 30 community members and one formal Board of Directors presentation. Some public meetings were remote and some were in-person. Staff presented the Splash Pad concept at Rotary and Chamber of Commerce, and at a booth at two community events. Community input determined the Splash Pad as the renovation project for the Lagoon to replace a water feature with another water feature; concept for play area to reflect natural environment; and specifically the features of cattails and animals that were reflective of Cameron Park Lake.</p>

Application Checklist Item #4

1. Unmet Need

C. Why is this DEVELOPMENT a high priority PROJECT to serve the region, city-wide public, or neighborhood residents (based on the type of PARK and the SCORP/LWCF priorities described in the PROJECT summary)?

Healthy Lifestyles, Children's Play Areas, Environmental Justice

Transforming the Lagoon into a fully accessible 2,500 square foot Splash Pad provides environmental justice to people with disabilities, and specifically welcomes them to Cameron Park Lake with ease of access and a play structure that exceeds ADA requirements. No other play structure in Cameron Park fully meets the needs of children with disabilities, grandparents or parents with mobility challenges who accompany their children and grandchildren to play, and families with small children infants to four years. Three play structures exist in the community, but all are small, aged and minimally meets or does not meet current ADA standards. Fiber chips with cement curbing is the base for the play structures, which is an impediment for wheelchairs and people with mobility challenges. Some playground parts needed for repairs are no longer being manufactured.

No other water feature in Cameron Park exists for these unique populations. Wading and swimming is not advised for Cameron Park Lake due to water quality. The Community pool has a lift for people with disabilities but does not have any other design elements for small children or people with disabilities. The old Swimming Lagoon contained 1.5 million gallons of ground water in a sand-bottom facility, pumped and chlorinated. The Lagoon closed in 2019 due to safety hazard of poor water clarity, inability to meet ADA regulations, repetitive repair costs of antiquated mechanisms, energy inefficiencies for the open water system, public perception of poor water quality, high utility and chemical costs.

The new Splash Pad provides an opportunity for the whole family to engage in fitness and exercise, and the Splash Pad compliments other features of the park that provides opportunities to families. Park amenities at Cameron Park Lake include restrooms, a one-mile fully accessible loop path around the lake, accessible fishing pier and picnic areas. Families could spend the entire day outside watching wildlife, fishing, walking, picnicking, and cooling off at the Splash Pad.

Renovate Existing Outdoor Facilities within an Existing Parks Not Currently Under Federal 6(F)(3) Protection

56.5 acres is proposed for Federal 6(F)(3) Protection even though the area for re-development is only 1.08 acres. For families with small children and people of all ages with disabilities, the

Splash Pad is the main attraction for a day-long outing to Cameron Park Lake. After running, jumping, and wheeling between Splash Pad water elements, families can extend their playtime to include fishing and utilizing the accessible Lake path for watching nature. Picnic areas that overlook the lake are numerous for a meal break under a mature oak tree.

No other park properties in Cameron Park are under federal protection. Cameron Park Lake is an ideal location because it's located in the heart of the community and is of a size to provide park services to ALL who live in Cameron Park. The man-made lake attracts numerous birds and wildlife including swans, geese, turtles, deer and beavers. The District provides guided birdwatching programs.

Engage Community Residents During the Project Concept and Design Process

Replacing the Swimming Lagoon with an amenity that was a source of community pride and identity, and increased park services in frequency and number of people served was the highest priority for the District's Board of Directors. The community was engaged from the inception – what park amenity could replace Lagoon? How can this park create a sense of place at Cameron Park Lake and for the entire community of Cameron Park?

When the Lagoon closed in 2019, the closure was heart-breaking to residents for many reasons – loss of an amenity specifically for small children and their families, loss of a historic park feature, and loss of a part of Cameron Park's identity. Cameron Park is considered a “drive-thru” community that meets the needs of travelers on Highway 50 with fast-food drive-thru's, restaurants, and gas stations. There are two shopping centers anchored by grocery stores, several aged strip malls, and NO downtown area. Cameron Park residents drive to nearby towns to for retail shopping and rarely shop or dine local. Due to the lack of a downtown area and due to a lack of community design elements that identify Cameron Park, residents consider Cameron Park Community Center and Cameron Park Lake with its Swimming Lagoon as community gathering spaces and the identity of Cameron Park. By closing the Lagoon, a part of the community's identity was considered taken away.

Due to the project's sensitivity, the community was informed and engaged in the renovation of the Lagoon in many ways including electronic survey, public meetings, print newspaper, social media, and presentations at public events. An electronic survey, which was open for 45 days, collected input from 271 people. Staff promoted the survey in all District communications including social media, print newspaper, E-newsletter, and at public meetings. Five public meetings were held, four working design meeting with 30 community members and one formal Board of Directors presentation. Some public meetings were remote with residents connecting via Zoom, and some were in-person. Staff presented the Splash Pad concept at Rotary and Chamber of Commerce meetings, and at a booth at two community events. Community input determined the Splash Pad as the renovation project for the Lagoon to replace a water feature

with another water feature. Residents wanted to 1) maintain the same feel as the Lagoon, specifically the sandy shores; and 2) reflect the natural environment specifically the features of cattails and animals that were reflective of Cameron Park Lake.

The 2,500 square foot Splash Pad embraces the Board’s and community’s goals. Cattail reeds, ladybug, frog and a bald eagle duplicate plants and animals found at Cameron Park Lake. The sandy shores held back from the Lagoon keeps the same feel. When standing in the Splash Pad, people will feel that it is an extension of Cameron Park Lake. The best part of the new Splash Pad is that this park amenity will serve more and ALL residents of Cameron Park, no matter their age or ability. The Splash Pad will be open 2.5 times more often than the old Swimming Lagoon.

D. If this proposed DEVELOPMENT is not completed in the next five years, what effect will the continued lack of this proposed recreational opportunity(s) have on the region, city-wide public, or neighborhood residents?

If the Splash Pad is not completed within the next five years, the old Swimming Lagoon will remain a very visible closed park amenity, inactivated for another purpose and not accessible to the public. The disagreement, disappointment, and bitterness in the community will continue. Creating a new park amenity that was in keeping with the old Swimming Lagoon was hopeful to residents. Imagining something that could even be better was empowering. The development process for the Splash Pad created a sense of purpose and pride for the District staff, Board and residents.

People with disabilities, 9.7% of the community’s population, will not be fully served Cameron Park. To receive park services, especially those with a water feature, these families will travel to other communities to play at parks that fully embrace serving this population. Driving time to other communities is 15 to 30 minutes. Bus service in El Dorado County is poor, and people without transportation have much difficulty leaving Cameron Park.

2. Type of Project

Type of Project	Check appropriate field	Points
Acquisition to create a NEW PARK		10
Development to create a NEW PARK		8
Acquisition to EXPAND an existing PARK		6
Development to IMPROVE an existing PARK	XX	4

3. New acreage placed under 6(f)(3) protection

Type of Project	Parcel Numbers shown on 6(f)(3) boundary map	Number of acres to be placed under NEW 6(f)(3) protection shown on the 6(f)(3) boundary map
Acquisition to create a NEW PARK		
Acquisition to EXPAND an existing PARK		
Development to create a NEW PARK		
Development to IMPROVE an existing PARK	XX	56.5

4. Park Deficient or Economically Disadvantaged Area – *None apply*

Park Deficient or Economically Disadvantaged Area	Check appropriate field
A. Project creates a new park in a neighborhood area that has no park within a half mile of the project site (use the Community Fact Finder).	<input type="checkbox"/>
B. Project is in a City or County that has more than the state average of 24% of its residents living further than a half mile from a park. (use the Park Access Tool)	<input type="checkbox"/>
C. Project is in a City or County with a higher percentage than the state average of 62% of its residents living in areas with a ratio of less than three acres of parkland per 1,000 people (use the “Park Access Tool”).	<input type="checkbox"/>
D. Project is in or adjacent to an area with an annual median household income that is less than \$49,119 (use the “Community Fact Finder”).	<input type="checkbox"/>

5. Population Served (benefits for seniors, at risk youth, or people with disabilities)

Underserved Population	Project Benefits for this group (up to 100 words per group)
Seniors	23% of Cameron Park is 65 years or older. Converting the Swimming Lagoon to a Splash Pad enhances access to seniors, replacing sand with harden pathways. While the Splash Pad is designed for children, it is important for grandparents and older guardian to have opportunities to play with children. Easy access to play opportunities keeps older adults mindfully sharp, wards off depression, boosts social connections, and solidifies important family relationships.
At-Risk Youth	9.5% of Cameron Park’s population live in poverty, and many of these families are in multi-family apartments in close proximity (walking distance) to Cameron Park Lake. The Splash Pad, along with Cameron Park Lake’s accessible fishing pier, picnic areas and walking path around the lake, provides a no cost day of play for families with economical hardships. For families who have the additional hardship of a person with a disability, there is no other park within Cameron Park in close proximity that provides the magnitude of accessible features.
Persons with Disabilities	9.7% of Cameron Park is comprised of people with disabilities. No other play structure in Cameron Park fully meets the needs of children with disabilities, grandparents or parents with mobility challenges who accompany their children and grandchildren to play. The renovation project replaces sand with hardened walkways. Parking is in closer proximity. The Splash Pad elements are low to the ground for accessibility from wheelchairs. Water triggers are uncomplicated, triggered through movement. Children can walk, roll or run between play elements.

6. Public Input (within five years prior to the Application deadline)

7. Project Readiness

Development

Milestone	If completed, provide Month/Year	Points for completion	If not yet completed, provide future Month/Year
Schematic/concept level	Completed	2	
Engineer Cost Estimate for further design development	Completed	2	
Construction Documents		2	May 2022
Construction Permits		2	May 2022
Bid Package prepared or employee services for construction has been determined		2	June 2022

8. Applicant’s Eligibility

Describe the APPLICANT’S eligibility by answering the following questions.

Cameron Park Community Services District completed 2000 Bond Act (prop 12) and 2002 Bond Act (Prop 40) projects.

A. Are any of the ineligibility criteria listed below applicable? *NO.*

Application Check List Item #5

GRANT SCOPE/Cost Estimate Form

GRANT SCOPE Items: DEVELOPMENT: List each RECREATION FEATURE and MAJOR SUPPORT AMENITY	Estimated Costs
Splash Pad	\$1,184,017.50
Pathway and Parking Lot ADA Improvements	\$45,092.50
Total Estimated Costs for the RECREATION FEATURES and MAJOR SUPPORT AMENITIES	\$1,229,110.00
Total PRE-AWARD PROJECT PLANNING COSTS	\$129,877.00
TOTAL PROJECT COSTS	\$1,358,987.00
Maximum Grant Request	\$679,493.50
Minimum Grant Request	\$679,493.50

The APPLICANT understands that this form will be used to establish the expected GRANT deliverables that must be completed before final GRANT payment is processed as specified in the “GRANT Process -End of GRANT PERFORMANCE PERIOD” section found in the GRANT ADMINISTRATION GUIDE. See the ELIGIBLE COSTS charts starting on page 61 before creating a cost estimate. The APPLICANT also understands that the remaining portion of the estimated TOTAL PROJECT COST not funded by an LWCF grant is the required MATCH.

Applicants Authorized Representative Signature

Date

Application Check List Item #6

Pre-Award Project Planning Costs Form

PRE-AWARD PROJECT PLANNING COSTS	Span of Months and year Costs Were or Will Be Incurred	Estimated Costs
DEVELOPMENT: List the costs of site investigation and selection, site planning, feasibility studies, preliminary design, CEQA/NEPA environmental review, Section 106, and the PD/ESF Form, preparation of cost estimates, construction drawings and specifications, and similar items necessary for PROJECT preparation		
a. Administrative and legal expenses	n/a	\$0
c. Architectural and engineering fees	January 1, 2021 to current	\$118,035.00
d. CEQA/NEPA environmental review costs	September 2021 – October 2021	\$4,042.00
e. Section 106 preparation costs	Not completed; to be completed if grant awarded	\$3,500.00
Total Estimated Costs for PRE-AWARD		\$122,077.00
PROJECT PLANNING COSTS		\$122,077.00

The APPLICANT understands that this form will be used to establish eligible PROJECT planning costs that were incurred within the past three years or will be incurred before the National Park Service approves the PROJECT. The APPLICANT understands that no other costs except for eligible PRE-AWARD PROJECT PLANNING COSTS can be incurred prior to National Park Service approval of the PROJECT, unless NPS approved a WAIVER OF RETROACTIVITY. See the ELIGIBLE COSTS charts starting on page 61 before creating a cost estimate.

APPLICANT’S AUTHORIZED REPRESENTATIVE Signature

Date

Application Check List Item #7

WAIVER OF RETROACTIVITY is not requested.

Application Check List Item #8

Funding Sources Form

The Applicant must be able to "cash-flow" 100% of the project without LWCF. Check the boxes below to identify funding source(s) to be used as Match and which source will be reimbursed by the LWCF GRANT Request.

Funding Source (identify all "cash-flow" sources and which will be reimbursed by LWCF)	Date Committed	Amount
<input type="checkbox"/> LWCF <input checked="" type="checkbox"/> Match Park Development Impact Fees (local developer fees)	November 18, 2020	\$551,311.50
<input type="checkbox"/> LWCF <input checked="" type="checkbox"/> Match Statewide Park Development and Community Revitalization Program (Prop 68)	December 16, 2021	\$128,182.00
<input checked="" type="checkbox"/> LWCF <input type="checkbox"/> Match District General Fund will support "cash flow" for project	January 19, 2022	\$679,493.50
Grand Total All Funding Sources (Estimated Total Project Costs)		\$1,358,987

The Applicant understands that the Project cannot be funded unless the total amount of Committed Funds equals the estimated Total Project Cost. **The Applicant understands the definition of Committed Funds** and the Applicant certifies that they have eligible Match sources and can "cash-flow" 100 percent of the Project, which will be partially reimbursed at the Rate of Reimbursement.

Applicant's Authorized Representative Signature

Date

DRAFT

*Cameron Park Community Services District
Swimming Lagoon Renovation to Splash Pad*

Application Check List Item #9

6(f)(3) Boundary Map Checklist

Robyn Gingerich at County GIS will provide map.

DRAFT

*Cameron Park Community Services District
Swimming Lagoon Renovation to Splash Pad*

Application Check List Item #10

Section 106

National Historic Preservation Act of 1966

Email to Iqra re: Section 106 and existing Cat Exempt

Application Check List Item #11

CEQA Compliance

For DEVELOPMENT PROJECTS: The scope of the environmental review shall include the construction as described in the APPLICATION. File the applicable CEQA documents (1, 2, or 3 below) with the State Clearinghouse (Governor's Office of Planning and Research) See www.opr.ca.gov and follow links for CEQA. Provide the CEQA Compliance Certification Form and two copies of the appropriate document(s) listed below in the APPLICATION PACKET. You can send the appropriate document(s) on two CDs in Word or pdf format if too large to send paper copies:

1. A Notice of Exemption filed with, and stamped by, the county clerk and with the response from the State Clearinghouse (Governor's Office of Planning and Research).

CEQA Compliance Certification Form

APPLICANT/GRANTEE: Cameron Park CSD

PROJECT Name: Swimming Lagoon Rehabilitation to Splash Pad

PROJECT Address: 2989 Cambridge Road, Cameron Park, CA 95682

When was CEQA analysis completed for this PROJECT? Date: November 17, 2021

What documents were filed for this PROJECT’S CEQA analysis: (check all that apply)

- Initial Study
- Notice of Exemption
- Negative Declaration

Notice of Exemption to be file with State Clearing House when permitting completed

- Mitigated Negative Declaration
- Environmental Impact Report

- Other

Please attach all checked documents.

Lead Agency Contact Information:

Agency Name: Cameron Park Community Services District
 Contact Person: André Pichly, General Manager
 Mailing Address: 2502 Country Club, Cameron Park, CA 95682
 Phone: 530-677-2231
 Email: apichly@cameronpark.org

Certification:

I hereby certify that the Lead Agency listed above has determined that it has complied with the California Environmental Quality Act (CEQA) for the PROJECT identified above and that the PROJECT is described in adequate and sufficient detail to allow the PROJECT’S CONSTRUCTION.

I certify that the CEQA analysis for this PROJECT encompasses all aspects of the work to be completed with GRANT funds.

AUTHORIZED REPRESENTATIVE (Signature) _____ Date _____

AUTHORIZED REPRESENTATIVE André Pichly, General Manager

DRAFT

*Cameron Park Community Services District
Swimming Lagoon Renovation to Splash Pad*

Application Check List Item #12



Agenda Transmittal

DATE: January 19, 2022

FROM: André Pichly, General Manager

AGENDA ITEM #9: GENERAL MANAGER'S REPORT

RECOMMENDED ACTION: Receive and File.

Most of my time has been meeting with staff, email correspondence, and in meetings (in-person and phone/virtual) with representatives of various projects and agencies. These includes meetings on the solar project, the splash pad project, with the CEO of the El Dorado Chamber of Commerce, Parks & Recreation staff for the City of Placerville, El Dorado LAFCO, and County Board of Supervisors Lori Parlin (District IV) and George Turnboo (District II) for a meet and greet. My education on the various functions of the district, how the organization operates, and meetings with staff, community members, and consultants continues.

Lindsay Dorosh was hired as our new Board Clerk. Ms. Dorosh will spend at least 50% of her time on Board and Committee-related business, while the balance of her time will be spent helping the Finance Department with their workload. My hope is that once Lindsay settles into the role of Board Clerk and becomes more proficient in those duties that she will be able to spend more time in Finance. That said, her primary function will be in support of Board and Committee meetings. We're so glad to have Lindsay as our newest CSD employee!

In the aforementioned meeting with County Supervisors Parlin and Turnboo, Director Aiston and I discussed the CSD's revenue losses in 2020. Director Aiston described the financial situation that resulted from that revenue loss in 2020, and I shared information about our receiving COVID-19 Special Relief Funds for Special Districts from the State of California. Director Aiston described how the relief funds will help towards offsetting a portion of the revenue loss, and added that the amount needed to help fill the gap would be smaller still thanks to co-saving measures implemented by the CSD. The Supervisors requested we submit a revised request with that new amount. I will update that request and send to the County.